

## **Sydenham Neighbourhood Plan Group**

Minutes of a meeting held at Kingham House, Sydenham

Monday 11 November 2024 7pm

Present                    Mark Kermack, Chair  
                                 Michael May  
                                 Tara Glen  
                                 Toby Roe  
                                 Mark Oliver

### **Timetable**

Draft timetable proposed which will need to be extended to include Site Allocation

SODC Joint Emerging Local Plan will be submitted late 2024, for examination Spring 2025 and adoption by last 2025

### **Help with Site Allocation**

SNP Group will manage the site identification process, with village consultation.

A professional will be engaged to carry out an independent Site Assessment:

- **TG** to ask Govresources Ltd for a quote for site assessment
- **MK** to call ONPA
- **MM** to speak to RR

Ask RS to review the site assessment work **MK**

### **Agenda for Village Meeting**

Agenda was agreed – to be published on Village web site **TR**

Slides to be drafted & circulated by early Dec **TR**

Two meetings – 22 January 2025 in the OSR and another at the Inn, Monday 27 Jan 730pm  
**MK**

**TR** will prepare flyers to be distributed early Jan 2025

Flyer art work to be given to Sydmail & village SM admins **TR**

## Documents

Start new consultation statement document **TG**

Character appraisal update **MK**

Basic Conditions Statement update **MM**

New NP draft (roll forward of previous final document) **MO**

Review examiner's remarks from previous NP & incorporate in updated documents **ALL**

## Other Actions

Sign up for Parish Online Maps **TG**

Investigate additional funding for the independent site assessment **TG**

## Actions outstanding from previous meetings:

1.	None	
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## Next Meeting

Wednesday 8 January 2025, 7pm

Village Meetings:

- Wednesday 22 January 2025 at 730pm, OSR
- Monday 27 January 2025 at 730pm, the Inn