



Government of the People's Republic of Bangladesh  
Department of Immigration & Passports  
Machine Readable Visa Application Form

\* This Form Should Be Filled Up In Capital Letters. Put A Check [✓] In Appropriate Box.  
\* Please Go Through The General Instructions Before Filling Up The Visa Form.  
\* Name of Office / Bangladesh Mission: WASHINGTON,USA

PERSONAL DETAILS

01. Full Name:  
(as in the passport)

First / Given Name(s)

Last / Surname

02. Permanent Address:

Contact No.:

Email:

03. Address in Bangladesh:

Contact No.:

Email:

04. Date of Birth:

DD / MM / YYYY

05. Sex:

Male

Female

Others

06. Place of Birth:

07. Present Nationality:

08. Nationality at Birth:

09. Occupation:

10. Marital Status:

Single

Married

Seperated

Divorced

Widowed

Invalid

Annulled

Cohabiting

Deceased

Spouse's Death

Engaged

Common Law

None

Others

TRAVEL DOCUMENT DETAILS

11. Passport No:

12. Type of Passport:

13. Place of Issue:

14. Date of Issue:

DD / MM / YYYY

15. Date of Expiry:

DD / MM / YYYY

16. Date of Last Visit to Bangladesh:

DD / MM / YYYY

17. Last Visa No.:

18. Date of Issue:

DD / MM / YYYY

19. Place of Issue:

20. Date of Expiry: \_\_\_\_\_  
DD / MM / YYYY

**PAYMENT DETAILS**

21. Name of the Bank and Branch: \_\_\_\_\_

22. Cheque/Bank Transfer/Chalan/Scroll No.: \_\_\_\_\_

23. Amount Deposited:   
(Taka/US\$)

24. Date: \_\_\_\_\_  
DD / MM / YYYY

**NEW VISA**

25. Purpose of Visit:  Business  Dependent  Diplomatic  Employment  Investment  
 Official  Student  Tourism  Transit  Others

26. Duration of Proposed Stay in Bangladesh:  (Please Specify)

27. Tentative Date of Arrival in Bangladesh: \_\_\_\_\_  
DD / MM / YYYY

28. Intended Number of Entries: Single  Re-Entry  Multiple

**EXTENSION OF VISA**

29. Name of the Father/Mother/Spouse/Other(Relation): \_\_\_\_\_

30. Date of Arrival in Bangladesh: \_\_\_\_\_  
DD / MM / YYYY

31. Visa No: \_\_\_\_\_

32. Type of Visa: \_\_\_\_\_

33. Date of Issue: \_\_\_\_\_  
DD / MM / YYYY

34. Date of Expiry: \_\_\_\_\_  
DD / MM / YYYY

35. Place of Issue:

36. Purpose of Extension of Visa:

37. Duration of Proposed Extension:

38. Intended Number of Entries: Single  Re-Entry  Multiple

**NO VISA REQUIRED FOR TRAVEL TO BANGLADESH**

39. Father's Name:

Nationality:

40. Mother's Name:

Nationality:

41. Spouse Name:

Nationality:

42. Date of Arrival in Bangladesh: \_\_\_\_\_  
DD / MM / YYYY

43. Visa No:

44. Date of Issue: \_\_\_\_\_  
DD / MM / YYYY

45. Date of Expiry: \_\_\_\_\_  
DD / MM / YYYY

46. Place of Issue:

47. Type of Visa:

48. Reason For Proposed NVR:

49. Amount of Investment (For Investor):

50. Name and Address of Company: \_\_\_\_\_  
\_\_\_\_\_

**TRANSIT/ON ARRIVAL VISA**

51. Date of Arrival in Bangladesh: \_\_\_\_\_ 52. Name of check post:   
DD / MM / YYYY

53. Travelled by(Vessel's/Flight/Vehicle Name & No):  54. From:

55. Purpose of Visit to Bangladesh:  56. Duration of Proposed Stay:

**CHECK LIST**

- |   |                          |                                       |                          |
|---|--------------------------|---------------------------------------|--------------------------|
| Recommendation from concern Ministry Authority  | <input type="checkbox"/> | Marriage Certificate                  | <input type="checkbox"/> |
| Security Clearance / Security Certificate   | <input type="checkbox"/> | Birth Certificate                     | <input type="checkbox"/> |
| Father's / Husband's / Mother's Visa copy   | <input type="checkbox"/> | Work Permit                           | <input type="checkbox"/> |
| Passport Copy, Last Visa and Last Arrival Page  | <input type="checkbox"/> | Affidavit                             | <input type="checkbox"/> |
| Father's / Husband's / Mother's Passport copy   | <input type="checkbox"/> | Photo                                 | <input type="checkbox"/> |
| N. O. C from Sri Lankan High Commission   | <input type="checkbox"/> | Income Tax Certificate of the Company | <input type="checkbox"/> |
| Bi-Lateral Agreement / Multilateral Agreement   | <input type="checkbox"/> | TIN                                   | <input type="checkbox"/> |
| Trade license of the sponsoring Company   | <input type="checkbox"/> | TIN Certificate of the Company        | <input type="checkbox"/> |
| Payment Slip <input type="checkbox"/> Over stay Payment Slip <input type="checkbox"/> | <input type="checkbox"/> | Others any                            | <input type="checkbox"/> |
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I hereby declare that statements given above are true and will not request to refund my paid visa fee even if my Application is declined.

Place: \_\_\_\_\_

Date: \_\_\_\_\_  
DD / MM / YYYY

\_\_\_\_\_  
Signature

**POLICE VERIFICATION**

Memo No

Date

DD / MM / YYYY

Information's are found

Correct

Incorrect

If not correct: Reasons:

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Signature and Seal of Inquiry Officer

Signature and Seal of Issuing Officer

**FOR OFFICIAL USE**

Reference No: \_\_\_\_\_ Date: \_\_\_\_\_ Amount of Fee: \_\_\_\_\_

Visa No: \_\_\_\_\_ Date: \_\_\_\_\_ Date Expiry: \_\_\_\_\_

Number of Entries  Extension  Re-Entry  Multiple \_\_\_\_\_ Entries  NVR

Recipient's Signature  
Date:

Authorized Signature  
Date & Seal

Name of Mission: Embassy of the People's Republic of Bangladesh, Washington DC  
Name of Mission : Embassy of People's Republic of Bangladesh, Washington DC.  
Chancery Address : 3510 International Drive, Washington DC 20008, USA  
International phone code : 1-202 (Washington)  
Telephone : 244 0183  
Fax : 244 5366, 244 7830  
E-Mail : bdcons.wing@gmail.com / mission.washington@mofa.gov.bd  
Telegraphic Address : BANGLADOOT, WASHINGTON.  
Office Time : 0900 to 1700 hrs. (Monday to Friday)  
Local Time : GMT- 4 hrs. (April to October)  
GMT- 5 hrs. (November to March)  
Weekly Holidays : Saturday and Sunday

**When submit your application to the Embassy, don't attach this instruction page with your application.**

### **General Instructions**

1. Attach a colour photograph (45mm x 35mm) with glue at the top left corner of the form. Photograph has to be white background.
2. Personal details, Travel Document details, Payment details (as applicable) must be filled up.
3. Apply according to your necessity and fill up the required option of New visa/ Extention of visa/ Transit permit/ On arrival visa/ No Visa Required (N.V.R)
4. Apply with essential documents, otherwise, the application would not be received for consideration.
5. Use Tick mark (√) in the check Box.
6. Deposit the visa fee (if applicable) to the respective bank counter and attach payment receipt on the top of the application form.
7. Receive delivery slip after the submission of application form and check the content of the delivery slip before going out from the visa office.
8. Paid of visa fee is non-refundable.
9. Lodge your passport as per tentative call date for getting visa.
10. Reissuance of visa sticker due to applicant's mistake needs to be paid again as per payment list.
11. In some cases, Visa call date subjects to police verification Report/ Security Clearance from MOHA/ Work Permit from BOI/BEPZA/ N.G.O/ Bureau/ Recommendation from Ministry Or organizations concerned,
12. The authority's decision regarding visa is final.