

CALL MEETING TO ORDER BY: Tim Pfile: 7:30 p.m. Pledge of Allegiance

Roll Call

Pfile: Chair, present, Bixler Vice chair:, absent Trustee Diehl: present, Bill McCluskey, Fiscal officer, present , Jesse Baughman, fire chief, absent at roll call, arrived later, Rhonda Lippy, zoning, absent, arrived later.

Guests: Ryan Lind, the Portager.

I. MOTION TO APPROVE AGENDA FOR 12/14/2023

Moved By: Diehl Second: Pfile
Mr. Pfile: yes Mr. Diehl: yes Bixler:

II. Correspondences

Tim shared letter notifying township State Alarm is increasing pricing by 10% in August, but after fact.

III. Old BUSINESS.

Motion: Resolution 2023-028 (attached)

Jeffrey presented resolution of necessity to proceed with placing 2 mils renewal levy on ballot, sharing resolution to present to the County Auditor for tax assessment and fund amount for this renewal levy for fire and EMS program supplies and staff.

Moved By: Diehl Second: Bixler
Mr. Pfile: Mr. Diehl: yes Bixler:

IV. Trustee Report:

Chris Diehl: Chris reported that well pump at the fire station needed to be replaced and approved the emergency repair and was done very quickly. Price approved.

Motion to pay \$2064.00 to Carrolls Well Drilling for Fire Station. Moved By: Diehl
Second: Pfile

Mr. Pfile: yes Mr. Diehl: yes

VI. Department Reports.

1. Roads: Caulked windows in town hall, 2000 international tires, put in new auger(?) motor to replace spinner, Stop signs at Giddings and porter road, replaced furnace filters in buildings, one cremation in cemetery, cutting trees in the park. Undercoating.

2. Fire: Jesse report 43 runs month of November 2023 36 nov 2022. Breakdown 4 fire 26 ems 21 with transports, 10 MVC 3 service calls 457 to date 2023; 386 to date 2022. Jacob Michaels passed EMS exam. Discussed well pump. 1518 Primer pump is bad. Some discussion regarding this repair and type of pump, replacement costs. Looking at air primer instead of mechanical. Noticed wiring from battery to starter seemed odd and was discussed. Grants discussed. Scott Simmons willing to assist

50/50 ODNR Division of Forestry grant \$10,000. Jesse would like to purchase equipment he feels is needed with township paying 1/2. Would be for things like brush fire prevention of \$5415.00 (which is more than 5000.00.) Jesse said he prepared a list for the

trustees. Chris asked if it could wait until Jeffrey has chance to review.(Looking for deadline)

Jesse moved on to another grant which begins AFG Grant opens in January. Looking to get a CBA fill system. He says now they have to take theirs to get filled and is a hassle if coming back from a call. Sometimes a lot of bottles to fill. A unit would cost \$70,000. But this grant would pay for the full thing. But Scott would like permission to hire a grant writer for \$900.00. He has worked for him before. Chris said he has no problem with that. Bill mentioned that we have paid grant writers in the past during his term and he has not gotten anything in return, even a completed grant application? He mentioned the fiscal officer has to put in a lot time as well. He suggested the grant application be reviewed and if there is administrative fees allowed, which could then pay the grant writer. Jesse did not know anything about it. some more discussion and Bill said he will be glad to review the application and get an Idea.

Jesse said a third grant is reimbursement for a fire training class, which he will complete.

Jesse said again he is also working on the OTARMA Safety grant. Bill again reiterated that the equipment and purchase and payment all must be approved and made before the end of the year. He will need to submit the paperwork for this 2023 grant before the end of the year. Jesse said he is looking at the \$1000.00 safety vests and collapsible cones.

MOTION: Chris made a motion to approve the 50/50 ODNR grant submission (due on 29th of December) with township paying \$5417.00. Seconded by Tim.

Bill asked where the trustees would like to take the money from. With review of financials Bill suggested Fund 2194 other expenses. He will transfer into equipment fund.

Mr. Pfile: yes Mr. Diehl: yes

MOTION: Chris made motion to approve OTARMA Safety equipment, Seconded by Tim.

Mr. Pfile: yes Mr. Diehl: yes

Jacob to be changed from Probationary.

MOTION: Bill asked for motion to approve payment of \$2013.00 to Lange Automotive for tires, as only \$2000.00 was previously approved. Tim made motion, second Chris

Mr. Pfile: yes Mr. Diehl: yes

3. Zoning: Rhonda reported she approved sign permit for Boat house Marine, talked to Brett about them and people were wondering why things are not moving. A permit for Schumacher Homes. Another property on 14 has been turned over to bank. So violations waiting. (Writer does not believe this was discussed at a previous meeting) The began talking of another property on 14 and if any action moving forward, as Chris said he was told the sheriff would be going out to the property. Rhonda then asked Bill about an email he forwarded to her. She said she did not have anything as all here email and voice are transcribed to her records. Bill said no, this was an Email from Brett that he forwarded to her and trustees regarding Stockler and Schill properties, injunction and or mediation; and also, some problems with MPR. Discovery came in late. She said she sent it to him on the 5th and he needed it by the 6th. She said she did not get it from Bill, Tim said he did. Rhonda said what happened over here (?). There is some question about land map and who owns what property, as looks like piece of land between the two properties,

MPR is Repasky. Bill asked for clarification if violation goes to the Owner or the Operator of the business. As record here mentioned Repasky not MPR.

More general discussion. Bill clarified another Email he sent to Rhonda. Bill sent it to Rhonda at that moment again. Name is Jason, said he called her a couple times. She said he must not have left a message, as she had no record. She will call back tomorrow. Bill said it was about setbacks.

Chris shared receipts of Fire department from Pettigrews, still not being signed correctly.

Jesse said he has to return some of the things, so he might need the receipt back.

Bill mentioned and shared County Auditor estimate values, so to move forward with the 2 mil Fire levy.

Chris read summary of resolution and made motion 2023-028, Seconded by Tim

Pfile: yes Mr. Diehl: yes

Bill mentioned review of budget and fund of fire department salary will not be enough to move through March. He asked for approval to reappropriate \$50,000 from "Other" to "salary" 2194 account.

Tim made motion to approve reappropriation from Other to salary Fund 2194, seconded by Chris

Mr. Pfile: yes Mr. Diehl: yes

Bill said during his review of payroll and appropriations, he noted an overpayment to both Jesse and Amber . Jesse 2 overpayments of \$500.00 and Amber one at \$50.00. As these are paid monthly, at the end of the month, he will skip the December payments and January for Jesse. He said staff did not report overpayment. He said part of the confusion he has is there are one group of employees that get paid the first pay of the month, and another that gets paid the last pay. He asked trustees if he could just pay the "Salary" at 1/2, biweekly rather than once a month. That way there will be much less chance of this happening again. Trustees approved. Jesse asked if he could have documentation of this. Bill asked Jesse if she asked why she got payed twice? Jesse said he never looks at his pay stubs.

Rhonda asked trustees if they want her to review zoning rates, Tim and Chris were in agreement.

Tim asked Jesse if they ever checked pricing charges for use of township equipment in response to accidents, Jesse said no, Chris said he thought he was talking to EMA, (?EPA) use of backhoe to clean up a mess. We only charge for EMS, not accidents.

Some more general discussion regarding pricing reviews.

Since he did not have an email to respond to, he called the contact number and the resident said he was not getting any responses, but just had a few questions.

4. **Fiscal Officer:** Financial reports shared with trustees.

Motion to pay EFT' and warrants 43274-43292 Moved By: Chris Second Tim

Mr. Pfile: yes Mr. Diehl: yes

VII. Motion to adjourn at pm. 8:19 Moved By: Chris Second: Tim
Mr. Pfile: yes Mr. Diehl: yes

Tim Pfile, Chairman

absent _____
Jeffrey Bixler Vice Chairman

Chris Diehl Trustee

William McCluskey, Fiscal Officer

ADDENDUM:

**BOARD OF TRUSTEES
EDINBURG TOWNSHIP, PORTAGE COUNTY, OHIO
Resolution No. 2023-028**

**RESOLUTION TO PROCEED WITH A RENEWAL LEVY
FOR THE PURPOSE OF A TAX IN EXCESS OF THE TEN MILL LIMITATION FOR
THE PURPOSE OF PROVIDING FIRE EQUIPMENT AND STAFF**

The Board of Trustees of the Township of Edinburg (the “Board”), Portage County, Ohio met at a regular session, on the 14st day of December, 2023 at 6856 Tallmadge Road, Edinburg, OH with the following members present:

- Chris Diehl-present
- Jeffrey Bixler- absent
- Tim Pfile- present

Mr Diehl moved the adoption of the following resolution: Resolution # 2023-028.

WHEREAS, on the 30th day of November, 2023, the Board passed a resolution (the “Resolution of Necessity”) declaring the necessity, for the purpose described in RC 5705.19(I) Fire, to renew a levy in excess of the ten-mill limitation at a rate of 2.0 mills for each one dollar (\$1.00) of taxable value.

WHEREAS, the County Auditor of Portage County, Ohio (the “County Auditor”) has certified to the Board that the dollar amount of revenue that would be generated by the 2.0 mill renewal tax levy during the first year will be \$115,000 based on the current taxable value of the Township of \$73,715,950, which amounts to \$53.00 for each \$100,000 of the county auditor’s appraised value; and

RESOLVED, by the board of trustees, with at least two-thirds of all members elected thereto concurring, certifies the following language to the Board of Elections, Portage County, Ohio, for placement on the ballot of March 19, 2024:

For providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire-alarm communications, for the

payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for the payment of other related costs; in Edinburg Township that the county auditor estimates the renewal levy will collect \$115,000 annually, at a rate not exceeding 2 mills for each \$1 of taxable value, which amounts to \$ 53.00 for each \$100,000 of the county auditor’s appraised value for a five year term commencing in 2024 and first due in in the calendar year 2025.

RESOLVED, that the renewal tax levy will be for 5 years, and will commence in the tax year 2024, and also then for 2025, 2026, 2027 & 2028 first due in calendar year 2025, if approved by the majority of the electors voting thereon.

RESOLVED, the question of such renewal levy shall be submitted to the electors of the Edinburg Township in its entirety at the election to be held therein on March 19th, 2024 and;

RESOLVED, that the Fiscal Officer be and is direct to maintain a copy of this resolution in the for inspection by the public;

RESOLVED, that the Township Fiscal Officer is hereby directed to certify no later than December 20th, 2023, which is not less than 90 days prior the general election, to the Board of Elections, Portage County, Ohio, a copy of the resolution of necessity dated November 30th, 2023 along with a copy of this resolution to proceed, together with the certification on the Portage County Auditor, and notify the board of elections to cause notice of the election on the question of levying the tax to be given as required by law.

Trustee Pfile seconded the motion and the roll was called on the question of its adoption. The vote was as follows:

Chris Diehl	yes
Jeffrey Bixler	-----
Tim Pfile	yes

Adopted the 14st of December, 2023