



MELVINDALE HOUSING COMMISSION

Regular Meeting

January 28, 2019

Regular meeting of the Melvindale Housing Commission held on Monday, January 28, 2019 at 3:00 p.m. in the Community Room of Coogan Terrace, 3501 Oakwood Blvd., Melvindale, MI 48122.

Chairperson Sue Herman called the meeting to order at 3:00 p.m.

ROLL CALL:

Present: Ansley, DeCaire, and Herman

Chair Herman called for a motion to excuse Commissioner Suiter. *and Cotto* DeCaire moved to excuse Suiter. *Ansley* seconded. Passed unanimously.

Also present: Staff – Cynthia C. Telfer, Executive Director; Elizabeth Dionisi, Financial Assistant, Alycia Owens, Rental Assistance Manager and Allison Walker, ROSS Coordinator.

*Corrected
at February
25, 2019
Meeting
C*

Pledge of Allegiance

I. Approval of Agenda

DeCaire moved to approve the agenda; *Ansley* seconded.

Motion approved 3 – 0 (Ansley, DeCaire, and Herman)

Approval of Minutes

Ansley moved to approve the meeting minutes of December 17, 2018; *DeCaire* seconded.

Motion approved 3 – 0 (Ansley, DeCaire, and Herman)

III. New Business

Resolution 2019-001 To Approve Write off Of Appliances

Ansley moved to approve resolution; *DeCaire* supported.

Three refrigerators and three stoves have been removed from the model units currently under renovation. When we close (on the RAD conversion) and execute a partnership agreement with the tax credit entity, Coogan Terrace will no longer operate under the asset disposal policies of public housing. G. Fisher will make arrangements for the disposal of all appliances, but in the meantime, we must have Board approval to remove these six appliances from assets.

Motion approved 3 – 0 (Ansley, DeCaire, and Herman)

Resolution 2019-002 To Approve Real Estate Management Agreement

Ansley moved to approve resolution; *DeCaire* supported.

Telfer briefly reviewed the agreement that establishes the roles of the Melvindale Housing Commission as an owner representative for Coogan Terrace Limited Dividend Housing Association Limited Partnership and the management agent for the building. The agreement was reviewed and confirmed to be legally sufficient by the MHC's legal counsel.

Motion approved 3 – 0 (Ansley, DeCaire, and Herman)

IV. Commission Reports

Staff reviewed their reports and Chair Herman directed that they be placed on file.

V. Communications

January 2019 Newsletter

VI. Public Commentary

- Annette Taylor #117 – Thank you for coming out in this weather. Today we had a productive meeting about RAD. Cindy was here on Saturday – that says a lot about how the staff care for residents. We are very excited about renovations and residents are bonding more, talking and trying to resolve their differences.
- Sandra Hornok #404 – We had a good Christmas serve. Tonight is our service for this month. Wish everyone a blessed new year.
- Carla Kelley #106 – Glad they are hiring more help. Cleaning is not going on, would like to see a housekeeper.
- Jose Rodriguez #406 – Haven't seen a light bill for eight months. Call DTE without results. I appreciate what you guys are doing – I'm a quiet guy.
- Michael Taylor #113 – Call DTE for information about your bill – they will give you the amount you need to pay. I have had one or two bills not received as well.
- Jerry Carson #620 – My lights were shut off (when Dawn and Teresa were here) and I was threatened with eviction. Shut off was an accident.

VII. Announcements by Commissioner's

- Ansley – No announcements
- DeCaire – No announcements
- Herman – Our next meeting will be on the fourth Monday of February (due to Presidents Day closing the office on the third Monday).

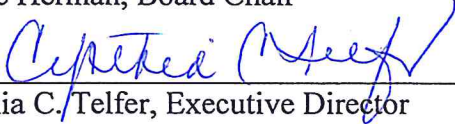
IX. Adjournment

Ansley motioned; *DeCaire* seconded to adjourn at 3:40 p.m.

Motion passed unanimously.



C. Sue Herman, Board Chair



Cynthia C. Telfer, Executive Director