

Discussion Minutes September 7, 2017---4:00 PM - 5:30 PM

Teacher Handbook:

The Teacher Handbook remains in draft form, but getting closer to publication. The Indiana Education Employment Relations Board (IEERB) has agreed that unpaid leave language can be returned to the professional agreement instead of being in the handbook. Once published, you will see an updated chart for PLC Mondays. The retirement date notification has been changed to March 1. Relevant board policies that affect teachers have also been added to the handbook.

185th Day:

We discussed whether to include FAQs in the Teacher Handbook on issues arising out of the 185th Day.

Board Policies:

We discussed the Criminal Background Check policy and the Suicide Prevention policy. Both policies will be taken to the school board September 13 for final approval. If passed, criminal background checks will start for the 20% of the staff that has been with the district the longest. All employees must undergo a criminal background check every five years. The district agreed to pay the fee for current employees.

Selection of Curricular Materials Procedure:

This procedure is designed to replace the former procedure for textbook adoption by updating it to reflect electronic resources. HSEA articulated some concerns on the language. Administration agreed that we would re-visit the policy in October.

Substitutes:

HSEA inquired if open permanent sub positions exist. Director of Human Resources & Student Services Gary Zgunda indicated there were three open elementary positions and two positions at high school. He indicated interviews continue to occur.

Online Staff Lunch Accounts:

HSEA questioned if staff could deposit funds through e-funds for lunch accounts. Director of Educational Technologies Jeff Harrison has been investigating the possibility. The vendor currently assesses fees to parents of \$1.00 per deposit from a checking account or \$2.50 for a credit card account. If implemented, these same fees would apply to staff. There would also be a cut-off before e-funds could be accessed.

Use of Paper:

HSEA raised concerns about paper limits as Everyday Math (EDM) users have been told to use the assessments with fidelity. Assistant Superintendent Dr. Jan Combs said EDM was an appropriate use of paper. Dr. Combs indicated we need to be conscientious in our use of paper, but that no one was told not to use paper. In 2015-16, we made 40 million copies district-wide. Last year, the copies dropped to 38 million. She indicated that devices for every student should decrease the copy numbers further. She further discussed the cost of colored ink and asked that we be mindful.

E-mail Retention:

Director of Educational Technologies Jeff Harrison indicated that deleted e-mails go into archives currently for five years. We discussed how long should the archives remain searchable for a records request. The time varied from eighteen months to thirteen years (life of a student). Currently, inboxes can go back further than

five years. E-mails in inboxes do not currently go in the archive. Mr. Harrison discussed the possibility of setting a limit of five years for the inbox. This issue will be discussed again in October.

Collaboration Project with City of Fishers and Conner Prairie:

Dr. Combs said that Dr. Bourff has been in discussion with the Mayor and Conner Prairie about partnerships. No specific details are available yet.

Administration Attendees:

Mr. Bryan Alig, Assistant Principal Sand Creek Intermediate
Dr. Mike Beresford, Assistant Superintendent
Dr. Jan Combs, Assistant Superintendent
Mr. Jeff Harrison, Director of Educational Technologies
Mr. Sean Henseleit, Lantern Road Assistant Principal
Ms. Brooke Lawson, Mental Health Coordinator
Mr. Phil Lederach, Director of Secondary Education
Dr. Stephanie Loane, Director of Elementary Education
Ms. Valerie Piehl, Assistant Principal, Fishers High School
Mr. Reggie Simmons, Assistant Principal Riverside Junior High
Mr. Gary Zgunda, Director of Human Resources and Student Services

HSEA Attendees:

Ms. Janet Chandler, HSE High School
Ms. Becky Floetker, Riverside Intermediate
Mr. Brent Freed, Fishers High School
Ms. Rachel Hiatt, Fall Creek Junior High
Ms. Janet Lee, Hoosier Road Elementary
Ms. Peggy Savin, Fishers Elementary