



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

## **NOTICE OF A SPECIAL MEETING**

- Date:** Wednesday, January 27, 2016
- Time:** 7:00 PM
- Place:** El Paso County Emergency Services District #2 – Board Room  
100 S. San Elizario Rd., Suite N  
Clint, Texas 79836
- Posted:** Friday, January 22, 2016

---

All matters listed on this agenda may be discussed in executive session at the option of the El Paso County Emergency Services District #2 Commissioners following verbal announcement if an appreciate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

---

1. Call meeting to order.  
Meeting was called to order by Annette Gonzalez at 7:00 P.M

### Pledge of Allegiance

2. Establishment of Quorum  
Present was President Bill Adler, Treasurer Elvia Schuller and Secretary Adrian Santana. Absent was Vice President Pam Padilla and Commissioner Jerry Knotts. Also present was District Attorney, Richard Contreras.
3. Public comments, must notify the board to speak on certain agenda items.  
(5 minutes) Sign-in sheet provided.

### Consent Agenda

4. Discuss and approve the minutes of the regular meeting held on December 16<sup>th</sup>, 2015.
5. Discuss and take action on the financial report by Annette M. Gonzalez.
  - a. Report on the bank balances.  
Money market, operation account, inspection account
    - Bank reconciliations
    - Check registers attached
    - Department profit & loss budget vs. actual



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

- b. Approve for payment of the monthly bills and the request for reimbursement.

A motion to approve by Elvia Schuller and seconded by Bill Adler. Motion carried.

### Regular Agenda

6. Discuss and take action on amending the FY '15 -'16 budget.  
*Submitted by: Annette Gonzalez, District Administrator*  
A motion to approve by Elvia Schuller and seconded by Adrian Santana. Motion carried.
7. Discuss and approve the pension report for the 502's, 503's, 504's and retirement.  
*Submitted By: Boyd Smith, Pension Chair*  
A motion to approve by Adrian Santana and seconded by Elvia Schuller. Motion carried.
8. Discuss and provide updates on the First Responder Organization (FRO).  
*Submitted By: Chief Trevizo, San Elizario Fire Department*
  - A. Discuss and approve the ESD2 Patient Refusal Form.  
A motion to approve the ESD 2 Patient Refusal Form with the changes that the document will be in Spanish by Adrian Santana and seconded by Elvia Schuller. Motion carried.
  - B. Discuss and approve for San Elizario Fire and Rescue to host a ECA class through Life Ambulance Academy. The cost is \$8,500 for twenty (20) students, four (4) from Clint FD, nine (9) from Fabens FD, and seven (7) from San Elizario FD. Each fire department will be responsible to pay out of their training budget.  
A motion to approve by Adrian Santana and seconded by Elvia Schuller. Motion carried.
9. Discuss Communication Division report/information (Dispatch).  
*Submitted By: Bill Adler, President*  
No action needed, informational purposes only.
10. Postponed on December 16, 2015 by Jerry Knotts. Discuss and take action on approving the dispatch services for FY '15-'16 in the amount of two hundred sixty eight thousand two hundred fifty seven dollars wit seventy one cents (\$268,257.71)  
*Submitted By: Annette Gonzalez, District Office*  
A motion to approve for quarterly bill pay plan by Bill Adler and seconded by



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

Adrian Santana. Motion carried.

11. Discuss and take action on updating the El Paso County ESD#2 Holiday schedule.

*Submitted by: Annette Gonzalez, District Administrator*

A motion to postpone by Bill Adler and seconded by Elvia Schuller. Motion carried.

12. Discuss and take action on the purchase of two AR-15 rifles and two Shotguns for the Fire Marshal's office.

*Submitted By: Roger Esparza, District Office*

A motion to approve the purchase from GT Distributors in the amount of two thousand three hundred sixty one dollars with eighteen cents (\$2,361.18) for training purposes by Adrian Santana and seconded by Bill Adler. Motion carried.

13. Discuss and take action on the Comanche Trail Pipeline appraisal.

*Submitted By: Raul Mendoza, Linebarger Goggan Blair & Sampson, LLP Attorneys at Law*

No action needed, informational purposes only.

#### Executive Session

The El Paso County ESD #2 is now entering into a closed meeting, pursuant to the Texas Government code section 551.071; to consult with the District Attorney concerning all matters identified in the agenda. Where the board members seek the advice of their attorney as privileged communications. The date is January 27, 2016 and the time: 7:37 P.M.

14. Discuss Chief Carlos Harkins, Assistant Chief David Aguirre, Firefighter Jesus Regalado-Reyes and Firefighter Jesus Galindo from the Clint Fire Department.

*Submitted By: Roger Esparza, District Office*

The El Paso County ESD #2 Board has completed its closed meeting.

The date is **January 27, 2016** and the time is: **8:45 P.M.**

The El Paso County ESD #2 board has reconvened into regular session.

#### Regular Session

15. Take action on Chief Carlos Harkins, Assistant Chief David Aguirre, Firefighter Jesus Regalado-Reyes and Firefighter Jesus Galindo from the Clint Fire Department.

*Submitted By: Roger Esparza, District Office*



**P.O. Box 683  
Clint, Texas 79836**

**Phone (915) 851-0304 • Fax (915) 851-9000**

A motion to remove Carlos Harkins and Jesus Regalado-Reyes from the Clint Fire Department and ban both members from all property owned by El Paso County ESD #2 also, to remove them from all pensions, insurance, district programs and immediately surrender all district property. David Aguirre will be suspended for thirty days (30) and Jesus Galindo will have his take home unit privileges suspended for one year (1). Approved by Bill Adler and seconded by Elvia Schuller. Motion carried.

16. Discuss and take action on adding the District Administrator and Chief Esparza to all open accounts, service bills and utilities.

*Submitted By: Annette Gonzalez, District Office*

A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.

17. Discuss and take action on approving the engagement letter from Pena, Briones, McDaniel & Co. to conduct the ESD #2 '14- '15 audit.

*Submitted By: Annette Gonzalez, District Administrator*

A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.

18. Discuss and take action on the El Paso County ESD #2 FY'14-'15 Governmental Audit report by Rene Pena from Pena, Briones, McDaniel and Co.

*Submitted By: Annette Gonzalez, District Administrator*

No action needed, informational purposes only.

19. Discuss and approve the purchase of ten (10) sets of bunker gear, helmets and boots for Socorro Fire Department in the amount of thirty three thousand dollars (\$33,000). This gear is to replace old gear for primary responders.

*Submitted By: Chief Cerecerez, Socorro Fire Department*

A motion to approve the purchase of six (6) sets of bunker gear, helmets and boots from MES by Bill Adler and seconded by Adrian Santana. Motion carried.

20. Discuss and take action on approving the El Paso County Elections Department agreement of use of Montana Vista Fire and Rescue as a Mobile Voting station.

*Submitted By: Annette Gonzalez, District Administrator*

A motion to approve by Elvia Schuller and seconded by Adrian Santana. Motion carried.

21. Discuss and approve sending two (2) Socorro volunteers to Life Ambulance for EMT basic and Advanced EMT classes.

*Submitted By: Chief Cerecerez, Socorro Fire Department*

A motion to approve by Bill Adler and seconded by Elvia Schuller. Motion carried.



P.O. Box 683  
Clint, Texas 79836

Phone (915) 851-0304 • Fax (915) 851-9000

22. Discuss and take action on leasing additional office space for the District Office.  
Submitted By: Roger Esparza, District Office  
A motion to approve by Elvia Schuller and seconded by Adrian Santana. Motion carried.
23. Discuss and take action on renewing all fire departments 2016 Service Contracts.  
*Submitted By: Annette Gonzalez, District Administrator*  
No action needed, informational purposes only.
24. Discuss and take action on paying all employees any vacation that is not used by the anniversary date.  
Submitted By: Roger Esparza, District Office  
A motion to postpone by Elvia Schuller and seconded Adrian Santana. Motion carried.
25. Discuss and approve to pay fifty percent (50%) of the cost to purchase a Battery Backup Radio Racks for the Horizon City Police Department.  
*Submitted By: Bill Adler, President*  
A motion to approve by Elvia Schuller and seconded by Bill Adler. Motion carried.
26. Discuss and take action on Commissioner Adler, Commissioner Santana and Chief Esparza to attend the Safe-D Conference in Galveston, TX.  
*Submitted by Roger Esparza, District Office*  
A motion to approve by Elvia Schuller and seconded Adrian Santana. Motion carried.
27. Discuss and take action on installing natural gas to Montana Vista Fire and Rescue and Socorro Fire Department.  
*Submitted By: Roger Esparza, District Office*  
A motion to approve by Elvia Schuller and seconded Adrian Santana. Motion carried.
28. Discuss and take action on the purchase of 27 lockers for Montana Vista Fire Rescue and 4 Air Packs for the Fire Marshal's Office.  
*Submitted By: Roger Esparza, District Office*  
A motion to approve by Bill Adler and seconded by Adrian Santana. Motion carried.
29. Discuss and approve the next meeting to take place on February 24, 2016 at 7:00 P.M.  
*Submitted By: Annette Gonzalez, District Office*  
A motion to approve by Elvia Schuller and seconded by Adrian Santana. Motion



**P.O. Box 683  
Clint, Texas 79836  
Phone (915) 851-0304 • Fax (915) 851-9000**

carried.

30. Adjournment.