

**CITY OF SHEPHERD**  
**BOARD OF ALDERMEN**  
**Regular Called Meeting**  
28 N. Liberty, Shepherd City Council Chambers  
Monday, June 13, 2022, 6:30 PM  
**OFFICIAL MINUTES**

**Regular Called Meeting:**

**Members Present:** Charles Minton, Mark Porter, Curtis Ainsworth, Hayden Irwin, Ray Marrs, Yvonne Cones

**Members Absent:**

**City Staff Present:** City Secretary Debra Hagler, Larry Foerster

**Others Present:** Jamie White, AMI, Larry Jone, Mike Rose, Tammy Russell, Clint Headley, Emmet Eldridge, Jerry & Betty Hyman.

**CALLED TO ORDER /INVOCATION**

Mayor Minton called the meeting to order. Curtis Ainsworth led in prayer. The pledges were recited.

**PUBLIC INPUT:**

**Emmett Eldridge** the new Office of Emergency Management Coordinator introduced himself. He is also the Fire Chief for Coldspring VFD.

**Jerry Hyman** reported dumping on Finger, Seal, Youngblood, Holcomb, Yates and Burrell need road repair. He also expressed his concern about abandoned homes being used as drug houses.

**Mike Rose** also used this opportunity to emphasize what Mr. Hyman stated.

**PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA: NONE**

**REPORTS:**

**Headley** submitted a written report along with some highlight pictures of some of the cases he has addressed throughout the month. He proudly stated that because of a lucky break in a traffic stop he was able to make an arrest and take an illegal weapon off the streets. He added that he had done some code enforcement.

**PUBLIC HEARING: Subdivision Plat for Mike Rose**

There was no one present for this discussion.

**OLD BUSINESS**

**Discuss and take action to approve a subdivision survey/ plat for Mike Rose for property located at Finger/ Seal.**

Yvonne Cones made a motion to approve this subdivision plan in the Dixon Subdivision located at Finger and Seal. Curtis Ainsworth seconded this motion and it passed with a unanimous vote. Mr. Rose requested to take 6 lots and divide it into 6 lots. The attorney recommended this approval based on the documentation that Mr. Rose provided.

**Discuss and approve survey provided by Nahum Soto to divide his property on Beverly into 3 sections**

Curtis Ainsworth made a motion to table this item based on Mr. Soto not being present and the attorney stated his survey did not include a place to sign. Mark Porter seconded the motion and it passed unanimously.

**NEW BUSINESS**

**Discuss and take action necessary regarding questions and clarifications for Jennie Roberts**

No action was taken on this item as Ms. Roberts was not present to ask questions.

**Discuss and take action on concerns from Conception Hernandez regarding trees and sides of the roads.**

No Action was taken on this item as Mr. Hernandez was not present. Jamie reported that the Ditches had been mowed but there are some trees on their side. Jamie was instructed to call them.

**Consider approving a resolution authorizing the City to enter into a cooperative purchasing agreement with The Interlocal Purchasing System (TIPS)**

Mark Porter made a motion to approve this resolution. Yvonne Cones seconded and the motion passed unanimously. The attorney explained the law requires a purchasing agreement with competitive bids and an engineer review. TIPS is a

co op purchasing program similar to the Buy Board. They screen vendors and qualify them. AMI assumed the City was part of TIPS already but with this resolution the City can become members.

**Consider authorizing The Interlocal Purchasing System (TIPS) to provide the City with cooperative purchasing services for the selection of a vendor to acquire and install a new automatic water meter conversion system**

Mark Porter made a motion to authorize using TIPS for purchasing services. Yvonne Cones seconded and the motion passed unanimously.

**Consider approving and/or ratifying the City's contract with Bee Engineering to review and report to the City about the projected increase in billable revenues and increase in meter accuracy estimated by the proposed automatic water meter conversion project**

Mark Porter made a motion to ratify the contract with Bee Engineering. Yvonne Cones seconded and the motion passed with a unanimous vote. Mayor Minton had approved this earlier, and the work had already been performed.

**Consider approving a performance guarantee contract with Performance Services, Inc. for AMI Water Meter Conversion, based upon the TIPS cooperative purchasing recommendation**

Curtis Ainsworth made a motion to contract with Performance Services, Inc for AMI Water Meters. Mark Porter seconded and the motion passed unanimously with no further discussion.

**Consider approving a Resolution authorizing the City to enter into a Performance Guaranty Contract relating to the acquisition and installation of energy savings improvements, and to enter into a Public Property Finance Act Lease Purchase Agreement with First Security Finance, Inc. to finance the costs thereof; and approving certain other documents and actions in connection therewith.**

Curtis Ainsworth made a motion to contract & lease with First Security Finance Inc to finance the cost of the meters. Mark Porter seconded and the motion passed unanimously. July of 2023 the first of 16 payments will be due in the amount of \$138,000.

**Discuss and take action to amend Ordinance #336 regarding RV Parks recommended by Goodwin Lassiter.**

Mark Porter made a motion to amend this Ordinance with the items suggested by City Engineers Goodwin Lassiter. Hayden Irwin seconded and the motion passed unanimously.

**Consider taking action against 230 N. Hill under Ordinance #306 "Unsafe and Substandard Building."**

Mark Porter made a motion to proceed with due process and have the attorney send a letter to each of these properties. Yvonne Cones seconded and the motion passed unanimously.

**Consider taking action against 30 Richey Street under Ordinance #306 "Unsafe and Substandard Building."**

Mark Porter made a motion to move forward with this property just like the previous agenda item. Yvonne Cones seconded and the motion passed unanimously.

**Minutes:**

Yvonne Cones made a motion to accept the minutes as presented. Curtis Ainsworth seconded, and the motion passed with a unanimous vote.

**Payment of the Bills:**

Mark Porter made a motion to pay the bills. Ray Marrs seconded, and the motion passed with a unanimous vote.

**ANNOUNCEMENTS**

As a result of failing to get it on the agenda and in the spirit of productivity Mayor Minton will authorize Lisa Tice to be hired as a temporary status until the next meeting and this can be voted on. City Secretary, Debra Hagler was very grateful for this procedure.

City Attorney mention that he had attempted to contact Raj's attorney and later learned his attorney is no longer practicing law. He wanted to invite Raj to sit down and talk before filing an injunction in which Debra as the City Secretary will be the witness at trial.

Mayor Minton announced that Debra Hagler reached her 15<sup>th</sup> anniversary with the City.

**ADJOURNMENT: 7:32pm**

Curtis Ainsworth made a motion to adjourn, and Ray Marrs seconded. The motions passed with a unanimous vote.

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Charles Minton, Mayor  
Prepared by City Secretary, Debra Hagler