

Present	<p>Robert Pratt, President Judy Sikes, Secretary Polly Boggs, Treasurer Beth Thatcher, Board Member Jane Garnett, Board Member Leon Harwood, Board Member Maria Reyes, Board Member Mikhail Laskin, Board Member Renee Greenway, Board Member Mike Atlas-Acuña, Executive Director Mariah Schofield, Finance Director Melinda Rizley, Children’s & Family Services Erica Adamson, Case Manager Director Sandra Montee, QI & Compliance Donna Zabukovic, Administrative Assistant</p>
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Absent	<p>Cindy Mihelich, Past President Jan Williams, Vice President Joel Thompson, Board Member Julia Vean, Board Member Steven Higgins, Board Member Wayne Hunter, Board Member Pat Morales, Human Resources Terri Martinez, Associate Executive Director, Adult Services Director</p>
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Board Meeting was called to Order by Robert Pratt, Board President

Welcome Guests

Proxy Votes

- Cindy Mihelich gave her proxy vote to Beth Thatcher. Wayne Hunter gave his proxy to Joel Thompson. Jan Williams gave her proxy vote to Polly Boggs.

Action Items

- Meeting Minutes
 - **Motion to Approve** October 2017 Board Meeting Minutes

Motion to approve the October 2017 Board Meeting Minutes	
<i>Action by:</i>	Jane Garnett
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

Financials Update – Reported by Mariah Schofield

Mariah Schofield reported that Cal will be presenting the audit in December. He is completing the Baltimore Court Financials, which has been the delay.

Rosa Salo from Inspiration Field, the CCB from La Junta will be meeting with Mariah and Mike 11/6 & 11/7. The purpose of these meetings is for Rosa to provide training to Mariah and to show us their accounting system.

Mariah has been working to streamline our banking accounts and making the changes on staff who are able to sign. Mariah and Cal have talked about transferring everything to one bank with separate accounts. If we go with one bank, we will not have as many fees, which would be a savings to the agency.

The 401 Audit will begin on November 16, 2017.

Mariah and Mike met with HUB Insurance. We are looking at possibly leasing automobiles through a car rental company vs. us owning the vehicle. HUB has given Mariah some direction on this.

Mariah and Erica Adamson have been working with the State to resolve some of the billing issues. It is an on-going process.

Robert Pratt suggested to purchase for the Board and staff a couple of books “How to Read a Financial Statement for Non-Profits. Mariah will order the books.

- **Motion to Approve** ordering the “How to Read a Financial Statement for Non-Profits

Motion to ordering the “How to Read a Financial Statement for Non-Profits	
<i>Action by:</i>	Beth Thatcher
<i>Seconded by:</i>	Polly Boggs
<i>Passed:</i>	Unanimously Approved

Executive Directors Report

Mike had a conference call with the National Development Corporation regarding the Baltimore Apartments. As of the first of the year, all properties will belong to Colorado Bluesky Foundation.

The Performance Audit, for the Conflict Free Bill, has started through the State Auditor’s office. It is scheduled for November 2017 – the fall of 2018. Every CCB in the State will have to complete this audit.

Case Management – Erica Adamson

The Bridge still has on-going issues. They are now having to research what certain error codes mean. They have three different emails to help with problems; however, quick responses are not occurring. This is a statewide issue. We are looking into a position creating a case management & finance positions to work together to address the problems we are having with the Bridge/Interchange system.

EI – Melinda Rizley

Melinda reported on the EI Survey with the Department of Human Services. They sent a list of documents needed for the survey. Melinda and her staff prepared all the necessary documents. As a result, the survey was very positive.

Public Comment

- None

Upcoming Events

- November 2, 2017 – Fashion Show
- November 14, 2017 – BASS Thanksgiving
- November 15, 2017 – CBE Thanksgiving
- December 2017 – BASS Christmas Party (Date TBA)
- December 7, 2017 – Employee Forum
- February 1, 2018 – BASS Super Bowl Party
- February 14, 2018 – BASS Valentines Party
- March 2018 – BASS St. Patrick’s Day Party (TBA)
- March 17, 2018 – Blizzard Run
- March 2018 – Employee Forum (Date TBA)
- May 2018 – BASS Cinco de Mayo Party (Date TBA)
- June 2018 – Employee Picnic (Date TBA)
- June 2018 – Employee Forum (Date TBA)
- June 2018 – BASS Talent Show (Date TBA)
- August 2018 – BASS End of Summer Picnic (Date TBA)
- September 2018 – Employee Forum (Date TBA)
- October 2018 – In Service Day
- October 2018 – BASS Halloween Party (Date TBA)

Mike Atlas-Acuña motioned to go into Executive Session after the Board Meeting.

Motion to Adjourn

- **Motion to Adjourn at 12:37 pm before going into Executive Session**

Motion to adjourn at 12:37 pm before going into Executive Session	
<i>Action by:</i>	Robert Pratt
<i>Seconded by:</i>	Judy Sikes
<i>Passed:</i>	Unanimously Approved

Submitted by: _____ Date: _____
Donna Zabukovic, Administrative Assistant
Recording Secretary

Reviewed by: _____ Date: _____
Mike Atlas-Acuña, Executive Director
Colorado Bluesky Enterprises, Inc.

Reviewed by: _____ Date: _____
Judy Sikes, Secretary
CBE Board of Directors