



I. PRELIMINARY

A. CALL TO ORDER

Chairman Dr. Kristen Benson called the July 22, 2020 meeting of the Northwest Wyoming Board of Cooperative Educational Services to order at 7:05 p.m.

B. ROLL CALL

BOARD MEMBERS PRESENT

Dr. Kristen Benson, Chairman, Fremont #6
Ms. Lynette Jeffres, Vice Chairman, Fremont #25
Mr. David Snyder, Clerk, Fremont #21
Mr. David Tommerup, Treasurer, Washakie #1
Mr. Keith McIntosh, Big Horn #2
Mr. Greg Gloy, Big Horn #4
Mr. Rick Engelbrecht, Hot Springs #1
Mr. Kim Dillivan, Park #1
Mr. Terril Mills, Washakie #2

ADMINISTRATION PRESENT

Ms. Carolyn Conner, Administrative Director, NW BOCES
Ms. Kristen Miller, Business Manager, NW BOCES

RECORDING SECRETARY PRESENT

Ms. Sally Hanson, Administrative Assistant, NW BOCES

C. APPROVAL OF MINUTES

MOTION #1922

A motion was made by Mr. Terril Mills to approve the minutes and Executive Session minutes of the June 24, 2020 meeting as presented. Mr. Greg Gloy seconded the motion. The motion carried.

D. APPROVAL OF AGENDA

Additions:

Move Action Item #6 TEACH Program Funds to Executive Session for discussion prior to action being taken on this item.

MOTION #1923

A motion was made by Mr. Greg Gloy to approve the agenda as amended. Ms. Lynette Jeffres seconded the motion. The motion carried.

II. COMMUNICATIONS

A. COMMUNICATIONS, EMPLOYEE & STUDENT RECOGNITIONS

Ms Carolyn Conner presented the following communications:

- Residential and School Employees of the Month, Ms. Ellie McMartin and Ms. Melissa Racay, were unable to attend the meeting. They will be recognized at a later date.

- Student of the Month was also unable to attend the meeting and will also be recognized at a later date.
- Ms. Kristen Miller donated new scrap books for NW BOCES to use for their yearly scrapbook project.
- A copy of a Level IV student's Summer Bucket List was presented.
- A letter was presented confirming Fremont County School District #24 will be contributing mill funds to NW BOCES this fiscal year. Board members from Hot Springs School District #1, Fremont School District #25, Fremont School District #21, and Big Horn School District #4 also reassured Ms. Conner their districts had approve the mill levy for NW BOCES as well.
- Additions to the "NW BOCES Praise Book" included praise from a teacher at Sweetwater School District #2 and from former NW BOCES psychologist Dr. Kim Faulkner.
- Board member Ms. Lynette Jeffres praised NW BOCES for picture documentation of students and student activities.

B. AUDIENCE COMMENTS

There were no audience comments.

C. FINANCIAL REPORT/APPROVAL OF BILLS

The Financial Report was presented by Ms. Kristen Miller. A copy is attached to the permanent minutes. No checks were available for Board member to pull for verification purposes as the audit is being done off-campus this year. Therefore, at this time the checks are at Koerwitz, Michel, Wright & Associates.

MOTION #1924

A motion was made by Ms. Lynette Jeffres to approve the payment of bills and transfer of funds as presented. Mr. David Snyder seconded the motion. The motion carried.

MOTION #1925

A motion was made by Mr. Rick Engelbrecht to approve Budget Addendum #2. Ms. Lynette Jeffres seconded the motion. The motion carried.

D. RESIDENTIAL REPORT

The Residential Report was presented by Ms. Carolyn Conner in the absence of Mr. Matt Ivie. A copy is attached to the permanent minutes. Ms. Conner reported that 6 of the 8 residential students were able to attend the July 4th activities at the NW BOCES school playground and stay up to watch the town fireworks.

E. MAINTENANCE AND TRANSPORTATION REPORT

The Maintenance and Transportation Report was presented by Ms. Carolyn Conner in the absence of Mr. Tony Larson. A copy is attached to the permanent minutes. Ms. Conner reported that the final insurance check for hail damage had been received on July 22, 2020.

F. ADMINISTRATORS REPORT

The Administrators Report was presented by Ms. Carolyn Conner. A copy is attached to the permanent minutes. Ms. Conner also reported that there are several new Member District superintendents for the 2020/2021 school year.

III. GENERAL BUSINESS

A. ACTION ITEMS

1. Health & Wellness Policy Under Revision 2nd Reading

MOTION #1926

A motion was made by Ms. Lynette Jeffres to approve the Health & Wellness Policy Under Revision on second and final reading. Mr. Greg Gloy seconded the motion. The motion carried.

2. Policies 3001 to 3005 Under Revision/Review 2nd Reading

MOTION #1927

A motion was made by Ms. Lynette Jeffres to approve Policies 3001 to 3005 Under Revision/Review on second and final reading. Mr. David Tommerup seconded the motion. The motion carried.

3. Policies 3006 to 3009-R2 Under Revision/Review 1st Reading

MOTION #1928

A motion was made by Mr. Greg Gloy to approve Policies 3006 to 3009-R2 Under Revision/Review on first reading. Mr. Terril Mills seconded the motion. The motion carried.

4. Policies 8016 to 8016-R Under Review 1st Reading

MOTION #1929

A motion was made by Mr. Greg Gloy to approve Policies 8016 to 8016-R Under Review on first reading. Ms. Lynette Jeffres seconded the motion. The motion carried.

5. Policy 8023 Under Revision 1st Reading

MOTION #1930

A motion was made by Mr. David Snyder to approve Policy 8023 Under Revision on first reading. Ms. Lynette Jeffres seconded the motion. The motion carried.

V. EXECUTIVE SESSION

MOTION #1931

A motion was made by Mr. Greg Gloy to go into Executive Session at 7:32 p.m. for discussion on Action Item #6 TEACH Program Funds. Mr. Keith McIntosh seconded the motion. The motion carried. The session ended at 7:42 p.m.

6. TEACH Program Funds

MOTION #1932

A motion was made by Mr. Rick Engelbrecht to approve TEACH Program Funds in the amount of \$4,959.14. Mr. Greg Gloy seconded the motion. The motion carried.

B. DISCUSSION ITEMS

1. BOCES & BOCHES Survey

Ms. Conner reported on the BOCES & BOCHES survey sent to Wyoming school districts regarding services BOCES and BOCHES had provided districts, how well the services did or did not work, and what other services the districts would like to see BOCES and BOCHES offer.

2. COVID-19 Update

Ms. Conner updated the Board on parent on-campus visits, student home visits, and procedures put in place when a student is quarantined after testing and prior to test results.

3. Board Mid-Month Topics of Interest

Discussion on this item will be held at the August 26, 2020 regular Board meeting.

IV. FUTURE AGENDA ITEMS

A. Policies 3006 to 3009-R2 Under Revision/Review 2nd Reading

B. Policies 8016 to 8016-R Under Review 2nd Reading

C. Policy 8023 Under Revision 2nd Reading

VI. ADJOURNMENT

Vice Chairman Lynette Jeffres declared the July 22, 2020 meeting of the Northwest Wyoming Board of Cooperative Educational Services adjourned at 8:03 p.m.

Recording Secretary

Approved and entered according to proceedings.

Chairman

Clerk