## March 2019

## Keystone S.T.A.R.S. Newsletter

Greetings S.T.A.R.S. Parents & Students,

On March 4th Ms. Leslie will be returning to STARS. We are excited to welcome her back!

Friday, March 8th: Keystone has a half day. As long as your child is scheduled for Friday care, care will be provided until 12:30 p.m. without additional charge (sign up is still required). Tuition will be required whether your child(ren) is in attendance or not. If your child(ren) will require care past 12:30 p.m., there will be an additional \$20 charge per child to cover extended hours of care, pizza & drinks. This fee will be required on top of their regular tuition amount. We will begin signing children up on site the week before the half day. A 24 hour cancelation notice is required— if a notice is not given the charges will still stand. Invoices for the half day will be sent on March 6th.

Spring Break is April 1st-5th. Payment is not expected for this break.

**2018 Tax Statements** were sent on December 20th, 2018 via QuickBooks to the email account(s) on file. If you cannot locate yours, please request another one by sending an email to <a href="mailto:starspayments@gmail.com">starspayments@gmail.com</a>—- Please include your child's name and the school he or she attends.

## 2019 MONTHLY BILLING DATES

March 1st:

Billing period Mar. 4th - 29th

April 5th:

Billing period Apr. 8th - May 3rd

May 3rd:

Billing period May 6th - 24th

May 24th:

Billing period May 27th - Jun. 14th

## CONTACT INFO:

**Director: Leslie Davis** 

Email: **keystonestars@outlook.com** Phone: (734)512-9516

For all billing inquiries, Office Hours are from 9:00 a.m. - 3:00 p.m., Monday - Friday.

Email: **starspayments@gmail.com** Phone: (734)301-6030