

THE CORPORATION OF THE MUNICIPALITY OF NEEBING

MINUTES OF THE REGULAR MEETING OF COUNCIL

Held at the Municipal Office

On Wednesday, July 10, 2019

PRESENT: Mayor Erwin Butikofer
Councillor at Large Gordon Cuthbertson
Crooks Councillor Brian Wright
Pearson Councillor Gary Gardner
Pardee Councillor Curtis Coulson
Scoble Councillor Brian Kurikka

REGRETS: Blake Councillor Mark Thibert

Erika Kromm, Treasurer-Deputy Clerk

1. PRELIMINARY MATTERS:

(a) **Call to Order:** Mayor Butikofer called the meeting to order at 6:00 p.m.

(b) **Attendance:** Attendance was recorded.

(c) **Town Hall Segment:**

There were no attendees for the Town Hall segment of the meeting.

(d) **Accept/Amend the Agenda:**

Res. No. 2019-07-153

Moved by: Councillor Wright

Seconded by: Councillor Coulson

BE IT RESOLVED THAT THAT the agenda circulated for this regular meeting of Council be amended to add, as Item 4.8, a report from the Solicitor-Clerk regarding Bike the Heart, and, as Item 7.6, a verbal discussion regarding a potential lawsuit, and that the agenda, as so amended, be approved.

CARRIED ✓

(e) **Declarations of Interest:**

No declarations of interest were brought forward.

2. HEAR DEPUTATIONS FROM AUDIENCE MEMBERS:

No depositions had been scheduled for this meeting of Council.

3. CONSENT AGENDA: MINUTES, REPORTS AND CORRESPONDENCE

- 3.1 Minutes of the Open Session portion of the Regular Meeting of Council held on June 19, 2019
Administration had recommended approval of the minutes, with any error corrections, as required.
- 3.2 Minutes of the meeting of the Neebing Economic Development Advisory Committee held on June 3, 2019
Administration had recommended that the minutes be received.
- 3.3 Voucher Report for the previous month
Administration had that the vouchers be approved.
- 3.4 Report from Solicitor-Clerk Regarding Administrative Activity
Administration had recommended that the report be received.
- 3.5 Variance Report: Year to date as of the end of the second quarter
Administration had recommended that the report be received.
- 3.6 Report from Solicitor-Clerk Regarding Membership on NEDAC
Administration had recommended that the report be received.
- 3.7 Report from Treasurer re 2019 Budget (Cemetery Fencing)
Administration had recommended that the report be received.
- 3.8 Report from Solicitor-Clerk Regarding Employment Law Webinar Attended
Administration had recommended that the report be received
- 3.9 Correspondence from the City of St. Catharines, received June 19, 2019, seeking support for its resolution regarding making Feminine Hygiene products available in Municipal Facilities
Administration had recommended that the correspondence be received
- 3.10 Correspondence from the Norwest Pest Control company offering participation in the 2019 Cluster Fly Control Program
Administration had recommended to participate with respect to the Blake Hall and the Municipal Office
- 3.11 Correspondence from Rural Heritage Agricultural Society, received June 24th, seeking advertising/sponsorship for the 2019 Annual Plow Match event
Administration had recommended to support the event at the same level as in 2018.
- 3.12 Report from Report from Neebing Recreation Committee regarding Canada Day celebrations
Administration had recommended that the report be received.
- 3.13 Information Correspondence List
Administration had recommended that the correspondence be received.

Res. No. 2019-07-154

Moved by: Councillor Kurikka
Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council approve the recommendations from Administration with respect to all of the items on the consent agenda portion of this evening's meeting, being Items 3.1, through 3.13, be approved.

CARRIED ✓

4. REPORTS AND CORRESPONDENCE RECEIVED REQUIRING DIRECTION:

4.1 Report from Tender Review Committee Regarding Recommendations for a Contract for Re-Branding and a new, AODA-compliant website, as well as an Asset Management Consultant and the Gravel Contracts

Members present discussed the report. The Treasurer responded to questions.

Res. No. 2019-07-154

Moved by: Councillor Coulson
Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT the Request for Proposal for re-branding and AODA compliant website be tabled, and lifted from the table at the meeting on August 7, 2019.

CARRIED ✓

There were some concerns regarding the price for the website. Members would like to find out why only one proposal was submitted.

Res. No. 2019-07-155

Moved by: Councillor Cuthbertson
Seconded by: Councillor Coulson

BE IT RESOLVED THAT Council awards the contract for gravelling of municipal roads in three areas to Thunder Bay Multi Trades.

CARRIED ✓]

Administration was directed to monitor project progress to ensure it stays on schedule and on budget.

Res. No. 2019-07-156

Moved by: Councillor Kurikka
Seconded by: Councillor Coulson

BE IT RESOLVED THAT Council accepts the proposal for asset management consulting services to WSP.

CARRIED ✓

4.2 Report from Solicitor-Clerk Regarding Naming Alf Olsen Memorial Park

Members present reviewed the Report.

Res. No. 2019-07-157

Moved by: Councillor Cuthbertson

Seconded by: Councillor Gardner

BE IT RESOLVED THAT the property at 655 Highway 597, in Pearson, be formally named "Alf Olsen Memorial Park".

CARRIED ✓

4.3 Report from Solicitor-Clerk Regarding "Pump Track" development

Members present discussed the Report.

Res. No. 2019-07-158

Moved by: Councillor Wright

Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council authorizes Administration to hire Michael Elliot of Epic Adventures to construct the "pump track" at the Alf Olsen Memorial Park

CARRIED ✓

4.4 Report from Treasurer/Deputy Clerk Regarding Potential Grant for Fire Hall Construction

Members present discussed the Report. The Treasurer/Deputy Clerk responded to questions.

Res. No. 2019-07-159

Moved by: Councillor Cuthbertson

Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council authorizes Administration to request Brook McIlroy to provide some ideas for the Fire Hall construction to meet the requirements of the funding program.

CARRIED ✓

4.5 Correspondence from The Township of Warwick, received June 26, seeking support for its resolution, sent to the Attorney General, asking for enforcement of existing laws, or new legislation, for Farm Safety

Members present discussed the correspondence.

Res. No. 2019-07-160

Moved by: Councillor Coulson
Seconded by: Councillor Kurikka

BE IT RESOLVED THAT Council of The Corporation of the Municipality of Neebing support the resolution passed by the Township of Warwick regarding the enforcement of existing laws, or new legislation, for farm safety.

CARRIED ✓

4.6 Correspondence from the Canadian Cancer Society, received June 27, seeking sponsorship for "Waffles' Warriors" in the "Bark for Life" dog walk Fundraising event September 8, 2019

Members present discussed the correspondence.

Res. No. 2019-07-161

Moved by: Councillor Wright
Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council will sponsor the Canadian Cancer Society's "Bark for Life" event in the amount of \$100.

CARRIED ✓

4.7 Report from Solicitor-Clerk Regarding Suggestion from Fire Chief

Members present reviewed the report. There was some discussion about liability. No resolution was passed.

4.8 Report from Solicitor-Clerk Regarding Bike the Heart

This matter had been deleted from the agenda by Resolution 2019-06-140.

Res. No. 2019-07-162

Moved by: Councillor Wright
Seconded by: Councillor Gardner

BE IT RESOLVED THAT Council will sponsor the Thunder Bay Cycling Club's Thundergrinder event in the amount of \$250, provided that they mention Neebing in their promotional material.

CARRIED ✓

5. BY-LAWS FOR PASSAGE

5.1 By-law 2019-029 to amend By-law 2019-002 remove a member of NEDAC and appoint a member to NEDAC

Res. No. 2019-07-163

Moved by: Councillor Kurikka
Seconded by: Councillor Cuthbertson

BE IT RESOLVED THAT By-law 2019-029, to amend By-law 2019-002 remove a member of NEDAC and appoint a member to NEDAC, be passed.

CARRIED ✓

5.2 By-law 2019-030 to amend By-law 2011-878 to the user fees for Blake Hall, effective January 1, 2020

Res. No. 2019-07-164

Moved by: Councillor Coulson

Seconded by: Councillor Gardner

BE IT RESOLVED THAT By-law 2019-030, to amend By-law 2011-878 to the user fees for Blake Hall, effective January 1, 2020, be passed.

CARRIED ✓

6. NEW BUSINESS

Councillor Wright acknowledged the passing of John Rafferty. Mr. Rafferty was a great community member and represented the community well during his time in politics.

The Treasurer/Deputy Clerk advised of an upcoming severance application that will address a garage that was built over the property line.

The Treasurer/Deputy Clerk advised that the request for proposals for the furnaces and generators will be issued this week.

The Treasurer/Deputy Clerk advised of the requirement to develop Community Risk Assessment document by July 1, 2024. Guidelines for completing the document are in progress.

The Treasurer/Deputy Clerk advised that the issues related to the Blake Hall roof have been resolved.

The Treasurer/Deputy Clerk advised that the repairs in the front entrance at the Municipal Office have not be completed at this time. Councillor Gardner advised that the work should be competed in a couple of weeks.

The Treasurer/Deputy Clerk advised that nothing has been received from First General regarding Fire Hall #2. Administration will try to have more information for the next regular meeting of Council.

7. CLOSED SESSION:

Res. No. 2019-07-165

Moved by: Councillor Coulson

Seconded by: Councillor Gardner

BE IT RESOLVED THAT, the time being 7:22 p.m., Council will enter closed session under the authority of paragraph 239(2)(b) of the Municipal Act, 2001, to consider items 7.1, 7.3 and 7.5 involving personal matters about identifiable individuals;

AND Under paragraph 239(2)(c) to consider items 7.2 and 7.4, involving proposed or pending acquisitions or dispositions of land by the municipality;

AND Under paragraph 239(2)(d) to consider item 7.1, involving labour relations or employee negotiations; and

AND Under paragraph 239(2)(e) to consider items 7.3 and 7.6, involving litigation or potential litigation affecting the municipality.

CARRIED ✓

During Closed Session, the following procedural resolution was passed:

Res. No. 2019-07-166

Moved by: Councillor Cuthbertson

Seconded by: Councillor Coulson

BE IT RESOLVED THAT, the time being 7:59 p.m., Council rise from Closed Session and report in Open Session.

CARRIED ✓

Closed Session Matters

- 7.1 Report from Solicitor-Clerk Regarding Recruiting for Office Staff
- 7.2 Report from Solicitor-Clerk Regarding Property Recommendations from NEDAC
- 7.3 Report from Solicitor-Clerk Regarding ongoing Law Enforcement Matter
- 7.4 Report from Solicitor-Clerk Regarding Realtor's Commission
- 7.5 Report from Treasurer/Deputy Clerk Regarding Property Eligible for Tax Sale
- 7.6 Report (Verbal) from Councillor Kurikka Regarding Threat of a Lawsuit

Items 7.1 through 7.6 were dealt with in a single resolution.

Res. No. 2019-07-167

Moved by: Councillor Cuthbertson

Seconded by: Councillor Coulson

BE IT RESOLVED THAT Administration is authorized to proceed as directed in Closed Session.

CARRIED ✓

8. CONFIRMING BY-LAW

8.1 By-law 2019-031 to Confirm the Proceedings of the Meeting

Res. No. 2019-07-168

Moved by: Councillor Kurikka
Seconded by: Councillor Gardner

BE IT RESOLVED THAT By-law 2019-031, to confirm the proceedings of the meeting, be passed as presented in the agenda.

CARRIED ✓

9. ADJOURN THE MEETING

There being no further business to attend to, Mayor Butikofer adjourned the meeting at 8:00 p.m.

REGULAR MEETING OF COUNCIL


Erwin Butikofer
MAYOR


Erika Kromm
TREASURER-DEPUTY CLERK

