



**Commission on Homelessness and Housing**  
for Volusia and Flagler Counties

## Applications Committee Meeting

June 17, 2019, 2:30-3:30 p.m., VFCCH Offices

### Meeting Minutes

**Attendees:** Carrie Baird, DJ Lebo, Jeanne Rademacher, Jim Cameron, Diana Phillips, Brittany Louis, Rebecca Delorenzo (by phone)  
**VFCCH Staff:** Jeff White, Victoria Brown-Searle, Laurie Clark, Carolyn Dodge

Agenda Items	Discussion	Decisions
Prior Minutes	The Committee reviewed the minutes of March 8, 2019.	The minutes of March 8, 2019 were approved (DJ Lebo motion/ Jeanne Rademacher/ motion carried)
Discussion	<ul style="list-style-type: none"> <li>• Policies and Procedures: The committee reviewed the policies and procedures and additional revisions were made.</li> <li>• Scoring and Ranking: The Committee reviewed the scoring spreadsheet and a discussion ensued. VFCCH will hold a meeting with service providers to discuss scoring.</li> <li>• Reallocation: The committee discussed reallocating the two lowest performing projects that in their third grant years which are Hum’s Rapid Rehousing for Families and NHCWV PH-13EU2. The total amount to be reallocated is \$209,093.</li> <li>• The max award allowed for new HUD CoC grant submissions through reallocation will be \$110,000. The scoring sheets and notice of reallocation will be sent to the Agency’s Executive Director and Board Chairs. It was determined that new programs working within the first two fiscal years of program implementation would not be considered for reallocation.</li> <li>• Volusia County ESG: Volusia County’s focus this year will be rapid rehousing and homeless prevention. The amount to be allocation to each component will be determined by the quality of the applications selected.</li> </ul>	<ul style="list-style-type: none"> <li>• Staff will reformat policies and procedures to reflect revisions.</li> <li>• Scoring and Ranking: Staff will add an additional column to the spreadsheet title reallocable and will schedule a scoring review meeting with service providers.</li> <li>• Reallocation: Approve reallocation of HUM’s Rapid Rehousing for Families and NHCWV PH-13EU2 for the FY 20-21 (Jim Cameron motion/DJ Lebo seconded/motion carried) Carrie Baird will send the notice of reallocation to Agencies Executive Director and Board Chair</li> <li>• Volusia County ESG: Staff will poll the Applications Committee for meetings dates.</li> </ul>
Action Plan	No discussion	N/A
Other Items Not on the Agenda	No discussion	N/A
Proposed Next Meeting: TBD	N/A	TBD

Carrie Baird, CoH Applications Committee Chair