

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

April 14, 2016

John Hayes called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: John Hayes, present; Jeff Bixler, present; Diane Austin, present; Bill McCluskey, present; Kevin Biltz, present; Mike Pittinger, present.

A motion was made by Diane Austin to approve the Agenda as presented; this was seconded by Jeff Bixler. Roll call shows: John Hayes, yes; Diane Austin, yes; Jeff Bixler, yes.

A motion was made by Jeff Bixler to approve the minutes of the March 31, 2016 regular meeting; this was seconded by John Hayes. Roll call shows: Diane Austin, abstain; John Hayes, yes; Jeff Bixler, yes.

Citizens present:

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|---------------------------------------|---------------------------|--------------------------|
| David Starcher, Resident/Farmer | Robert Moyto, Resident | Robert Byrne, Resident |
| Larry Robbins, Resident | Kristie Collyer, Resident | Carl Dremann, Resident |
| Robert Grudosky, Resident/Fire/Farmer | Rob Swauger, Fire Dept. | Shannon Paulus, Fire Dep |

Kristie Collyer and her father, Larry Robbins, of Stroup Road, approached the Trustees about a situation they are having with neighbors who have put in a wood burner that is filling their house with smoke. They've approached the fire and police departments they said there are no laws in regards to this and basically they can do whatever they want. She said her family are all asthmatics and have and to seek medical attention because of this. She is seeking guidance on what they can do.

Diane asked if they have called the Health Department and the EPA. Kristie said they have called them both and they will do nothing about it. She also said they are burning something besides wood and coal because it has a strong, horrible odor. Larry said it burns your eyes and throat.

Jeff said he spoke with Larry on the phone. Nothing in the Zoning regulations covers this situation. He said they are looking at a civil matter and they would need to hire an attorney. Kristie said she talked to an attorney and because there are now laws against this, they do not have a case. Mike Pittinger recommended that they call Akron Air Quality to have them run a test on the smoke. Diane said she had heard the EPA was restricting the burners.

Larry also said that the neighbor is in violation of zoning laws with the junk cars in the yard. Jeff told Larry that with his permission, the Zoning Inspector could come and take pictures of the zoning violations and send a violation letter to them.

Diane suggested that they call Randall Roberts at the Portage County Building Department regarding the neighbor having the proper permits to build and pass an inspection for proper firewall insulation, etc. for the inside wood burner. She also said if you call Mary Helen at the Health Department they will come and inspect the neighbor's septic system.

Carl Dremann asked for help from the Trustees about who he should call about flooding and leach bed issues that may be created in the near future by his neighbor on Booth Road. Diane told him to get the number from Kevin Biltz to call Soil & Water regarding these issues.

Robert Moyto, of Porter Road, asked if the house on Booth Road (where they were removing the shingles) would be a burn house in the future. Mike told him yes, it would be.

Shannon Paulus asked if anyone has signed up to be on the Memorial Day Parade Committee. Diane said just she and Sandy. She said as a citizen, she is willing to assist with the parade. She has talked with Sandy and they suggested since it is late, this year they forgo the parade and just advertise that there will be a service at the Cemetery and then have punch and cookies after the ceremony. She was told there is money in the parade fund to have some nice brochures printed.

Bill mentioned he is unaware of any township fund for the parade committee.

Diane reminded everyone that she will not be available Memorial Day weekend.

John stated that he does not want to forgo the parade. He stated people are willing to volunteer. He does not want to skip the parade during his time as a trustee.

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Jeff suggested that he, Shannon and Sandy meet in the next few days to see if it is still feasible to have the parade. Bill said he would help if included in the meeting.

Robert Byrne stated that he read on the Internet that Ravenna was voted number one of the ten worst Akron suburbs. He asked if the Trustees are concerned that some of the addresses in Edinburg Township have a Ravenna mailing address and it will start diminishing their house values. The Trustees did not have anything to comment on this. The criteria used to determine this:

- High unemployment, less jobs;
- Low/medium income, less pay;
- Low population density, no things to do;
- Low home values, no one is willing to pay to live here;
- High number of high school drop outs.

CORRESPONDENCE:

A. Letter from the Bureau of Worker's Compensation – Bill received a letter stating they did not receive the application to be a provider but he does not agree with this. Jason had told him that he had given it to Life Force. Mike said he received an email from Life Force stating that they did have that documentation. Bill will follow up on this.

OLD BUSINESS

A. Date for Work Session with Chris Meduri – Tuesday, April 19 at 6:00 p.m. to review applications for the Zoning Inspector/Administrative Assistant position, and Personnel time keeping. Jeff will confirm with Chris Meduri.

Larry Robbins asked if an in-ground pool is required to have a fence around it. The Trustees agreed that this is out of their jurisdiction and it is a civil matter.

NEW BUSINESS

There was no New Business to discuss at this time.

TRUSTEE REPORTS

John Hayes

--He asked if something could be done about the grapefruit-sized rock that was accidentally dumped by a truck driver passing through town recently. Kevin has had conversations with the County within the last month and they were supposed to have cleaned it up. John said he is willing to help Kevin clean up the remaining rock. Kevin said they can use the backhoe to do this.

Jeff Bixler

--He has narrowed the applicant pool down to two people that he would like to interview for the Zoning/Administration position. He asked the Trustees if they'd like to interview these people at the April 19 meeting or just have Jeff interview them. Diane asked him if he had done any phone interviews. He said he has made a couple of different calls to those seeking full time employment, but he has not spoken to these individuals that he'd like to interview. The Trustees agreed to interview the applicants on April 19 at 5:00 p.m. Bill will advertise this meeting.

Diane Austin

--She asked if everyone received their letter from the church about the dedication. All answered yes.
--She announced that she has been removed as an administrator on the Township's Facebook page.
--Tom Repcik has asked her what is happening to the money that has come in to the Township in memory of his wife Judy. Shannon said the money has been put into the Fire Association account. Thank you letters were sent out to everyone who made a donation. The money has not been earmarked for anything at this time.

Tom mentioned to Diane about the donations being put with the \$5,000 grant from the Cleveland Indians to replace the bleachers at the Park, which was extremely important to Judy. Diane wanted to make everyone aware that it is Tom's wish that this money go towards this.

Shannon stated that the checks were written to the Fire Association so they were deposited in the Association account. Diane suggested that the Fire Department personnel meet with Tom to discuss this. Shannon said they will talk to Tom.

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Bill asked if checks were written to the Edinburg township fire department or the association. He was told the township. He stated it is not appropriate for the money to have been deposited in the association. It should be put in the township fund where he will earmark it for the fire department/bequest/bleachers.

DEPARTMENT REPORTS

Kevin Biltz - Roads, Buildings, Cemetery and Park

--They've been cold patching at Bingham Place now in order to save on the crack sealing material that they will use there in July.

-- He met with the County and he is now waiting for their bids to chip and seal Stroup Road, Clark Road, and the allotment.

--They've been picking up sticks and trash at the Park and they mowed the Town Center this afternoon.

--Kevin will order the three port-a-johns for the Park. The Hot Stove and Hot Soccer will be billed for two of these.

--John asked about the security system and lights at the garage. Kevin said the security system has been fixed.

--John asked if he is still trying to unload the dirt. Kevin said it's got to get a little bit dryer and they will find someplace to dump it. John suggested that Bill put an ad on the website about the dirt when the website is up and running.

Mike Pittinger - Fire Department Report

--He presented an application to hire Mike Leigh.

--UH Portage has given each member of the Fire Department free _____ to put in their jump bags.

--He would like to open an account at Ravenna Oil so they can get gasoline to use in the small engines. Kevin confirmed that the Road Department already has an account there.

Mike Pittinger - Fire Department Report (cont.)

--He asked for approval to replace the exhaust system on the 1513.

RESOLUTION 2016-052: A motion was made by Jeff Bixler to have Lange Auto replace the exhaust system on the 1513 at a cost no to exceed \$900.00; this was seconded by John Hayes.

Roll call shows: John Hayes, yes; Jeff Bixler, yes; Diane Austin, yes.

--He would like to put a levy on the November ballot and requested the resolutions be made by the Trustees for this. Diane asked if the levy would be specifically for staffing. Mike said yes. Mike expressed his concern about waiting too long and missing the deadline. He said that this portion of the process has to be done by July 15. Jeff would like more information on this before approving it.

Bill stated his concern that no one has actually reviewed the fire budget closely. Bill mentioned also that there is already a Fire levy up for renewal in 2017. He is concerned that this will impact that levy.

All agreed to table this until a work session can be held with Janet Esposito or Beth Wagner present to receive further information. The Trustees agreed to do their best so that the deadlines are not missed.

--He requested an executive session to discuss personnel issues.

RESOLUTION 2016-053: A motion was made by Jeff Bixler to accept the application of Michael Leigh for the position of fire fighter pending background check and physical; this was seconded by Diane Austin. Roll call shows: John Hayes, yes; Jeff Bixler, yes; Diane Austin, yes.

Zoning Department

Diane said the link on the website to contact the Zoning Inspector gives residents the office number. It needs to be changed to 330-325-3440.

William McCluskey - Fiscal Officer Report

--He has not received any emails regarding community interest in the Parade Committee. Diane said that Marlin Brown and Harold Mansfield are always willing to help with this.

--He reported that most of the 2015 minutes have been posted on the website now.

--He received the approved budget from County Auditor. He would be glad to sit down and explain it to anyone who would like it explained.

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--Diane said that when Kevin plants flowers at the cemetery, he will give Bill the invoice so the money can be taken out of the appropriate bequest accounts.

Bill stated he has looked for any information on the bequests so that he can identify regulations regarding spending of this account, and cannot find anything in the cemetery records or filing cabinets.

She said the bequests should be listed in the meeting minutes from a long time ago.

A motion was made by Diane Austin to pay the bills; warrants 39528 to 39554; this was seconded by Jeff Bixler. Roll call shows: John Hayes, yes; Jeff Bixler, yes; Diane Austin, yes.

Bill asked the Trustees to sign a letter stating he works for Edinburg Township so that he can take it to the Title Bureau to obtain a new title for the oil spray truck that is to be sold. He and Kevin have both looked for the title and did not find it. Diane stated that there should be a title for this.

RESOLUTION 2016-054: A motion was made by Diane Austin to enter into an executive session at 8:55 p.m. to discuss personnel matters and invite Mike Pittinger, Rob Swauger, Shannon Paulus and Robert Grodusky to join. Fiscal officer was not invited; this was seconded by Jeff Bixler. Roll call shows: John Hayes, yes; Jeff Bixler, yes; Diane Austin, yes.

RESOLUTION 2016-055: A motion was made by Diane Austin to come out of executive session at 9:28 p.m.; this was seconded by Jeff Bixler. Roll call shows: John Hayes, yes; Jeff Bixler, yes; Diane Austin, yes.

A motion was made by Diane Austin that the meeting be adjourned at 9:29 p.m.; this was seconded by Jeff Bixler. Roll call shows: John Hayes, yes; Jeff Bixler, yes; Diane Austin, yes.

John Hayes, Chairman

Jeff Bixler, Vice Chairman

Diane Hargett Austin, Trustee

William McCluskey, Fiscal Officer