

# Arrowbear Park County Water District

## REGULAR MEETING OF THE BOARD OF DIRECTORS

### AGENDA

DATE: November 21, 2019  
TIME: 6:30 pm Open Session

APCWD BOARD OF DIRECTORS  
P.O. Box 4045  
Arrowbear Lake, CA 92382-4045

POSTING: This agenda was  
posted prior to 5:00 p.m. on  
November 15, 2019 per Policy #5020.40

MEETING LOCATION  
Water District Office  
2365 Fir Drive  
Arrowbear Lake, CA 92382

#### OPEN SESSION

- A. CALL TO ORDER – President Bunyea
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. NEW EMPLOYEE INTRODUCTION - Todd Tviiede
- F. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising their hand and being recognized by the President.

- A) Minutes of Regular Meeting, October 17, 2019
- B) Summary of Bank Balances / Income & Expense Summary
- C) Expense & Budget Reports
- D) Vacation and Sick Leave Balances

#### G. PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises their hand *and* is recognized by the President.

## **H. STAFF REPORTS**

- A) Water & Sewer Field Operations Supervisor Miller
  - 1. Monthly Report
- B) Chief Ozias
  - 1. Monthly Report - Calls for the previous month.
- C) General Manager Huff
  - 1. Administrative Highlights.

**Excuse Staff not needed for Action Items**

## **I. DISCUSSION / ACTION ITEMS**

- A) Fire Department
  - 1. Discussion with motion as needed to review/amend as needed Fire Dept. SOP 2870 - Fire Chief Job Description and Fire Dept. SOP 2850 - Battalion Chief Job Description.
- B) Board
  - 1. Discussion with motion to approve/amend as needed Rules and Regulations Handbook Policy 3050 - Water Service Charges & Billing and Policy 2060 - Sewer Service Charges to comply with SB 998 requirements, effective with the billing cycle beginning January 23, 2020.  
Staff Recommendation: Approve Motion.

## **J. ANNOUNCEMENTS**

- A) President
- B) Board Members
- C) Staff

The next Regular Board Meeting will be January 16, 2019 at 6:30 p.m.

## **K. ADJOURNMENT**

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.