

MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF HAY LAKES HELD ON MONDAY, AUGUST 15, 2022

AT THE HAY LAKES RECREATION CENTRE @ 7:00 p.m.

PRESENT: Mayor Ron These; Deputy Mayor Clifford Heinz; Councillor Paige Berkholtz; Councillor Levi Blanchard; and Councillor Paul Patterson

PUBLIC PRESENT: Rick Dale arrived at 6:50 p.m.

MUNICIPAL RECORDER: Shannon Yearwood

DELEGATES:

CALL TO ORDER: The Meeting was called to order by Mayor These at 7:00 p.m.

RES 129-2022: AGENDA: Moved by Councillor Patterson to accept the agenda as amended.

CARRIED

Mayor These decided to hear Mr. Dale's concern regarding the Agreement between Telegraph Park and the Village of Hay Lakes. After some discussion Council asked for some changes be made to the Agreement. It was decided that Administration would make those changes, and a copy given to the Telegraph Park Board for review at their next meeting. Tabled.
Rick Dale left the meeting at 7:30 p.m.

RES 130-2022: Mayor These moved that the Minutes of the July 18, 2022, Regular Meeting of Council be adopted as presented.

CARRIED

Public Works Report: The Public Works report having been presented by Administration and discussed by Council is put forward for acceptance of Council.

RES 131-2022: Moved by Deputy Mayor Heinz to accept the Public Works Report presented as information.

CARRIED

Administration Report: The Administration Report along with an Action List was presented to Council by the CAO.

RES 132-2022: Moved by Councillor Patterson to accept the CAO Report and Action List presented as information.

CARRIED

Financial Report: The Financial Report was presented to Council by Administrator Yearwood.

Administration asked Council to move \$5,000.00 currently in GL 2-12-00-00-860 – MSI Capital – Admin Expenses to GL Account 2-12-00-00-510 To account for the expenditures of new software and computer equipment needed in the office this year.

RES 133-2022: Moved by Mayor These that Administration move \$5,000.00 currently in GL Account 2-12-00-00-860 – MSI Capital – Admin Expenses to GL Account 2-12-00-00-510 to reflect a more accurate accounting of the expenditures in this account.

CARRIED

RES 134-2022: Councillor Patterson moved that the Financial Report; consisting of the Budgetary Control for the year to date; The MasterCard Statements for June/July and July/August; the ATB Account Summaries; and the Balance Sheet is accepted as information.

CARRIED

RES 135-2022: Moved by Mayor These to move \$50,510.25 from the General Reserve Account to the regular chequing account to cover the cost of the QQR invoice for new piping in the water station.

CARRIED

Deputy Mayor Heinz has asked Administration to investigate the process of changing Bylaws 05-2015 and 06-2016 the Local Improvement Tax Bylaws by discussion this with *Municipal Affairs*.

Bylaws/Policies:

Administration presented Council with Bylaw 06-2022 – Community Standards Bylaw and put forward for first reading.

RES 136-2022: Moved by Councillor Berkholtz that Bylaw 06-2022 – Community Standards Bylaw be given first reading as amended.

CARRIED

Administration once again, reiterated that Council and Administration have many bylaws and policies that need attention and will be upcoming on future agendas.

Business:

- UFA Playground: Administration is preparing a draft letter to UFA asking to move the new playground to the foot of 3rd Avenue North. Council will review the letter and if agreed to its content and directed Administration to send it to the UFA contact.
- RFP – Infrastructure Study: Council has extensively reviewed the 3 Requests for Proposal received and have discussed the positive and negative aspects of each. The matter is before Council to decide upon the successful applicant.

Council has asked Administration to reach out to one proponent to ask a set of specific questions and email the answers to Council so this decision can be made before Friday, August 19th, 2022.

- Map Review: Ongoing
- Telegraph Park Agreement: Council reviewed this Agreement and discussed it thoroughly (see above).
- Marketing Videos by Alert Aeronautics: this matter was discussed by Council and Administration. Because of the serious infrastructure issues being faced by this Village at this time they have decided to forego this offer.

RES 137-2022: Moved by Councillor Blanchard to decline the offer of marketing videos at this time.

CARRIED

▪ Change to Office Hours:

RES 138-2022: Mayor These moved that the current office hours of 9:00 a.m. to 5:00 p.m. Monday through Friday be changed to Monday, Tuesday, Thursday, Friday from 9:00 a.m. to 5:00 p.m. and Wednesday be closed to the public except by way of appointment. This change to take effect on September 1, 2022, with notice to the residents.

CARRIED

▪ Complaints:

- Resident owning Lot 3; Block 18; Plan 0324239 made a complaint about damage created by Public Works while plowing the back alley this past winter. Administration will email the homeowner and

apologize for this inconvenience and let them know that Public Works will be advised to be more careful in the future.

- Real Estate Contract with Roger Osness:

RES 139-2022: Moved by Councillor Patterson that the Real Estate Contract with Roger Osness be extended by one year, to September 2023, with the same conditions.

CARRIED

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- Remembrance Day Ceremony: Councillor Berkholtz let council know that she would not be able to help or plan with the Remembrance Day Celebration as she will be busy with work related items. Councillor Heinz has volunteered to take on this responsibility. Councillor Heinz and Administration will work together to plan this event.

Committee Reports:

- Infrastructure: The decision to hire an Engineering Firm to conduct a Infrastructure Study for the Village will be made before Friday, August 19, 2022.
- Protective Services: Nothing to Report
- Fire Department Report: Still awaiting quotes for the new fire hall doors.
- Development: Nothing to Report.
- HARRB: HARRB met to redistribute the money provided by the County.
- Ag Society: The horse show on the weekend of August 13, 2022 was a big success and the only criticism seemed to be the lack of advertising.
- Library: Administration reported that Council needed to rescind the original resolution to appoint members as it was not a complete list.

RES 140-2022: Moved by Councillor Berkholtz that resolution 110-2022 is hereby rescinded as all Library Board Members were not reported in that resolution.

CARRIED

RES 141-2022: Councillor Blanchard moved to appoint the following members to the Library Board for the noted terms:

Amanda Derksen to a term of one year from March 23, 2022, to March 22, 2023;

Megan Patten to a term of one year from March 23, 2022, to March 22, 2023;

Jenny DeJong to a term of one year from March 23, 2022, to March 22, 2023;

Cathy Marusak to a term of one year from March 23, 2022, to March 22, 2023;

Charissa Scott to a term of one year from March 23, 2022, to March 22, 2023;
Amanda Barth to a term of one year from March 23, 2022, to March 22, 2023;
Sandra Howald to a term of one year from March 23, 2022, to March 22, 2023;
Mindy Kennett to a term of one year from March 23, 2022, to March 22, 2023;
Stacie Arellano to a term of one year from March 23, 2022, to March 22, 2023;
and

Ron These to a term of one year from March 23, 2022, to March 22, 2023.

CARRIED

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- Telegraph Park: The Agreement and the finances are still in question. Both matters to be concluded by mid-September.
 - Recreation Centre: Counter tops have been installed, still awaiting backsplash, and triple sink installation.
 - School Council: No further meetings until September.
 - Rural Crime Watch: Nothing to report.
 - CRSWSC: Next meeting is scheduled for September.
 - Go-East – Must provide Go-East with a \$150.00 gift towards road-trip game.
 - OHS Committee: Meeting was missed today by Shannon Yearwood. Ms. Yearwood suggests that the OHS Meeting be moved to a day other than the day of the Regular Meeting of Council.

RES 142-2022: Moved by Deputy Mayor Heinz to accept the Committee Reports as presented.

CARRIED

Information and Correspondence:

RES 143-2022: Councillor Berkholtz moved to accept the Information and Correspondence as presented.

CARRIED

Confidential Items: *Human Resources Freedom of Information and Protection of Privacy Act* (s. 16 through 29) (In-Camera) **Motion to go into a closed session and Motion to reopen the session to the public required.**

RES 144-2022: Moved by Mayor These that the meeting is closed to the public under section 17, third party personal privacy, *Freedom of Information and Privacy Act* at 10:55 p.m.
CARRIED

RES 145-2022: Moved by Mayor These at 10:55 p.m. that the meeting is reopened to the public under section 17, third party personal privacy, *Freedom of Information and Privacy Act*.
CARRIED

RES 146-2022: Moved by Councillor Birkholtz that the presented Terms and Conditions of Sale for the 2022 Public Auction are hereby approved.
CARRIED


Next Meetings of Council:

The next Regular Meeting of Council will be held on Monday, September 19, 2022, at the Recreation Centre beginning at 7:00 p.m.

Adjournment:

There being no further business to discuss Mayor These adjourned the meeting at 11:05 p.m.


Mayor Ron These


K. Shannon Yearwood
Chief Administrative Officer