

MILFORD TOWN COUNCIL

7:00 P.M. AT THE MILFORD COMMUNITY BUILDING

MONDAY, SEPTEMBER 13, 2021

Public Hearing 2022 Budget

Present: Doug Ruch, Ken Long and Bob Cockburn

The public hearing was opened by President, Doug Ruch.

Milford Clerk-Treasurer, Tricia Gall, handed out copies of the totals for the 2022 Budget that included the Budget Estimate, Max Estimated Tax Levy, Current Tax Levy, and the Levy Difference.

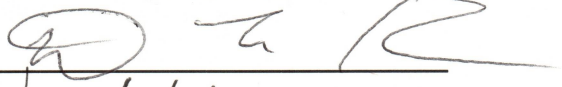
She also handed out by fund, the 2022 Budget amount requested, the estimated 2022 Revenue, and the Savings that is being requested to spend by fund in the 2022 Budget.


A question as raised about whether or not the DLGF would cut the town's budget if they do not fully spend it. Gall commented about how the budget for a municipality is different from a corporate entity. Many have the perception that if you do not spend it, you will lose it in the future. In the case of municipalities, if you do not spend it, it stays in your bank account/savings. Gall also stated that the only parties who can lower a specific line item of a budget from year to year in a municipality is the town council. The DLGF's responsibility is not to ensure that you have a balanced budget. They simply ensure that you have the funds available, both current and incoming, to spend the amount requested by the town council. They do not ensure that you are only spending as much as you are expecting to receive.

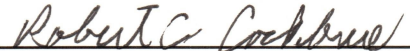
There were no additional questions or comments from the floor.

President Doug Ruch closed the floor for the Public Hearing.

Milford Town Council







Attests:



MILFORD TOWN COUNCIL MEETING

MONDAY, SEPTEMBER 13, 2021

7:00PM AT THE MILFORD COMMUNITY BUILDING

Present: Doug Ruch, Ken Long and Bob Cockburn

Doug opened the meeting with the pledge of allegiance and Ken Long provided a prayer.

Budget 2022 Public Hearing. See separate memorandum for details.

A motion was made by Ken Long to approve the memorandum from the prior meetings. Seconded by Bob Cockburn. All agreed and motion carried.

Attorney Report:

- Attorney was not present, but had contacted the Clerk-Treasurer.
- Clerk-Treasurer Tricia Gall sent the petition for annexation for the remaining houses in the North Park subdivision to the town attorney, Jay Rigdon. Jay stated that he will prepare an ordinance and there will be a public hearing. He will have more information for us at the next meeting.

Public Input:

- Tricia Gall stated the Harvest Coffee Block Party will be on September 25th from 5-7 p.m. at the new Harvest Coffee location.
- Brett Roberts, with MACOG, sent an update on projects we are working on.
 - OCRA Planning Grant – Income Survey requirement has been met and the town can proceed with applying for the planning grant. OCRA pushed back the deadline for the grant application to Friday, November 12. MACOG is on track to complete the grant by that date for submission. OCRA will announce the grant awards on Tues, December 7, 2021.
 - Indiana Main Street designation – We are interested in pursuing the Indiana Main Street designation and will be looking to submit that application with MACOG's help at the end of the year.
 - Economic Development Grant – MACOG is looking into the possibility of applying for an EDA grant to help extend water lines and increase water pressure to businesses on the north side of town. More information will be forthcoming as conversations are ongoing.
- Representatives from New Beginnings Preschool & Child Care were present to present a Front Vestibule Expansion and a Building Expansion Proposal.
 - They would like to extend the front vestibule out, but it would not go further than the current awning. They passed out renderings and additional information.
 - They are working with Launchpad as funding could be available for an expansion. They are looking into applying for the Indiana Come Back Stronger grant. Kosciusko County is considered a child care desert. New Beginnings is only 1 of 3 facilities in the county that accept infants.

- They are looking into adding 2 additional rooms at the back of the existing building and moving their back fence. This could increase their capacity. Their current infant wait list is over 20 children.
- There was discussion on existing number of children served and whether or not the expansion was large enough.
- The consensus from the town council was that there were no objections to both the vestibule project or permission to apply for the grant for the expansion project as presented.

Fire Department:

- The Milford Fire Department's Annual Chicken Barbeque will be on the first Sunday of October. It begins at 11:00 a.m. and is carry-out from the fire station. See a Milford fireman for tickets.

Police Report:

- Marshal Kreider reported that Officer Bays is in his 3rd week of academy. He is doing well and is set to graduate on December 10th.
- Officers Plummer and Bradley are registered for the next session which will begin on January 3, 2022. They will be set to graduate on April 15, 2022.
- The new interview room is almost completed. The prosecuting attorney is willing to assist with the purchase of the state of the art camera/video system, called IRecord. This system is currently being used with several agencies in the county and state. Chief Deputy Waikel is following up on this project.
- There is an issue with the 2015 police vehicle. The water pump is out, main seals are bad & there is a coolant leak. He is checking to see if any of these items have been recalled by the manufacturer before repairing. More information will be forthcoming.

Wastewater:

- Wastewater Superintendent, Mark Brubaker, reported that he received a quote to repair the north clarifier in the amount of \$14,187.60. Questions regarding the cost of a new clarifier and the warranty associated with the quoted work were posed. Mark will look into and report back to the council.
- Mark also reported that the lift station at Turkey Creek Drive went down. He needed to purchase a new backup pump from Warsaw Wholesale in the amount of \$1076.40. Ken moved to approve the purchase. Bob seconded. All agreed.
 - Mark gave the council pictures of the lift station and the example of using the safety equipment purchased with the IPEP grant funds. He is looking into the cost for electrical repairs needed. He stated there are 3 pumps that need the same electrical work.
- Biowaste removed their fence on the west side of the treatment plant driveway. Mark is looking into getting quotes to put up a fence.
- Mark has followed up with Wealing Brothers. They are still out quite a few weeks. We are still in line to have our pond closure completed.

Street:

- Street Superintendent, Steven Marquart, reminded everyone of Fall cleanup on September 23-25. Details are at Town Hall and on our website.
- Steven also let everyone know that there is leaf mulch available for gardens. If you would like to use some, please contact Steven to arrange a time for pick up. You need to have something to haul it away in.
- He does not have a date for when our CCMG paving project will be started. He is having problems communicating with the contractor.
- He has started getting prices for a new dump truck to replace our 2011 truck. This new truck would take its place in pulling the leaf machine and salt spreader, but is a smaller truck so it can be used for regular daily duties and be used year-round. He would possibly attempt to sell the 2011.

Water:

- Steven reported it is time to have our well treated for iron bacteria. The wells are treated every other year. This year, Well #3 is on the list to be treated. Peerless Midwest has been treating our well since we started in 2011. The cost of this treatment is \$6,470.00. Ken moved to approve the treatment of Well #3 by Peerless Midwest in the amount of \$6,470.00. Bob seconded. All agreed.
- Our large meter was tested last week and they were only able to test well #4 due to the overlooking of a transducer being installed to regulate pressure. Steven reviewed the original quote and it was not included. The cost of having this installed by Peerless Midwest is \$1,000 for parts and labor. Having this installed will allow us to run on pressure only as we have done in the past when the tower was painted. Ken moved to approve the work by Peerless Midwest at a cost not to exceed \$1,000. Bob seconded. All agreed.
- Steven also reported that it is time to complete the annual maintenance on the chemical feed system at the well. The quote is for Living Waters to complete the work at a cost of \$1,415.27. Bob moved to approve the annual maintenance by Living Waters at a cost of \$1,415.27. Ken seconded. All agreed.
- Steven provided the town council with information regarding fluoride in the town's drinking water.

Park:

- Steven reported that they are starting to shut things up for the season.

Clerk:

- Tricia Gall, Clerk-Treasurer, presented the August Bank Reconciliation for approval. Ken moved to accept the bank reconciliation. Bob seconded. All agreed.
- Tricia Gall reported that Town Hall will be closed on Monday, October 11. The next town council meeting will be on Tuesday, October 12th at 7:00 p.m.

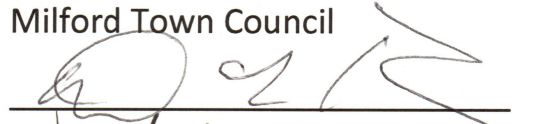
- Tricia Gall requested the council to set the date and time for Trick or Treat this year. Ken moved to have Trick or Treat in Milford be on Saturday, October 30th from 6-8 p.m. Bob seconded. All agreed.
- Tricia Gall read Ordinance 2021-10 for the 2022 Budget.
- Tricia Gall reminded the town council again that the next council meeting is on Tuesday, October 12th at 7:00 p.m.
- The Governor's Order 21-22 renewed the public health disaster emergency through September 30th.

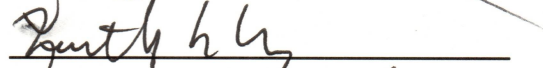
Accounts Payable Voucher:

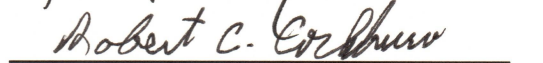
- Tricia Gall presented the APV Registers dated 08/10/2021 through 09/13/2021. Ken moved to approve the APV Registers from 08/10/2021 through 09/13/2021. Bob seconded. All agreed.

There was no further business, Ken moved to adjourn and Bob seconded. All agreed.

Milford Town Council







Attests: