

February 15<sup>th</sup>, 2010

## **Central Mainline Sewer Authority**

P O Box 35 93 Jones Street  
Lilly, PA 15938

**February 15th, 2010 7PM**

### **Roll Call of the Board**

7 PM Chairman Rich Wray, Vice-Chairman William Claar, Ray Guzic, Jr., Recording Secretary Pamela Flis and Plant Operator Ronald Rakar all present.

Secretary Rita Butterbaugh, Board Member James DeCort, Solicitor William Barbin were absent from the meeting.

Engineer Steve Sewalk attended the meeting and submitted his report; unfortunately had a family emergency and left.

### **Salute to the Flag:**

### **Public Participation:**

None at this time.

### **Secretaries Report:**

**Motion** made by Raymond Guzic, Jr. 2<sup>nd</sup> by William Claar to accept the Minutes from the January 18th, re-organization meeting and regular meeting, as submitted in written form. Roll call of votes, all in favor, motion passed.

**Motion** made by William Claar 2<sup>nd</sup> by Raymond Guzic, Jr. to accept the Treasurers Report, Unpaid Bill detail as submitted in written form. Roll call of votes, all in favor, motion passed.

As discussed: Hours spent on the collections system: flow meters (in original contract), checking for water infiltration, answering PA one call.

CMSA tracking form for the Waste Water Treatment Plant for the time spent on the collection line was presented to the board. Time sheets for the employees at CMSA WWTP were redesigned to accommodate the request from Lilly Borough Sewer Authority.

As discussed: The Authority's letters for delinquent customers, connection notice, monthly fee, tap notice, CMSA payment plan agreement, sewer line inspections, shut off notice, all letters of correspondence will be forwarded to the CMSA chairman for review and update the formatting or information if required.

**Correspondence:**

LBSA January meeting minutes - attached to CMSA February meeting minutes.

De-Regulation Electricity Procurement- As discussed: the de-regulation of electricity costs and how this impacts CMSA WWTP and plans on how to cut costs for future energy needs, CMSA must educate ourselves on the de-regulation process and how to shop for the best electrical service provider to help deter cost for electrical services.

Comcast Agreement- Agreement for internet and phone services, in comparison to current provider by switching providers this will save CMSA approximately \$840.00 per year.

Disillusion of 814-886-4818-with the new provider 814-886-4818 will no longer be in service.

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic, Jr. to ratify the agreement between Comcast and CMSA, and the disillusion of phone number 886-4818. Roll call of votes, all in favor, motion passed.

Sewage Complaint – Tabled, Referred to William Barbin for legal advice and which avenue to proceed. CMSA chairmen to contact the Cambria County Sewage Enforcement Agency to check on status of their investigation for on-lot sewage disposal at this site. Landowner was to approach CMSA for sanitary sewer service.

Approved Req#77- E-mail conformation of requisition #77 from RUS.

**Engineers Report:**

Fine Screen Building – Sewer Line Extension Project- NPDES Permit Renewal as submitted in written form.

**Motion** made by William Claar 2<sup>nd</sup> Raymond Guzic, Jr to accept the Engineers Report. Roll call of votes, all in favor, motion passed.

A copy of the engineers report is on file at the CMSA office.

**Solicitors Report:**

Previously covered: the sewage complaint against CMSA, by Karen Lazere.

**Plant Operator Report:**

Flow meters are all working correctly, by visual inspection on the CMSA sewer lines the plant manger discovered several manhole covers that were not locked and one that was submerged under water, this could account for the large flows recorded in January 2010. Probably a contractor removed to check tap depth and did not close, even though tap depth and sewer lines are formally marked by the plant manger before tap connection begins.

February 15<sup>th</sup>, 2010

As discussed the Cassandra property with complaints of water infiltration into his place of business. Plant operator provided the CMSA board with pre-construction photos and photos recently taken in January 2010 at the address in question. Thien Tran owner of Jodat Technologies, this customer has complaints of water coming into his business; this is his second complaint to CMSA, in 2009 Mr. Tran had the same complaint, he was invited to the meeting in January 2009, however he did not attend. Upon examining the photos snow was not shoveled away from the doors in question and the doors are located below the grade of the alleyway, which was repaved by Cassandra Borough. CMSA did install an 8" corrugated smooth walled drainage pipe along the alley in question during sewage line construction, if the customer approaches CMSA for a complaint; he is to be forwarded to the CMSA chairmen.

UV lights for the disinfection system are being delivered by a Representative of Exter Supply to make sure these bulbs will fit with the existing equipment. Invoice being held until correct bulbs are correctly in place.

As discussed: Berming of the entrance road into the CMSA, there is a six inch drop off from the road to the existing landscape. Slag to be used as berming material in spring 2010. Also discussed the large amount of snow accumulated at the WWTP and the need for a back hoe to removed the snow piles from the road way.

**Old Business:**

Grease Trap Inspections – Tabled

**New Business:**

CMSA Collection Tracking Form

PCA Agreement/ Letter of Intent- Archived copy being sent to CMSA

Chapter 94 Report - Completed by Hegemann & Wray Engineering was presented to the CMSA Board, very similar to 2009 report finding, the system is tight and good dry sludge is going to the landfill.

**Tabled Items:**

Helping Hand Rescue Mission

**For the Good of the Order:**

None at this time.

**Executive Session:**

None at this time.

**Adjournment:**

February 15<sup>th</sup>, 2010

**Motion** made by Raymond Guzic, Jr. 2<sup>nd</sup> William Claar to adjourn the meeting at 7:51 PM. Roll call of votes, all in favor motion passed.

**For the Record:**

A copy of the February 15th, 2010, meeting packet with minutes from January 18<sup>th</sup>, 2010, regular meeting and re-organization meeting was mailed to LBSA on January 16th, 2010.

A second packet was mailed to LBSA, including the copy of the Letter of Intent, Project Cooperation Agreement, and Project Plan, Chapter 94 Report, CMSA Collection Tracking Form, on January 16<sup>th</sup>, 2010.