

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS'**

MEETING MINUTES

Trinity County Fair

BOARD ROOM – 6000 Hwy 3 (DIRECTORS ONLY)

Hayfork, CA 96041

Zoom Link Info:

Meeting ID: 847 8160 1071
Passcode: 491796
Dial In: 1-669-900-6833

October 21st, 2021

6:30 PM – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director, 1 st District	Michael Thompson, Director, 2 nd District
Adrien Keys, Director, 3 rd District	Adam Dummer, Director, 4 th District
Justin Bailey, Director, 5 th District	Chuck Sauer, Director
Donny Case, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the "Public Comment" portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Director Rourke at 6:30 pm.

2. ROLL CALL – DETERMINATION OF A QUORUM

- a. Directors' Rourke, Eggleston, Case and Bailey were present in person; Directors' Dummer and Keys were present via Zoom.
- b. Director Eggleston moves to approve absences for Directors' Brinkley, Sauer, and Thompson; Director

Bailey seconds; Motion carries unanimously.

3. INTRODUCTION OF GUESTS / STAFF

- a. Tina Felch, Krista Hymas, Jim Erenberger and Mike Wine were present in person; Jennilea Brookins and Tony Reed were present via Zoom.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

- a. Secretary, Christina Wine, read emails from association members regarding the pros and cons on a new Fair date 2022.

5. CONSENT AGENDA & MINUTES

- a. Director Eggleston moves to approve October 21st, 2021 AGENDA and the September 16th, 2021 meeting minutes; Director Dummer seconds; Motion carries unanimously.

6. APPROVE September 2021 FINANCIAL REPORTS

- a. Director Case moves to approve September 2021 Financials; Director Bailey seconds; Motion carries unanimously.

7. INFORMATIONAL – VACATION/SICK LEAVE BALANCES

8. CEO'S REPORT

- a. 3rd Quarter 'Employee of the Quarter' – Tina Felch – Tina came in with little to no experience and really took the position seriously. She stepped up and did an amazing job!
- b. Christina, Director Dummer and I presented Burnt Ranch with their Plaque and Check for winning the 'School Exhibitor Program'
- c. Top Buyer for 2022 is Trinity River Lumber at \$103,203, plaque has been ordered
 1. Large Animal Carcass Winners
 1. First Place – Kimberly Gritts
 2. Second Place – Avery Taylor
 3. Third Place- Belinda Brookins
- d. There was a nice post on FB of the Small Animal Barn by Community Foundation of the North Sate – they are who we met with during the grant application process
- e. Tractor Raffle Final Profit was \$19,427.15...sold \$21,060 in tickets and had \$1632.49 in expenses which were mostly ticket printing.
- f. Jim White – Trinity Pump – He is putting together a proposal to possibly split irrigation and sell water.
 1. Well Committee Meeting this month.
- g. Roof & Ceiling for Floriculture Building – Looking into heat and cooling systems and possible lifted ceilings throughout the building.
- h. Budget – Revised the Line Items in the budget for 2022, will be easier to follow and the verbiage is what we are familiar with.
 1. CEO Bayley – It is easier to compare the budget to the financials.
- i. Sent in our request for \$25,000 County Allocation for 2021 and should be receiving this by next month
- j. Fire Camp moved out today, we did a walk thru most of the damages are minor, one power box was driven over, approximately \$1700 total in damages far less than last year. \$250,000 between USFS and CalFire
- k. 2022 Budget was given out yesterday, sorry for the lateness – I really have no excuse! We will discuss this further under new business
- l. Still looking for a Carnival that will come to Hayfork, this is becoming more difficult as 2 more carnivals went out of business and us being the smallest fair puts us as their last choice – I will keep working on this, contacting Nevada and Oregon Carnivals also. George D' Olivo with Classic Amusements out of Hayward is trying to work us into his rotation, took a little hit which you will see in the budgeted carnival revenue, Presale Wrist Bands \$30, we get \$15 and carnival gets \$15, and they get what is sold on the grounds during fair. This \$5000 less than we were getting with Harry, but he's just not reliable

- m. Fundraisers – Cake Bake Off, will look at doing this in the spring when hopefully the COVID protocols will be less strict as cases decline nationally – Festival of Trees and Pancakes with Santa, going to schedule a Fundraiser Meeting to get this going for end of November and middle of December - Calcutta tentatively scheduled for March 19th, with Hayfork Boosters – Looking for 2022 Raffle Ideas
- n. Fall Manager Conference in Sacramento is November 1st – 5th, I will be out of the office that week. We should find out more about what funding will be available between the AB1499 & the F&E \$50 million dollars
- o. 2022 Fair Board Meeting Calendar was handed out in the packet, as per the Brown Act we should be publicizing this calendar for our members and community, it will be posted on our website

9. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
- b. **FINANCE COMMITTEE:** Wallace Brinkley (Chairman), Sue Erenberger, Carrie Bayley
 - 1. Sue and Carrie worked together to create new accounts. So next month the Board might notice money being moved around.
- c. **NOMINATING COMMITTEE:** Chuck Sauer (Chairman), Adam Dummer
- d. **JR. LIVESTOCK COMMITTEE:** Krista Hymas (Chairman), Bryan Taylor (Co-Chairman), Michael Thompson, Wallace Brinkley, Carrie Bayley
 - 1. Looking into getting a Multi Species Judge
 - 2. Carcass Judging was difficult this year; COVID issues, after Slaughter building was shut down.
 - 3. We are looking at possible new processing places; The Watering Hole may be a possibility
 - 4. Redwood/Olsens on site carcass judging.
 - 5. Working on a project list (things needing to be fix)
 - 6. Virtual Auction – Could we boost up internet for 2022?
 - 7. We recommend changing the Fair dates to July 26th-31st
 - 1. This gives the kids a little break before school.
 - 8. Next Meeting is January 11th, 2022 at 6:30 pm in Weaverville.

10. AD HOC COMMITTEES

- a. **POLICY COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
- b. **COVID COMMITTEE:** Wallace Brinkley (Chairman), Chuck Sauer, Carrie Bayley, Jennilea Brookins, Christina Merritt, Krista Hymas
- c. **GRANTS & FUNDRAISING COMMITTEE:** Director Eggleston (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter
- d. **PREMIUM BOOK COMMITTEE:** Director Michael Thompson (Chairman), Carrie Bayley, Christina Wine, Karen Leadbetter, Jennilea Brookins, Christina Merritt
- e. **VOLUNTEER COMMITTEE:** Donny Case (Chairman), Adrien Keys, Justin Bailey
- f. **WELL COMMITTEE:** Adrien Keys (Chairman), Donny Case, Chuck Sauer, Carrie Bayley

11. CORRESPONDENCE:

- a. F2021-08 Construction Projects_ADA
- b. Employee Timecard Policy
- c. 2022 TCFA Meeting Calendar
- d. Gov. Newsome Extends Remote Government Meetings

12. NEW BUSINESS

- a. Approve 2022 Fair Date
 - 1. Director Eggleston moves to approve 2022 Fair Date; Justin seconds the motion; Discussion follows; Motion carried unanimously.
 - 1. Carnival this year is a must have!
 - 2. Limited number of Carnivals.

- a. Looking at some in Oregon and Nevada.
- 3. A lot of Carnivals have gone out of business since the pandemic.
- 4. Looking into other options if we can't find a Carnival; Fall Rodeo/Festival and any other Horticulture/Floriculture that weren't ready for Fair can be displayed and exhibited.
 - a. Possibly piece together a Carnival with different vendors.
- 5. Director Keys – I agree with Jr. Livestock and Entertainment with the possibility of some Exhibits at a later date.
- 6. Krista Hymas, JLC Chairman – Changing the dates to the one JLC recommended would help with transport, slaughter and processing.
- 7. Director Bailey – All around better.
- b. Approve Employee Timecard Policy
 - 1. Director Bailey moves to approve Employee Timecard Policy; Director Eggleston seconds; Motion carries unanimously.
- c. Approve 2022 Budget
 - 1. Director Bailey moves to approve the 2022 Budget; Director Dummer seconds; Motion carries unanimously.
 - 1. Director Keys – I'm not sure I've had enough time to review everything properly; CEO Bayley clears up and helps rectify some uncertainties with the Budget.
- d. Approve TCFA Board of Directors Meeting Calendar
 - 1. Director Bailey moves to approve the TCFA Board of Directors Meeting Calendar; Director Case seconds; Motion carries unanimously.
- e. INFORMATIONAL ONLY - CONTRACTS AND AGREEMENTS

EVENT RENTAL AGREEMENT RA21-11e Lions Club RA21-12e Quilter's Guild Retreat RA21-13e Allicia Adair – Celebration of Life RA21-14e 8th Grade Cornhole Fundraiser RA21-15e Birthday Party	ANNUAL AGREEMENT RA21-13a Allicia Adair – Barn Host RA21-14a Scott Stine – Vet Building
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13. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

14. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

- a. Discussed tenant and past employee issues.

DIRECTORS' REPORTS

- Adam*
- Chuck*
- Michael*
- Sharon*
- Wallace*
- Adrien*
- Justin*
- Donny*
- Dennis*

15. ADJOURNED

Adjourned by _____ at _____ pm

Submitted By:

Carrie Bayley, CEO

Dennis Rourke, TCFA President