



# TOWN OF BOTWOOD

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Revised: October, 2022

FORM: MBA1

## APPLICATION FOR A BUILDING PERMIT

(All sections of this form must be completed)

1. (a) Name of Owner: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Number(s): \_\_\_\_\_ (residence) \_\_\_\_\_ (cell)

This application is made with my knowledge and approval.

Signature of Owner: \_\_\_\_\_

Date: \_\_\_\_\_

- (b) Name of Applicant (When not the Owner): \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Numbers: \_\_\_\_\_ (residence) \_\_\_\_\_ (cell)

- (c) Name of Constructor or Builder: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Numbers: \_\_\_\_\_ (residence) \_\_\_\_\_ (cell)

- (d) Architect (s) and/or Professional Engineer (s) retained to design and/or review construction of building.  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Numbers: \_\_\_\_\_ (business) \_\_\_\_\_ (cell)  
Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone Numbers: \_\_\_\_\_ (business) \_\_\_\_\_ (cell)

2. Location of Proposed Building: \_\_\_\_\_

3. Location of Existing Building(s) on the site. Insert drawing on next page: \_\_\_\_\_

4. Are there any utility lines, such as power, telephone etc., on the property or near the property lines? \_\_\_\_\_

**If there are any utility lines present approval must be received from the utility company for this development prior to the town's review of this application.**

(Continue on next page)

5. Describe in Detail the Proposed Building Work and Occupancy: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

6. State the estimated value of the proposed work: \_\_\_\_\_

I, \_\_\_\_\_ hereby apply for permission to carry out the above building work. I declare that all information given by me in connection with this application is true and correct to the best of my belief and that the building work described in this applicable laws and regulations of the Province and the Municipality.

I understand that the granting of a permit, the approval of the drawings and specifications, or inspections made by the municipality, shall not in any way relieve me of full responsibility for carrying out the work or having the work carried out in accordance with the Town of Botwood Development Regulations, the National Building Code and all applicable laws and regulations of the Province of Newfoundland and Labrador.

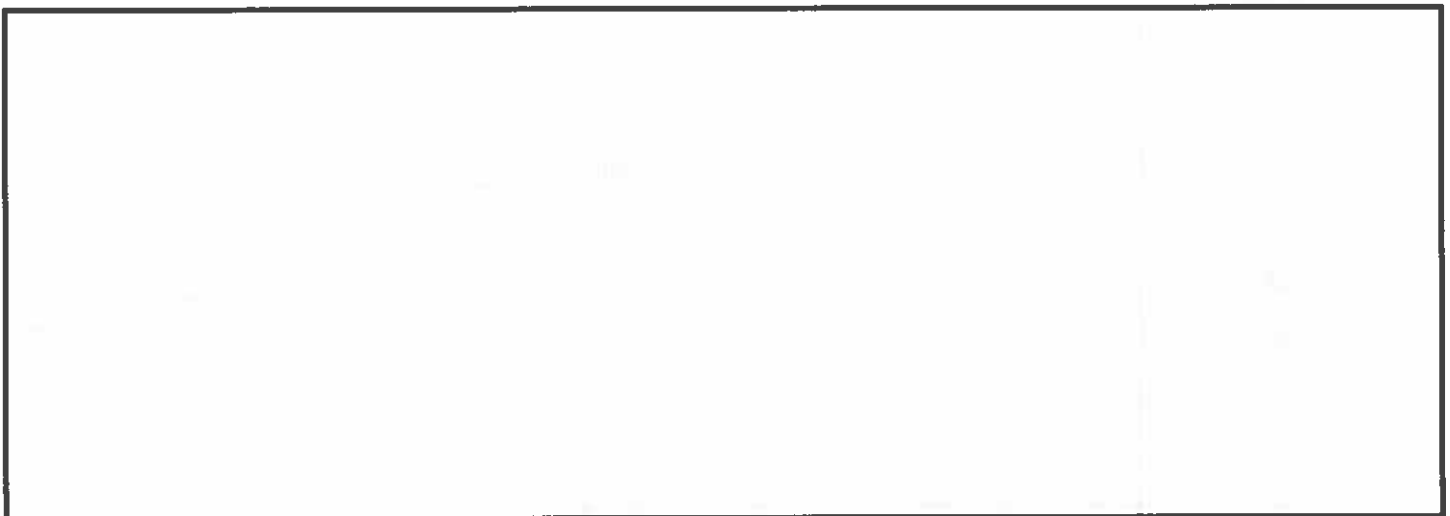
Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Note: – This form is to be completed and submitted together with Form MBA2 when applying for any building construction.

– Information received on this form is for the sole purpose of the assessing this permit application.

Complete drawing in this section or attach an additional sheet



**PRIVACY NOTICE**

Under the authority of the Access of Information and Protection of Privacy Act, 2015, personal information is being collected and will be used for the purpose of responding to your request for information. Any questions or comments can be directed to the Town of Botwood at (709) 257-2829 or [botwoodtowncouncil@nf.aibn.com](mailto:botwoodtowncouncil@nf.aibn.com).