



\*\*\*47<sup>th</sup> ANNUAL GERANIUM SALE 2024 \*\*\*

**TO: AREA CHAIRS for West Suburban Delta Gamma Alumnae: Thank you for serving in this critical role for our annual fundraiser that supports Service for Sight, our national philanthropy, and for Scholarship funds. As an Area Chair, your outstanding effort makes our charitable work possible.**

**PLANTS/PRICES:**

- 4 ½" pots: Hardy, dense, beautiful geraniums available in 14 colors/varieties (see white order sheet).
- Pictures of geraniums are available for viewing on our website ([www.dg-geraniums.com](http://www.dg-geraniums.com)). Note that colors may vary from year to year and may not look the same on all computer monitors. However, this is a useful guide to share with your customers.
- **\$6.00 per each individual plant (Note: Balcons cannot be sold individually)**
- **\$56.00 per Flat of 12 plants (12 of same color or 6 each of 2 colors, though Balcons must be sold in full flats of 12 plants—all one color— because they tend to intertwine)**

**ORDERS**

- Use the **WHITE** Order Sheet to record your own orders. Note that quantities by color are the numbers of plants, not flats. Keep this order sheet to track and sort your orders.
- Orders must be prepaid. Checks should be made payable to: **Chicago West Delta Gamma.**
- You should receive a **YELLOW** Recap sheet and checks from any salesperson on your roster (see Area Chair Salesperson Roster, if applicable) by the **SALESPERSON ORDER DUE DATE** (see below). **Keep the YELLOW** Recap Sheets for sorting your delivery.
- Record the figures from each **YELLOW** Recap Sheets (including your own) on the **BLUE** Master Recap Sheet AND in the Area Chair Balancing EXCEL file which does the calculations.
  - Note that all deliveries from the greenhouse are in **full flats** so, after calculating plant totals, round up to full flats and calculate any extras for each color/variety. The sum of by color plants should equal the sum of the total plant column
  - If you choose (optional) to buy all of your extras upfront, record these above the totals. In this case the check totals including your cost for extras will equal the total flats times the flat price. If not buying extras upfront, the check total should equal the Total Cost column total.
- Return your **BLUE** Master Recap Sheet and all checks to Kim Gerber 206 Kings Court, La Grange Park, IL 60526 (708-466-6493) [kimpgerber@gmail.com](mailto:kimpgerber@gmail.com) by the **AREA CHAIR ORDER DUE DATE** (see below). Email your balancing sheet or a photo of your blue recap to Kim and Sharon prior to sending your checks/recap.

**Note** Copies of geranium sale forms are available on our website: [www.dg-geraniums.com](http://www.dg-geraniums.com)

**DELIVERY/EXTRAS:**

- Delivery by the greenhouse will be on one of the **GREENHOUSE DELIVERY DATES** (see below). The delivery schedule will be provided to you when it is finalized. Please plan to have someone there to confirm that you receive the correct number of flats.
- Let your assigned salespeople, if any, know when the plants have been sorted and are available for pickup.
- You are under no obligation to sell or pay for the extras, however, efforts to sell any extras are appreciated! All money from the sale of extras should be sent by the **EXTRAS DUE DATE** (see below) to Kim Gerber.

**IMPORTANT DATES:**

- **SALESPERSON ORDER DUE DATE: Wednesday, March 20<sup>th</sup>** (Yellow Recap Sheets due to you)
- **AREA CHAIR ORDER DUE DATE: Wednesday, March 27<sup>th</sup>** (Blue Master Recap and checks due to Kim G.)
- **GREENHOUSE DELIVERY DATES: Tuesday, May 14<sup>th</sup> & Wednesday, May 15<sup>th</sup>**
- **EXTRAS DUE DATE: Friday, May 31<sup>st</sup>** (Proceeds from sale of extras due to Kim Gerber)

**For Questions Contact: Sharon Roeseler 630-309-3572 [sroes@comcast.net](mailto:sroes@comcast.net)**

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**MASTER RE-CAP SHEET\*:** DUE by **Wednesday, March 27th, 2024**

**WEST SUBURBAN DELTA GAMMA ALUMNAE 47th Annual Geranium Sale**

\*enter the data below into the Area Chair Balancing Worksheet to ensure totals and \$ are properly calculated (Contact Sharon Roeseler is you need help)

**Area Chair Name:** \_\_\_\_\_

SALES BY: (NAMES)	Number of Plants by Color													Totals						
	Red	White	Light Pink	Salmon	Magenta	Hot Pink	Coral	Catalina Red	Calliope Dark Red	Ivy Merlot	Ivy Orchid	Balcon Red	Balcon Pink	Balcon Orchid	# Sold @ \$6.00	Total Cost @ \$6.00	# Flats Sold @ \$56.00	Total Flat Cost @ \$56.00	Total Plants	Total Cost
<b>Subtotals</b>																				
<b>All extras bought upfront</b>																				
<b>TOTALS</b>																				
<b>FULL FLATS (ROUND UP)</b>																				
<b>EXTRA PLANTS (if not buying all upfront)</b>																				

	<b>TOTAL FLATS</b>
	<b>TOTAL EXTRA PLANTS</b>

**Note:** If buying all extras, this amount plus the checks collected should equal the total flats times \$56 (difference between Total and Subtotal amounts)  
 If not buying all extras, leave yellow box blank. In either case, please compute totals and full flats (and extra plants if not buying all upfront).

**WEST SUBURBAN DELTA GAMMA GERANIUM SALE**  
**ORDER RE-CAP SHEET 2024**

**Your Name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Phone #(s):** \_\_\_\_\_

**(A.) Color Recap**

<b><u>Color</u></b>	<b><u># of Plants</u></b>
Red	_____
White	_____
Light Pink	_____
Salmon	_____
Magenta	_____
Hot Pink	_____
Coral	_____
Catalina Red	_____
Calliope Dark Red	_____
Ivy Merlot	_____
Ivy Orchid	_____

Balcon Red \_\_\_\_\_ (must be a multiple of 12)  
Balcon Pink \_\_\_\_\_ (must be a multiple of 12)  
Balcon Orchid \_\_\_\_\_ (must be a multiple of 12)

**(B.) Individual Plants Re-cap**

# SOLD @ \$6.00 ea. # \_\_\_\_\_  
\$\$ Total @ \$6.00 ea. \$ \_\_\_\_\_

**(C.) Full Flats Re-cap**

# Full Flats @ \$56.00 # \_\_\_\_\_  
\$\$ Total @ \$56.00 \$ \_\_\_\_\_

**(D.) Total Plants Re-cap**

TOTAL # Plants SOLD # \_\_\_\_\_  
\$\$ TOTAL w/this order \$ \_\_\_\_\_

(E.) Total # of Customers \_\_\_\_\_

(turn in the top half with money to Area Chair)

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(retain the bottom half for your records)

**Salesperson:**

**Turn in orders to Area Chair:**

**Pick-up orders from:**