

OREGON NORTHWEST WORKFORCE INVESTMENT BOARD

DRAFT Meeting Minutes

Friday, March 25, 2016

10:00 AM – 12:00 PM

Oregon Coast Community College

Community Room

3788 SE High School Drive

Lincoln City, OR 97367

Members Present

Al DeVita

Amy Jauron

Connie Green

Debra Smith

Jeff Kemp

Jim Tierney

John Hawkins

Gail Muller

John Hawkins

Pat Malone

Randy Getman

Rhonda Meidinger

Stephanie Hurliman

Tom Gill

Tony Erickson

Zack Poole

Members Absent

Amanda Morris

Henry Balensifer III

Michael Smith

Whitey Forsman

Commissioners Present

Commissioner Hunt

Commissioner Schuster

Staff

Heather DeSart

Mike Kennedy

Katelyn Roberts

Pete Svendsen

CALL TO ORDER, CONFIRMATION OF POSTING, AND ROLL CALL

The meeting was called to order by Chair Tony Erickson at 10:06 AM. Staff confirmed that the meeting has been properly noticed. Roll call was taken and a quorum was present.

FIRST PUBLIC COMMENT SESSION

No comments were made.

CONSENT AGENDA

Prior to a motion being made on the consent agenda, Ms. DeSart noted a correction to one word in the February meeting minutes. On page 3 of the minutes, it reads "Commissioner Schuster convened that the ONWIB needs a better phone system." The word convened should be replaced with the word commented.

A motion was made by Tom Gill and seconded by John Hawkins to approve the consent agenda with the suggested change to the February meeting minutes. Motion carried.

INFORMATION ON INITIATIVE PETITION 65

Joy Marshall with Stand for Children provided information to the board on Initiative Petition 65. This is a ballot measure that will on the November ballot. Its purpose is to support career technical education programs to better prepare young people for college and careers.

The measure directs state funds for 1) career technical programs in all school districts 2) expansion of early college level courses for all high school students and 3) strategies for dropout prevention. The measure would add \$282 million to the next biennium budget; it is not taking away from current budget for K-12. There was a lot of discussion amongst Ms. Marshall and the board members of the importance of career technical education.

BOARD CHAIR REPORT

Chair Erickson report that he attend the National Association of Workforce Board (NAWB) with Ms. DeSart which was very enlightening and productive. He noted the page nine of the local plan where incumbent worker training can be provided as part of the training services in the Northwest Area as authorized by the ONWIB. It has been brought to staff's attention that there is a local employer in need of incumbent worker training. Chair Erickson asked for volunteers to serve of an ad hoc committee to develop a process for awarding funds for these purposes. Al DeVita, John Hawkins, Zack Poole, and Tony Erickson volunteered to be a serve on this committee. Staff will work to schedule a meeting for the committee.

Members commented that it will be important to make sure that there is equal opportunity for accessing these funds. It will be important to take an inventory of all resources that can be leveraged to assist employers and to also look in to best practices for incumbent worker training.

EXECUTIVE DIRECTOR REPORT

Ms. DeSart report that the NAWB conference was very beneficial. There was a session presented by the Oregon Workforce Partnership that review the WorkSource Oregon Operational Standards and the integration of the WorkSource centers. This is a best practice in the nation. Also, Ms. DeSart participated in visits with Senator Wyden and Senator Merkley to discuss workforce and related issues.

At the beginning of March, Katelyn Roberts started as ONWIB's Operation Manager and Pete Svendsen as ONWIB's Program Manager.

There was a planning meeting around sector partnerships where staff of a number of partner organizations discussed initiating partnerships in two sectors: Advanced Textile Manufacturing and Marine Science. The textile manufacturing is low hanging fruit and a good starting point for the areas. There was discussion that this could be broader in the future to include the whole manufacturing sector. Additional conversation is needed around the Marine Science industry as it is so broad.

There was a rapid response at Mary Rivers Lumber. The company shut down due to the lack of availability of cedar. Many partners came together to support the 60 affected workers. It included from Community Services Consortium, Oregon Employment Department, Unemployment Insurance, Oregon Health plan, and Trade Act along with 8-10 employers.

The request for proposals for Adult/Dislocated Worker and Youth services are due back by April 8. Staff may reach out to members to participate in panel interviews.

As far as upcoming meeting, Ms. DeSart suggests skipping an April meeting as there is not much business for the board. She suggested to have a May meeting in Benton County, skip June meeting, and July meeting at Tongue Point Job Corps Center in Astoria.

After discussion, there was agreement to not have an April and June board meeting. Staff will send out a doodle poll to find a date earlier in May for the board meeting. The July board meeting will be at the Tongue Point Job Corps Center in Clatsop County.

ONWIB'S EXECUTIVE COMMITTEE CHARTER

Chair Erickson reminded the board that it had been requested of staff at the last board meeting to develop a charter for the ONWIB's Executive Committee. It is meant to clearly identify the committee's roles, responsibilities, and membership.

There was discussion around the membership and how members are appointed. Current membership includes those who served as the planning committee. Staff clarified that it is recommended that the committee mirror the board membership. This would mean adding two members: one representing labor and one representing business. Members of the committee are appointed by the Board Chair.

Staff will include an action item on the May board meeting agenda for the election of the Vice Chair.

A motion was made by Tom Gill and seconded by John Hawkins to approve of the charter as written. Motion carried.

NORTHWEST AREA LOCAL PLAN

Chair Erickson stated that there was a lot of work that went into developing the local plan. There are some sections where broad language was used in order to leave room for flexibility. In some cases, there has not been guidance at the federal or state level.

A motion was made by Tom Bill and seconded by John Hawkins to approve the local plan as drafted. Discussion occurred.

Ms. Jauron noted there are a few typos that she can provide staff.

Ms. DeSart provided that there was one comment received during the public comment period which was provided in the meeting packet. It was from Mark Warne from Oregon AFLCIO on the question around rapid response. He is a member of Eastern Oregon Workforce Board. Staff provided that the comment provides more detail than what is currently in Northwest's local plan. There was agreement that there is a need for flexibility as the ONWIB is developing procedures for delivering rapid response to best fit the area's needs.

Ms. Jauron noted that Lincoln County does not have industry called out in Section 1.1 as the other counties do. It would be good to expand on the other growing industries in the rest of the counties. Ms. DeSart said she would follow up with Ms. Jauron.

In response to additional questions, staff articulated that the plan is the living document and will change as the organization grows. There will also be policies and procedures to support what is included in the plan.

A motion was made by Tom Gill and seconded by John Hawkins to approve the plan with the amendments discussed during the meeting. Motion carried.

BOARD MEMBER COMMENTS

Mr. DeVita informed the board of the biannual regional apprenticeship conference is occurring in May. It will be held in Portland. It is an opportunity to be educated about apprenticeship.

Commissioner Schuster mentioned she learned about the use of 3D printers for making shoe beds. She encourage the members to think about what could be coming in the future and be posed participate in innovative projects. She also recognized Ms. DeSart for how responsive she has been attending new opportunities or providing input. Lastly, she inquired to Mr. Kennedy as to how the ONWIB was doing. Mr. Kennedy confirmed that ONWIB is doing fabulous. The board hired great talent to move the board forward.

Chair Erickson informed the board of a project in Columbia County. Boeing looking into being a strong partner in developing a center similar to the Apprenticeship Manufacturing and Research Center in England. A number of people from Oregon made a trip to England to see how they have done this successfully. There has been 355 acres identified in Columbia County for these purposes. There are a number of entities involved including the State of Oregon, The Governor's Office, Portland Community College, universities, and others. A plan is being developed to determine how to move forward.

SECOND PUBLIC COMMENT SESSION

Shawna Sykes of Scappoose, Oregon and is with the Oregon Employment Department provided information on the former incumbent worker program. It was administered in the past through the workforce boards and was funded by the state called the Employer Worker Training Funds. More information can be found through staff of Community Colleges and Workforce Development

Karin Miller of St. Helens, Oregon provided information on an event that was held in partnership with WorkSource Oregon. It was the Apprenticeship Forum held on March 11 to expose members of the public and students to apprenticeship opportunities. Ten different apprenticeship programs were represented. A total of 340 people attended including representatives from Tongue Point Job Corps, Longview schools, and a number of local schools. The two-hour program included a short video of apprenticeship program followed by someone in the apprenticeship program talking about what it really was like. Overall, the event went really well.

Katrina Gasser with the Tongue Point Job Corps Center in Astoria extended an invitation to visit the center and host the board meeting. The center have 15 career and technical training areas that can be shown while the board visits. She also provided that about the career trade opportunities that high schools are doing more of now are successful when they can do demonstrations. Instructors can connect with the youth and provide helpful career information. The schools are starting younger which is very helpful when getting youth thinking about careers. She mentioned that Tillamook, Naselle (Washington), and Clatsop County are doing these type of career fairs where Ms. Gasser

ADJOURNMENT

Meeting was adjourned at 11:54 AM.