



## **JOB ANNOUNCEMENT**

Hamilton-Madison House seeks a PROS Counselor who is responsible for, but not limited to, providing recovery-oriented services in groups, conduct recovery-oriented assessments, developing recovery plans, and helping individuals with mental illness to fulfill their life goals in the Personalized Recovery Oriented Service Program. It is required that they maintain quality paperwork and documentations according to OMH regulation and established HMH protocol, engage in research projects, outreach, and educational activities and participate in clinic team meetings.

### **Minimum Qualifications:**

- BA or MA in Human Service related field, MA preferred
- Bilingual in Mandarin/Cantonese Chinese and English, Cantonese language is required
- Prior community-based health work experiences preferred
- Experience with individuals with mental illness preferred

### **Essential Functions:**

- Provide recovery-oriented services in groups
- Conduct recovery-oriented assessment, develop recovery plans and help individuals with mental illness to fulfill their life goals
- Assist and engage individuals with mental illness in their recovery process
- Maintain quality paperwork and documentations according to OMH regulations and established HMH protocols
- Meet productivity and quality assurance goals as set forth by the agency
- Engage in research projects, outreach and educational activities as assigned by supervisor
- Participate in clinic team meetings
- Other duties assigned by PROS Director/Clinical Director of Behavioral Health or Assistant Executive Director

**Compensation:** Commensurate with qualifications and experience

**Hours:** Monday to Friday, 37.5 hours per week

**To Apply:** Submit your cover letter and resume to:  
Human Resources  
Fax: 212-349-2793  
Email: [hrdept@hmhonline.org](mailto:hrdept@hmhonline.org)

**Posting Date:** March 15, 2019

**Application Deadline:** Until filled

**Hamilton-Madison House is an Equal Opportunity Employer**