

**Lac qui Parle-Yellow Bank Watershed District**  
**Regular Meeting Minutes #574**  
**December 5, 2017**

**Call to Order**

The meeting was called to order by Chairman Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room, Courthouse, 600 6<sup>th</sup> Street, Madison, MN. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, and Publicity Officer Joe Ferguson. **Managers absent:** Treasurer David Ludvigson. **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, & Park Manager Ron Fjerkenstad. **Others present:** Arvin Mueller, Eric Call, Justin Call, Steve Haas, David Bergeson, Jan Marihart, Janice Lee, Weldon Anderson, & Paul Breberg.

**Approval of the Agenda**

Ellefson asked for a motion to approve the agenda. **M/S/P** to approve the agenda:

**Motion:** Joe Ferguson, **Seconded:** John Cornell **Passed:** 4-0

**Staff Reports:**

**PARK:** Park Manager, Ron Fjerkenstad met with the Board.

- The daily passes will go up in 2018 from \$4 to \$5 as approved by the Board earlier this year.
- The season passes will go from \$25 to \$30.
- Discussed shape of equipment and if Ron anticipated any different needs for the 2018 season. He felt equipment was good, but time to start thinking of playground replacement. He thought they would get by for 2018, but can start watching for sales for the 2019 season.
- Discussed the Yellow Medicine AIS money for work in the boat launch for 2018.

**COORDINATOR:** Coordinator Mitch Enderson reported on monthly activities.

- Attended the MAWD Annual meeting in Alexandria last week.
- The status on the Drainage Management Grant is still currently listed as submitted. We did find out 16 applications were submitted with 12 recommended for funding.
- The grant application for the Del Clark control structures and additional Canby Creek watershed practices was passed forward to the review panel and has been rated. We should find out the beginning of December if we received this grant.
- We currently have 22 applications for SSTS in 2017 with 16 paid. If everything gets put in yet this year the SSTS loan balance will be \$141,901.59.
- The Quarter 3 WRAPS reimbursement was received.
- Houston Engineering is hosting a WRAPS workshop focused towards landowners and their input from 8-10 AM on December 8<sup>th</sup> at the Annex in Madison.
- Participated in a Webex meeting discussing the new impairments being listed in 2018.
- Photo contest was complete and asked managers' to vote on the photo's that were submitted. The 2018 calendars will be completed by end of the week.

**WCA:** Coordinator Mitch Enderson

- Reported on the Moen Bank.
- The CD #5 cleanout application was withdrawn so a better application could be developed to determine project feasibility.
- Presented the Boehnke joint application in the NE1/4 section 32, Perry Township to the LGU for approval for the following two exemptions:
  - 1.) Aerial photo's and old permits show wetland creation around 1999/2000 which is within the 25 year window for a drainage exemption.
  - 2.) Has a cropping history for the past 8 of 10 years for drainage exemption

M/S/P to approve two ag exemptions on the Brian Boehnke Joint application in section 32, Perry Township, Lac qui Parle County. Aerial photo's and old permits show wetland creation around 1999/2000 which is within the 25 year window for a drainage exemption, and the area has a cropping history for the past 8 of 10 year for a drainage exemption:

Motion: David Craigmile    Seconded: Joe Ferguson    Passed: 4-0

**Treasurers Report:** Administrator Hastad gave the Treasurer's report.

M/S/P to approve the Treasurers report.

Motion by: Joe Ferguson    Second by: David Craigmile    Passed: 4-0

The following warrants were presented for approval:

Number	Vendor	Details	11/09/17 to 12/05/17
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**General Klein Account:**

			TOTAL	\$-0-
-0-				
<b><u>Park Account:</u></b>				
5914-5917	monthly payroll	park payroll		\$3,015.75
5918	AT&T Mobility	park cell phone 507-829-0394		\$41.71
5919	Frontier Communications	park phone, fax, internet		\$190.48
5920	Olson Sanitation LLC	park trash		\$40.48
5921	Lincoln Pipestone Rural Water	rural water @ park		\$68.13
5922	Running's Supply	park supplies		\$7.47
5923	Farmers Coop Association	unleaded		\$43.70
5924	Canby Print Shop	weekly report sheets, AreaB reservations		\$32.97
5925	Lyon-Lincoln Electric Coop	park electricity		<u>\$711.75</u>
			<b>TOTAL</b>	<b>\$4,152.44</b>

**United Prairie Bank General Account:**

3193-3194	semi-monthly payroll	November 1-15 payroll		\$3,159.10
3195	PERA	semi-monthly deductions		\$611.46
3196	PERA	monthly deductions		\$366.67
3197-3198	semi-monthly payroll	November 16-30 payroll		\$3,159.10
3199	MPCA	SSTS loan repayments		\$49,410.88
3200	Rinke-Noonan Attorney's @ Law	monthly retainer		\$200.00
3201	B & W Control Specialists	tree spraying R-1,R-4,R-6 & Lazarus		\$1,242.25
3202	Quill Corporation	2018 planners		\$47.77
3203	Office Depot	paper for calendars		\$35.98
3204	Canby News	3 week buffer rule hearing notice		\$98.34
3205	Western Guard	3-week buffer rule hearing notice		\$89.79
3206	Buffalo Ridge Newspaper LLC	3-week buffer rule hearing notice		\$103.20
3207	BWSR	BWSR academy registration – Enderson		\$135.00
3208	Trudy Hastad	mileage reimbursement		\$104.86
3209	Mitchell Enderson	mileage reimbursement		\$104.86
3210	LQP-YB Liability Acct	Federal withholding		\$2,536.78
3211	LQP County Auditor/Treasurer	January Health Insurance		\$3,112.00
3212	PERA	semi-monthly deductions		\$611.46
3213	Minnesota State Auditor	audit services 6-28-17 to 10-31-17		\$2,498.00
3214	Darrel Ellefson	per diem, mileage, expense		\$757.96
3215	Darrel Ellefson	monthly ditch work		\$2,267.83
3216	David Craigmile	per diem, mileage, expense		\$341.53
3217	Joe Ferguson	per diem, mileage, expense		\$114.48
3218	John Cornell	per diem, mileage, expense		\$701.82
3219	Jason Frank	1 <sup>st</sup> place photo contest		\$50.00
3220	Bonnie Moberg	2 <sup>nd</sup> place photo contest		\$30.00
3221	Kelly Maatz	3 <sup>rd</sup> place photo contest		\$20.00
3222	Minnesota Revenue	November sales & use tax		\$12.00
3223	LQP Auditor/Treasurer	November postage		<u>\$67.40</u>
			<b>TOTAL</b>	<b>\$71,990.52</b>

**DITCH ACCT.**

None	<b>TOTAL</b>	<b>\$-0-</b>
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M/S/P to approve the warrants.

Motion: John Cornell,    Seconded: Joe Ferguson    Passed: 4-0

**Secretary's Report:**

Hastad presented meeting minutes #573 for approval.

M/S/P to approve meeting minutes #573

Motion: John Cornell    Seconded: David Craigmile    Passed: 4-0

**Administrator Report/Old & New Business:**

- Updated the Board on the CD #54 Improvement Project and County Ditch work.
- Reported on the MAWD annual meeting.
- Shared the Lake Hendricks Improvement Association Newsletter.
- Board authorized Hastad to remain as the primary contact on behalf of the Watershed District for our MCIT Insurance.
- Reviewed the 2018 proposed property taxes for the Watershed District.
- Reported that we received the 2018 license for Stonehill Park.

Chairman Ellefson tabled the meeting in order to hold the Buffer Enforcement Rule Hearing.

The Lac qui Parle-Yellow Bank Watershed Board of Managers noticed and held a public hearing on Tuesday, December 5, 2017 at 5:30 p.m. in the Commissioners' Room of the Lac qui Parle County Courthouse, 600 6<sup>th</sup> Street, Madison, MN to accept and adopt the Lac qui Parle-Yellow Bank Watershed Buffer Enforcement Rule.

WHEREAS, The Lac qui Parle-Yellow Bank Watershed District accepted the authority and administrative responsibility to implement the Buffer Law as the Local Government Unit on all public drainage ditches for which it is the drainage authority identified on the Department of Natural Resources' Buffer Protection map located within the legal boundaries of Lac qui Parle-Yellow Bank Watershed District in accordance with Minnesota Statute 103F.48.

WHEREAS, The proposed rule was noticed to BWSR for review and comment. A written notice & the proposed rule were sent to the transportation authorities within the Watershed District, the SWCD's, & Counties within the Lac qui Parle-Yellow Bank Watershed District for comment prior to the hearing according to MS103D.341, subd 2.

WHEREAS, the only written comment received was from BWSR and was addressed in the proposed rule.

WHEREAS, questions asked during the hearing were: 1.) Who was enforcing what bodies of water? 2.) If the State had figured out alternative practices yet? 3.) How much was already buffered in the Watershed. 4.) If the State would compensate the landowner for the buffer.

WHEREAS, Questions were answered and it was stated that the Lac qui Parle-Yellow Bank Watershed Buffer Enforcement Rule was enforcement for the public drainage ditches which the Watershed is the Drainage Authority. The enforcement on the other public waters & drainage ditches in the LQP-YB Watershed will be enforced by the Counties of Lac qui Parle, Yellow Medicine, & Lincoln.

**NOW THEREFORE, BE IT RESOLVED**, that the Lac qui Parle-Yellow Bank Watershed Board of Managers accept and adopt the Lac qui Parle-Yellow Bank Watershed District Buffer Enforcement Rule pursuant to Statutes Section 103F.48.

M/S/P to accept and adopt the Lac qui Parle-Yellow Bank Watershed District Buffer Enforcement Rule as attached.

Motioned: John Cornell                      Seconded: David Craigmile                      Passed: 4-0

The hearing adjourned at 6:05 p.m.

Chairman Ellefson re-convened the regular Watershed meeting at 6:06 p.m.

The Board discussed 2018 salaries. They reviewed the current 2017 salaries. Discussion followed.

**M/S/P** to give a 3.5% raise to the Administrator, Coordinator, & Park Manager for 2018.

Motioned: David Craigmile      Seconded: John Cornell      Passed: 4-0

**PERMITS - The following permit applications were applied for:**

12049	Richard Adams	Garfield, 1	clean ditch	12/05/17 DE
12050	Larry Anderson	Baxter, 13	seepage lines	12/05/17 DC
12051	Roy Anderson	Camp Release 20 & 16	seepage lines	12/05/17 DC
12052 Renewal	Maren Bakken	Riverside, 11	seepage lines	12/05/17 DE
12053 Renewal	Maren Bakken	Riverside, 14	seepage lines	12/05/17 DE
12054	Maren Bakken	Riverside, 13	seepage lines	12/05/17 DC
12055	David Bergeson	Riverside, 12	main tile	12/05/17 DC
12056	Lowell Bergland	Lac qui Parle, 7	seepage lines	12/05/17 DC
12057	Brian Boehnke	Perry, 32 & Perry, 33	Clean ditch	12/05/17 DE
12058	Luther Erickson	Camp Release, 8	seepage, main tile	12/05/17 DC
12059	Hegland Farms	Lake Shore S, 14	seepage lines	12/05/17 DC
12060	Hegland Farms	Lake Shore S, 13	seepage lines	12/05/17 DC
12061	Justin Jerzak	Norman, 20	seepage, main tile	12/05/17 JF
12062	Zach Johnson	Lac qui Parle, 27	seepage lines	12/05/17 DC
12063	Scott Karels	Yellow Bank, 27	main tile, close ditch	12/05/17 DE
12064	Dean Martinson	Baxter, 29	seepage lines	12/05/17 DC
12065	Thaddius Merritt	Manfred, 35	seepage, main tile	12/05/17 JF
12066	Thaddius Merritt	Florida, 12	seepage lines	12/05/17 JF
12067	Eugene Moseng	Baxter, 24	seepage lines, intake	12/05/17 DC
12068	Mark Peterson	Providence, 4	seepage lines	12/05/17 DE
12069	Dale Tufto	Baxter, 15	seepage lines	12/05/17 DC
12070	Al Nuese	Hendricks, 5	seepage lines	12/05/17 JC

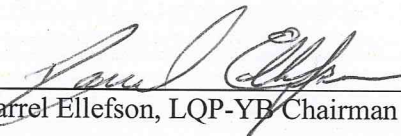
**Permits Denied: none**

**M/S/P** to approve watershed permits:

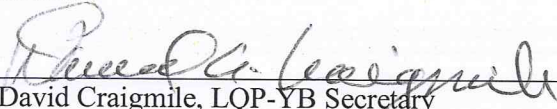
Motion: Joe Ferguson,      Seconded: David Craigmile      Passed: 4-0

**Adjournment:**

The meeting adjourned at 6:43 p.m.

  
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Darrel Ellefson, LQP-YB Chairman

Attest:

  
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David Craigmile, LQP-YB Secretary

*Minutes prepared by Hastad*

**The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is January 2, 2018 at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners' Room.**