

The Moran City Council met in regular session on Monday, February 4, 2019. Mayor Phillip Merkel called the meeting to order at 7:00 PM.

<u>Mayor</u>	<u>Elected Officials Present:</u>	<u>Council Members Absent</u>
Phillip L. Merkel	<u>Council Members Present</u> Bill C. Bigelow Chad A. Lawson Corliss E. Lynes Kris R. Smith Jerry D. Wallis	

City Staff Present: Bret Heim, City Attorney; Michael Stodgell, City Superintendent; Shane Smith, Police Chief; and Taeler Carr, Assistant City Clerk.

Visitors Present: Lee Roberts, Kay Lewis, Richard Luken

CONSENT AGENDA

Council member Lynes moved to approve the January 2019 consent agenda as follows:

- January 2019 Minutes
- January 2019 Petty Cash Reimbursement Report
- February 2019 Pay Ordinance totaling \$ 108,913.36
- January 2019 Jayhawk Utility Audit Trail Report
- January 2019 Certificate of Deposit Report

Smith seconded the motion, motion passed with all approving.

VISITORS

No business was brought before the council

OLD BUSINESS

- A. Security Camera Request for Moran Public Library- This topic was tabled until the March meeting, the council is still waiting on the Library Board to bring in pricing for the equipment.
- B. Moran Museum- Kay Lewis asked the council to consider letting her open a coffee shop in this facility. City Attorney Heim advised the council that would be a liability for the city. The council discussed a coffee donation can idea instead. This topic was tabled for discussion at the March meeting.
- C. Energy Purchase Options-Westar/KMEA- The council invited Gerry Bieker to attend the March council meeting for further questions regarding their options.
- D. Kansas Department of Transportation (KDOT) Letter RE: still waiting on a response from KDOT, topic tabled until the March meeting.

- E. Utility Truck Replacement Bids- City Superintendent Michael Stodgell advised that he has looked into new trucks but there are no single cab trucks available at this time. Topic was tabled until the March meeting.
- F. Park Restroom- City Superintendent Michael Stodgell advised the council that there needed to be updated paper towel dispensers in the restrooms at the park, he had examples for them and they told him to choose the best one for the need of the community.

NEW BUSINESS

- A. Fraud Risk Review- Requests for Partial Payment on Utility Accounts- The council chose to not implement any new policy regarding the partial payment request as long as bills are being paid within the scope of the agreement.
- B. 2019 Fiscal Audit- The council was advised by Asst. City Clerk Taeler Carr that the annual Audit would be taking place on February 26, 2019 and they were welcome to stop by if they would like.
- C. Website Renewal- Asst. City Clerk Taeler Carr asked the council if they would like City Clerk Lori Evans to renew the City of Moran’s website. Council member Jerry Wallis made a motion to renew the website contract, council member Bill Bigelow seconded the motion, motion passed with all approval.

DEPARTMENTAL REPORTS

Fire Chief – Chief Merkel had no new information to report.

Police Chief – Chief Smith showed the council the locks that were purchased from Knightlock that would be used at the school. Chief Smith told the council he is taking a training opportunity from April 2nd – 4th in Lyon County the cost is \$60.00.

Chief Smith told the council he was approached by a citizen asking about the regulations of a food truck, wither or not the truck owner needed to obtain a City Solicitors License. The council asked for the advice of City Attorney Bret Heim and they all agreed that the truck owner would need to obtain a Solicitors License and could not sell on commercial or private property unless give permission by the property owner(s).

Superintendent – Superintendent Stodgell submitted the following activity report for the month of: January 2019

Electric Department

- Ag Choice had a 3 phase leg arcing, killed the transformer and Ken Kale re-crimped
- Repaired security light
 - 416 N Birch in the alley, N. Church, 217 E. Second
- Set pole in alley on King’s
- Measured meter mask for P. Merkel alley and made up mask

Maintenance

- Routine maintenance on trash pump after leak
- Replaced lights in water room and back shop
- Added hyd. Oil in 95 GMC #2 truck and cleaned the tools
- Cleaned out the gutters and sealed seams on furnace at the Police/Library building

- Cleaned up shop
- Moved 5083 J.D. to the back shop for routine maintenance and installed the blade for snow removal

Water Department

- Had the ignition switch replaced on the 07' GMC
- Met with Neptune Meter salesman and check with PWWS #5 and the City of Bronson
- Fixed 4" C.I. water leak at Church and Locust

Street Department

- Attended the KDOT meeting in Iola
- Took Christmas lights down and stored them away
- Cleaned the leaves out of culverts around town

- Picked up limbs and the parks and around town
- Filled in pot hole with cold patch on streets
- Cleaned up the flag holders
- Removed snow from streets and tossed ice-melt

Sewer Department

- Worked on Lift Station cleaned electrode and re-primed Shut #1 Lift Station down to clean probes and prime
- Opened manhole lids to check for back up and leaks
- Did locates for sewer mains for possible new ambulance building location

Park Department

- Picked up loose trash and dumped trash cans at city parks
- Picked up limbs

M. Stodgell reported that the city crew has located and fixed a 3 month long water leak, the leak started in December and they were finally able to narrow it down and get it repaired in mind January.

Superintendent Stodgell, City Clerk Evans and Assistant Superintendent Miller have been discussing the city's options as far as auto read electric and water meters, M. Stodgell is going to bring information to the next meeting about the specific meters if the companies send the information about pricing in time.

Assistant City Clerk – Asst. Clerk Carr reported income for the month of January as follows:

General Fund		Water Fund	
Charges For Services	9.65	Sales To Customers	12,295.25
Refuse	1,811.00	Water Protection Fee	32.50
Court Fines	831.00	Connect Fee	100.00
NSF Checks	6.00	Bulk Water Sales	74.08
ATV Permit	60.00	Penalties	630.39
KS Sales Tax	12,410.60	Water Tower Fee	50.00
54 Fitness Fee/Fobs/Ovpd	1,390.00	Reimbursed Expense	102.78
Interest Eamed Checking/CD's	134.72	Library	
Reimbursed Expense	600.00	Tax Disbursement	1,932.48
Dog Tag Fees	54.00	Employee Benefit	
Fire Mutual Aid	5,000.00	Tax Disbursement	2,028.06
Tax Disbursement	33,050.07	Sales Tax	
Franchise Fee	211.44	Sales Tax Receipts	1,381.00
Electric Fund		Sewer Fund	
Sales To Customers	51,561.67	Sales To Customers	7,184.92
Connect Fee	98.28	Gross Sales	<u>140,033.23</u>
Reimbursed Expense	14.47	Add: Interest to CD 44526614	10.99
Overpaid	2,289.25	Gross Receipts	<u>140,044.22</u>
Fuel Adjustment	997.61	Recreation Fee Credit	116.56
Light Rent	168.00	Setoff Collection Fee	1.14
Special Highway		Account Credit	1,807.75
Gas Tax Disbursement	3,524.01	Lieap Credit	60.14
		Net Receipts *	<u>138,058.63</u>

Approval Date:
February 4, 2019

Asst. Clerk Carr asked the council if they wanted to continue with the City Facebook page, council agreed it would be a good idea to keep the page active since it seems to be a great tool for getting information out to our residents.

There being no further business to discuss, Council member Smith moved, seconded by Bigelow, to adjourn the regular meeting at 8:08 PM. Motion passed with unanimous approval.