

Charity registration number  
1124381

**Contact details**

Office and out of hours  
on 01388 763501

or contact  
Jim or Margaret Welch  
on 01388 764528

Email:  
blindlifeindurham  
@googlemail.com

Website:  
[www.blindlifeindurham.org.uk](http://www.blindlifeindurham.org.uk)

**Do you have some time to  
spare on weekdays or  
weekends?**

**Are you looking to gain new  
skills?**

**Have you skills you would  
like to use?**

**Would you like to  
volunteer?**

**Please read inside to find  
out more about  
volunteering opportunities  
with  
Blind Life in Durham**

Office Volunteer

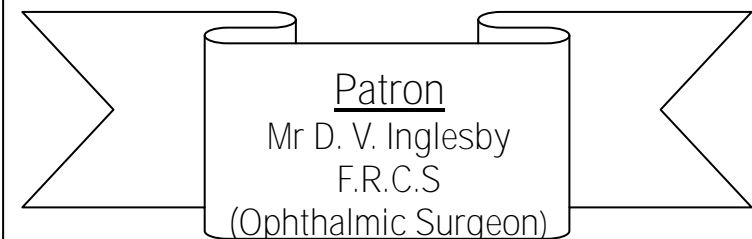
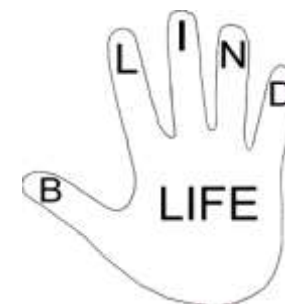
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## What do we do?

- \* We are a friendly pro-active group of blind and partially sighted people. We meet on a regular basis for social and sport activities.
- \* We provide services such as a monthly newsletter in print and audio format, days out and arranging a holiday at an Action for Blind People hotel, computer support, Skype chat groups, audio transcription service and a cookery book in alternative formats. We continuously strive to be an excellent source of help to our members through these and other services.
- \* We also provide and take part in awareness raising events throughout the year. Please look at our website to see what will be on this year..

We believe all volunteers bring something valuable to Blind Life, not just their skills and abilities. They are an integral part of how the charity runs on a day to day basis and how we will grow as a charity.

## Frequently asked Questions

### **What's involved in office volunteering?**

There may be a variety of office and / or information technology jobs to do or you may agree to do something specific such as help organise the monthly newsletter.

### **What about a Criminal Record Board Certificate?**

Yes you will need one. We will provide and pay for this.

### **Where do I work?**

You may work from our office at Crook or home. Depending on which is most convenient for both of us. Either way we will ensure there are opportunities to meet and discuss things.

### **What about training?**

Training will be given as you learn your role. There may be an opportunity for relevant in-house training to develop your skills and abilities. IT support will be provided even if working at home

### **What about references?**

You will need a character reference.

### **What do you do with the information you have about me?**

This will be held securely. We will keep information that is relevant to your role as volunteer under the terms of the Data Protection Act.

If you have any queries please do not hesitate to contact Blind Life in Durham. Our contact details are overleaf.

### ***My notes***