



**Meeting Minutes – Educational Preparedness Working Group**

Date: February 27, 2018

Time: 5:00-6:30 p.m.

Location: Prior Lake Library

**Work Group Members:**

Kirt Briggs		Kim Latterner		Kami Thompson	<b>X</b>
Lynne Burke		Judy Mack		Barb Weckman Brekke	<b>X</b>
Kathy Busch	<b>X</b>	Julie Menden			
Renee Erickson	<b>X</b>	Tamara Severtson			
Marie Johnson		Emily Skahen			

**Staff Members:**

Suzanne Arntson	<b>X</b>	Jake Grussing	<b>X</b>	Mary Kay Stevens	<b>X</b>
Lisa Brodsky	<b>X</b>	Kari Ouimette	<b>X</b>	Tawnya Ward	<b>X</b>
Sarah Geffre	<b>X</b>	Jennifer Schultz	<b>X</b>		

**Guests:**

Bob Crawford	<b>X</b>	Kathy Nielsen	<b>X</b>		
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**Agenda Item 1: IZI Update (Kami and Jen)**

The Ed Prep IZI is on Saturday March 3, 2018. It will be held from 10 a.m. - 1 p.m. at Shakopee East Junior High School. Marnita’s Table staff have asked if LLE workgroup members can arrive at 9:30 a.m. to assist with being a hospitality guide for the IZI. Marnita’s Table staff will provide training the morning of the IZI, but the biggest tasks they need help with are greeting and welcoming people, helping people find a spot to sit/table to join, and being the note taker at the tables during the Mindstorm portion of the IZI (please try to spread out among the tables so there is only one LLE person at each table if possible). If you are able to stay and help clean up after the IZI is finished, Marnita’s Table staff would appreciate that as well.

Sammie and Marnita have finessed the Sticky Stats and questions based on the feedback from last month's Ed Prep meeting. The emphasis for ages 0-5 was clarified. If you are at a table and the conversation during the Mindstorm starts drifting into much older educational issues (high school, etc.), Ed Prep work group members can also help redirect the conversation back to the 0-5 age group.

Sarah will email out the flowerverview to the group which is the "schedule" for the day. The IZI is very informal. Participants are welcome to come and go at their leisure. If you see someone come in "late" please welcome them and help them find a table.

If throughout the day, you connect with someone you think would be great to have as part of the Ed Prep initiative, feel free to extend an invitation or gather their contact information and Jenn, Kami or Sarah can follow-up with the individual. Also, if the individual thinks committing to a committee is too much, we would also welcome their attendance or feedback even if just at a few meetings when we develop our action plan.

The Readmobile will be at the IZI for 30-45 minutes before it starts, closed during the IZI, and then open again for 30-45 minutes after the IZI ends.

We are hoping to have the summary/report from Marnita's Table for the March meeting.

### **Agenda Item 2: Belle Plaine School District MCA Update (Tawnya)**

At a meeting with the K-2 social workers, Tawnya inquired into if they knew any details about Belle Plaine's increase in reading scores for third graders.

The social workers mentioned a two year program that was done that included more frequent assessments of students (weekly) and that all students received more reading time, however, at this time, staff are unsure if this program led to the increase in reading scores or if something else did. The 2017-2018 MCA test results will be from the first group of students in the program from the beginning since the program was implemented. However, Tawnya also learned the program was recently cut, but she is unsure why or how it was funded. Tawnya has a meeting with the superintendent set-up and will ask him about the program.

### **Agenda Item 3: Early Childhood Screening Information Review (Kami)**

Lisa and Mary Kay pulled information about Early Childhood Screening referrals. The information was sent to the group in January and Ed Prep work group members were asked to review the information. Kami asked the group what they thought about the data.

The group noticed that parents are a high referral source (either through their own knowledge or because someone such as a Headstart or Public Health employee has suggested the parent make the referral).

It was also noted that Medical Providers/Clinics/Hospitals were also a large source of referrals. Lisa will work with her healthcare connections through the Scott County Healthcare Collaborative to see if they might be able to find out how referrals are made or tracked from the medical community perspective.

The group had a lot of questions about how or if referral follow-ups are tracked. If so, by who? Are some referrals tracked or are all referrals tracked? Who has the information? If we can find referral follow-up info, can we also find out why children were referred for services and to which services they were referred? Can we figure out why parents don't follow up? Is it choice? Is it specific barriers? What are those barriers?

As the group talked, the group decided that after the IZI one of the group's priorities really needs to be securing school representation on the committee whether through regular attendance at our monthly meetings or through a data sub-group or another means. It has become clear as we delve further into these issues that we really need to hear the school district's voice and need their expertise at the table.

At Scott Family Net, the Jordan School District Superintendent has offered to be a data pilot for us.

The group decided that for the April meeting, it would be good to try and have a school district meeting so we can talk with them further about questions we have as well as gain their thoughts and expertise from what they see in their day to day jobs. The group is hoping to have Early Childhood Education Coordinators (or their equivalents; job titles vary school district by school district) at the April meeting. Kathy B has a list of contacts we could reach out too and will send that list of contacts and questions that she and Barb Weckman Brekke have already asked to Sarah.

The group also discussed the possibility of having the meeting earlier in the day to accommodate school district staff and decided that was do-able.

Kami, Jen and Sarah will work on coming up with some questions and talking points and get them back to the group ASAP along with contact details from Kathy B.

Kathy B has said she can call Shakopee and Jordan school district staff.

Tawnya has said she can call New Prague and Belle Plaine school district staff.

Kirt or Kami can call Prior Lake school district staff.

Jake said he can call Lakeville and Burnsville Eagan Savage school district staff.

Bob suggested that reaching out to school board members in the future might help our data collection efforts as well.

The group also suggested a dual data sharing agreement at some point in the future with the school districts. If they are able to provide information to us, we would also be able to give them information so that both sides benefit from the arrangement.

#### **Agenda Item 4: Project Updates**

##### **❖ Steering Committee Update**

No significant updates from the Steering Committee. Working group updates were given. If you see an opportunity for us to collaborate with another pillar (Workforce Readiness, Housing or Transportation), let's try to take advantage of that.

##### **❖ Scott County Update**

The Readmobile will start service on Monday March 5<sup>th</sup>. It will be at Shakopee Community Assistance on Mondays from 3-5:30 p.m. to start. The tentative plan is to have the vehicle at CAP/WFC on Tuesdays and licensed childcare providers on Wednesdays and Thursdays. Jake and other library staff are working on building

relationships with other partners. As Jake has more info, he will share it with the group.

- ❖ We need to update our indicators dashboard. Lisa and Mary Kay volunteered to help Sarah update the indicators dashboard.

## Homework

1. Sarah will email out the flowerview to the group
2. Kathy B will email the list of school contacts and questions she and Barb Weckman Brekke have already asked to Sarah.
3. Kami, Jen and Sarah will work on coming up with some questions and talking points and get them back to the group ASAP along with contact details from Kathy B.
4. Phone Call Volunteers:
  - ❖ Kathy B has said she can call Shakopee and Jordan school district staff.
  - ❖ Tawnya has said she can call New Prague and Belle Plaine school district staff.
  - ❖ Kirt or Kami can call Prior Lake school district staff.
  - ❖ Jake said he can call Lakeville and Burnsville Eagan Savage school district staff.
5. Lisa, Mary Kay and Sarah will update the Indicators Dashboard.

**Next Meeting Date: March 27, 2018 from 5:00-6:30 p.m. at the Prior Lake Library.**

Minutes taken by Sarah Geffre

### ***Educational Preparedness Vision Statement***

Ensure children are developmentally on track and prepared for educational success.

