

## APPROVED MINUTES

### RENAISSANCE ACADEMY CHARTER SCHOOL OF THE ARTS

#### Board of Trustees

Tuesday, December 2, 2014; 5:00 to 6:30 PM

Location: 299 Kirk Road, Rochester, New York 14612

**Mission:** *Renaissance Academy Charter School of the Arts will provide children an enriched and rigorous educational experience through the infusion of the humanities and arts rooted in a culture of high academic standards leading to success in college and careers.*

#### 1. Welcome/Call to Order and Introductions 5:15

- **Attending:** Nan Westervelt; Dr. Marilyn Patterson-Grant; Dale Klein; Steve Gordon; Alan Lockwood; Dr. Donna Marie Cozine; Craig Eichmann
- **Absent:** Fred Kulikowski; Audrey Lewis-Cummings; Patrick Burke
- **Visitor:** Mr. Darryl Kittelberger

#### 2. Approval of Consent Agenda Items

- **Motion 16.5 to approve Consent Agenda for Items listed below by Alan Lockwood 2<sup>nd</sup> Dale Klein [Note: Single items can be removed from the list and considered separately at the request of a Board of Trustees member]**
  - - **(Motion 16.6) Approve Minutes from November 4, 2014**
    - **(Motion 16.7) Approve Overall Agenda**
- **There was no discussion and the motion to approve the consent agenda was unanimously approved. (Ayes 5 Nays 0)**

**Motion 16.8 to approve hiring Dwayne Brady, Teaching Assistant, Grade 2; Kito Johnson, P/T Teaching Assistant; Darryl Kittelberger, Outreach Coordinator (Title may change), Janixa Mejias 1:1 Aide, [Background information the purpose for hiring and the budget impact was sent prior to the meeting.**

- Mr. Kittleberger graciously responded to questions about the range and scope of his upcoming duties.
- The motion to approve was unanimously approved by roll call vote:

Cummings	Absent
Burke	Absent
Lockwood	Yes No
Klein	Yes No
Gordon	Yes No
Grant	Yes No
Kulikowski	Absent
Westervelt	Yes No

**3. Motion 16.9 to approve renewal of Directors & Officers Insurance:**

- Craig Eichmann provided an overview of the D & O summary comparison. Discussion ensued with Shawn Berger from Austin & Co. answering Board member questions by phone. The Board approved the purchase of D & O insurance coverage from Great American Insurance Company with a roll call vote.

Cummings	Absent
Burke	Absent
Lockwood	<b>Yes</b> No
Klein	<b>Yes</b> No
Gordon	<b>Yes</b> No
Grant	<b>Yes</b> No
Kulikowski	Absent
Westervelt	<b>Yes</b> No

**4. Motion 17 to approve the Expulsion Policy provided to the Board prior to the meeting was made by Dale Klein and seconded by Marilynn Patterson Grant.**

- During discussion, the suggestions for changes were made to change the wording to not only the Expulsion Policy but also wording changes to the Suspension and Appeals process as well. Alan Lockwood and Donna Marie Cozine will draft wording changes and submit to the Board for review. Following Board review, the draft Suspension, Expulsion, and Appeals policy will be reviewed by RA's attorney and re-submitted to the Board for approval.

**5. Motion 17.1 to table the approval of the revised Suspension, Expulsion, and Appeals policy at the January 6, 2015 Board meeting was made by Alan Lockwood and seconded by Dale Klein. The motion was unanimously passed. (5 ayes 0 nays)**

**6. Finance & Audit Committee Report**

- Steven Gordon reported that the Balance sheet and P and L statement are fine.

**7. Facilities Committee**

- **School Purchase Update** – Alan Lockwood reported there is nothing to report at this time. He continues to communicate with the Greece School District Real Estate lawyer.
- **Renovations – Architectural Plan**
- Bergmann and Associates has been working with Donna Marie and Craig on planning for phase 1 and phase 2 building plans. The Board was shown a very preliminary architectural plan.

**8. Human Resources Committee Report**

- Dr. Cozine reported that the Committee will be working with her to finalize her goals for the year.

**9. Governance Committee Report [Dale Klein]**

- M & T Bank has approved our request for a Board member. Patrick Burke and Nan Westervelt will meet with the proposed candidate.
- Dale and Nan met with Diane Feldman to discuss her potential involvement with RA.

**10. Development Committee Report [Nan Westervelt]**

- The committee will draft a communique to the staff for input on what individual teachers and the school as a whole might want for which there is currently no budget.

#### **11. Ad Hoc Dashboard Committee (Marilynn/Audrey/Nan/Donna Marie)**

- The review of our board governing efforts will be postponed until January.
- Board members are asked to complete the previously sent checklist prior to the January meeting.

#### **12. New Business**

- The discussion of potentially expanding the school to include Universal Pre-K will be discussed in January.
- The discussion of a possible Charter Change in regard to enrollment preference will be discussed in January.
- Below is a list of Board members who signed up to attend Parent Meetings:
  - December 18 – Nan Westervelt; January 22 – Nan Westervelt; February 26 – Dale Klein; March 26 Marilynn Patterson-Grant; April 23 Audrey Lewis-Cummings

#### **13. Old Business**

- Board members present had individual pictures taken. Thanks to staff member Doug Templeton for staying late to take the pictures. Getting pictures of each Board member and a group photo is the goal.

#### **14. Highlights of the Staff Report [Sent under separate cover]**

- 82 out of 185 students are eligible for Title I (educationally disadvantaged students).
- Donna Marie will provide the Board with the reasons for 30 students leaving the school since Sept. 3 (some never showed up).
- We currently have 185 students.

#### **15. Public Comments – There were none.**

#### **16. Adjournment at 6:30 PM – There wasn't a motion to adjourn because several members left early and a quorum wasn't present to vote.**