

A regular meeting of the Botwood Town Council was held on Wednesday, November 15, 2023 at 7:00 p.m. in the Council Chamber.

Members present: Mayor J. Sceviour, presided
Deputy Mayor C. Ivany
Councillors: S. Sceviour
W. Broderick - via telephone
M. Shainline
J. Mitchell
Absent: Councillor: G. Boone
Also attending: M. Pilar, Town Manager
A. Rowsell, Town Clerk
C. Yates, Office Administrator

CALL TO ORDER

PROCLAMATIONS/PRESENTATIONS/ACKNOWLEDGEMENTS

Oct. 19 - Mayor Sceviour, Deputy Mayor Ivany and Councillor Sceviour attended the Exploits Chamber of Commerce Business Awards.
Oct. 19 - Mayor Sceviour attended a CNWM Meeting.
Oct. 24 - BMO Public Meeting re Closure of their Botwood Branch.
Oct. 25-28 - Mayor Sceviour, Councillor Sceviour and Councillor Broderick attended the MNL Conference in St. John's.
Nov. 4 - Bonfire Night - large attendance at the event.
Nov. 11 - Remembrance Day - Council Members attended the event.

Acknowledgement - Sherry Sharron received Business Woman of the Year Award at the Exploits Chamber of Commerce Business Awards.

Acknowledgement - Councillor Sceviour received a 25 year Award at the MNL Conference.

APPROVAL OF THE AGENDA

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-133 Shainline that Council approve the agenda as presented.
- Motion carried. Votes in favor - 6 Councillors.

APPROVAL OF
AGENDA

ADOPTION OF THE MINUTES

MOTION - Moved by Deputy Mayor Ivany, seconded by Councillor
23-134 Sceviour that Council adopt the minutes of regular meeting held
October 18, 2023 as circulated.
- Motion carried. Votes in favor - 6 Councillors.

ADOPTION OF
MINUTES

BUSINESS ARISING FROM THE MINUTES

Residents and water issues. Council has agreed updates concerning this
matter will be posted in a Town Newsletter.

WATER ISSUES

COMMITTEE REPORTS

Mayor's Report

While at the MNL Conference, Mayor Sceviour and Councillor Sceviour met
with Mayors of three other wind project areas.

WIND PROJECT
AREAS

Seniors and Community Services

Seniors Afternoon Tea - November 28.
Seniors Turkey Dinner - December 15.

AFTERNOON TEA
TURKEY DINNER
WALKING
PROGRAM

The committee is looking into having the Walking Program at the school start
again.

Public Protection and Emergency Planning

Firehall Furnace. No decision yet. Look at installing a heat pump.

FIREHALL

No response from Minister on policing. On November 22, 2023, Mayor
Sceviour and Mayor from Bishop's Falls will be meeting with Minister
Hogan, Department of Justice and Public Safety.

POLICING

Heritage, Tourism and Special Events

Dec. 9 - Christmas Parade and Tree Light-Up.

CHRISTMAS
PARADE/TREE
LIGHT-UP

Christmas Light-Up campaign. Judging Dec. 19-30, 2023. Prizes will be same as 2022.

CHRISTMAS
LIGHT-UP

A steering committee meeting for the Demasduit Project will be held at a later date.

DEMASDUIT
PROJECT

The Anglican Church National Indigenous Archbishop Rt. Rev. Christopher Harper and his wife will be in Botwood on November 17th and visit the Heritage Centre, the Demasduit Commemorative site on Blueberry Hill and then the Church.

ARCHBISHOP
VISIT

Development and Economic Promotion

Nov. 2 - Mayor Sceviour, Deputy Mayor Ivany, Councillor Sceviour and the Town Manager met with a developer concerning a business plan for a proposed development in Botwood.

PROPOSED
DEVELOPMENT

Oct. 25 - There was an EVREC update meeting.

EVREC UPDATE

Finance and Human Resources

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-135 Mitchell that Council ratify payment of routine expenditures in accordance with the Town's Accounts Payable and Procedure. The amount of \$28,033.20 was paid for October 18-31, 2023.
- Motion carried. Votes in favor - 6 Councillors.

A/P ROUTINE
EXPENDITURES

MOTION - Moved by Councillor Sceviour, seconded by Councillor 23-136 Shainline that Council approve the Accounts Payable Transaction Journal dated October 18 to November 15, 2023 in the amount of \$81,945.46.
- Motion carried. Votes in favor - 6 Councillors.

A/P
TRANSACTION
JOURNAL

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor 23-137 Ivany that Council approve a donation of \$100.00 towards the VOCM Happy Tree and the Salvation Army Kettle Kick-Off fundraising campaign.
- Motion carried. Votes in favor - 6 Councillors.

VOCM HAPPY
TREE DONATION

MOTION - 23-138 Moved by Councillor Sceviour, seconded by Councillor Mitchell that Council approve a donation of \$100.00 towards the Dr. High Twomey Health Centre - We Share the Care Tree.
- Motion carried. Votes in favor - 6 Councillors.

WE SHARE THE
CARE TREE
DONATION

MOTION - 23-139 Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council approve a donation of \$100.00 towards the Royal Canadian Legion, Branch 5, Poppy Fund.
- Motion carried. Votes in favor - 6 Councillors.

POPPY FUND
DONATION

MOTION - 23-140 Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that as per the Collective Agreement signed in June 2023, all inside Staff receive a \$1.00 per hour raise effective January 1, 2024 and the Town Manager receive a 2.5% cost of living increase effective January 1, 2024.
- Motion carried. Votes in favor - 6 Councillors.

SALARY
INCREASE

Municipal Works

Disposal of old equipment/vehicles. Some items have been sold, the remaining items will be disposed of.

DISPOSAL OF
EQUIPMENT/
VEHICLES

Agreed Council get a quote for supply of power at a flushing valve on Hemeon's Avenue.

FLUSHING VALVE

Easement to the old sawdust dump site off Memorial Avenue is being used by two residents. Agreed Council will not plow this access and advise the residents of the decision, include copy of the town's snow clearing regulations.

SNOW CLEARING

Agreed Council consider the cost of a voice message system for residents in the 2024 Budget.

VOICE MESSAGE
SYSTEM

MOTION - 23-141 Moved by Deputy Mayor Ivany, seconded by Councillor Sceviour be it resolved that, we the Ultimate Recipient the Town of Botwood accept cost shared funding as outlined in the Department of Transportation and Infrastructure Project approval letter dated 7th day of November, 2023, Project #17-GI-22-00014, project name Water Main Replacement & Associated Upgrades - Church Road with a total project value of \$1,520,553.00. This Council agrees to provide and authorizes the Mayor and Town Clerk to enter into a funding agreement with the Department of Transportation and Infrastructure on behalf of the Town of Botwood.
- Motion carried. Votes in favor - 6 Councillors.

CHURCH ROAD
PROJECT

MOTION - 23-142 Moved by Deputy Mayor Ivany, seconded by Councillor Sceviour be it resolved that, we the Ultimate Recipient the Town of Botwood accept cost shared funding as outlined in the Department of Transportation and Infrastructure Project approval letter dated 7th day of November, 2023, Project #17-GI-23-00045, project name Watermain Replacement Water Street/Valley Road Intersection with a total project value of \$635,875.00. This Council agrees to provide the ultimate recipient share value of \$57,663.00 in funding for the project and authorizes the Mayor and Town Clerk to enter into a funding agreement with the department of Transportation and Infrastructure on behalf of the Town of Botwood.
- Motion carried. Votes in favor - 6 Councillors.

WATER
STREET/VALLEY
ROAD
INTERSECTION
PROJECT

Parks, Recreation and Youth

Splash pad update. Council agreed to change location of the splash pad in the playground due to closeness to the sand volleyball court and playground access.

SPLASH PAD

The Town Manager noted the contractor has provided a letter of commitment to adhere to the tendered amount.

ADMINISTRATIVE

MOTION - 23-143 Moved by Councillor Sceviour, seconded by Deputy Mayor Ivany that Council change its website from GoDaddy.com to Wordpress.com.
- Motion carried. Votes in favor - 6 Councillors.

WEBSITE

PERMITS

MOTION - Moved by Councillor Sceviour, seconded by Councillor
23-144 Mitchell that Council ratify permits issued to November 15,
2023. Permits #'s 23-103 to 23-105.
- Motion carried. Votes in favor - 6 Councillors.

RATIFY PERMITS

CORRESPONDENCE

1. Fire Underwriters Survey - petition supporting volunteer firefighters and fire responders.
2. Central NL Waste Management - re 2024 budget.
3. Municipal Assessment Agency - re October 25, 2023 update.
4. NL Health Services - re Community Advisory Committee Representative.
5. Eating Disorder Foundation of NL - re support for Eating Disorder Awareness Week February 1-7, 2024.
6. Dept. of Municipal and Provincial Affairs - re Legislative Mandatory Requirements.
7. J. Foss, Botwood Collegiate Grad Class - Request to use Arena for Graduation.
Council agreed to offer the Grad Class the same terms as previous years, however consideration will be given to a fee for use of the arena.

OTHER

The Annual Firemen's Ball will take place November 25, 2023.

FIREMEN'S BALL

A local business has announced it will be closing within two weeks.

CLOSURE OF
BUSINESS

MOTION - Moved by Councillor Sceviour, seconded by Deputy Mayor
23-145 Ivany the meeting adjourn at 8:45 p.m..
- Motion carried. Votes in favor - 6 Councillors.

ADJOURNMENT

MAYOR

SECRETARY