Ireland Pilgrimage Registration Procedure

- 1. Complete the registration form on the back of the promotional flier
 - Note: (1) Ignore the line about add-on flight
 - (2) Ignore the line about assigning a roommate
 - (3) If you have a travel partner enter name there or if your travel partner is not confirmed just insert "in process"
 - (4) If you want a single room mark "yes" and the amount of \$635.00
 - (5) Ignore the line about New York we are flying from Chicago cross out New York & insert Chicago
- 2. Sign and date the Policies & Disclosures form
- 3. Make a copy of your passport page with your photo and passport number and dates of issue and expiration.
- 4. Make out a check for a minimum of \$250 to "Franciscan Spirit Tours" If you wish your first check may be more. They will contact you after they receive your registration papers about additional payments.
- 5. You may pay with your credit card they will add a 4% fee for using a credit card
- 6. Include my cover letter which identifies which pilgrimage you are registering for this is available on our web site at www.deacontravel.org on the Pilgrimage Page

Mail all your registration forms with payment to:

Franciscan Spirit Tours 250 West 24th Street - Suite GAE New York, NY 10011

Any questions? Please call Deacon Dale at 630.334.5065 or email to: <u>DeaconDale-Ireland@DeaconTravel.org</u>

Thank You Deacon Dale Metcalfe