

**BURNT STORE ISLES ASSOCIATION, INC.  
BOARD OF DIRECTORS MEETING  
December 5, 2014**

**Officers Present**

**Directors Present**

<b>President</b> – Gene Murtha	<b>Special Projects</b> – Doug Paquin
<b>Secretary</b> – Mary Drummond	<b>Membership</b> – Lori Gurr
<b>Vice-President</b> – Frank Wiechec	<b>E-Communications</b> – Don Hallman
	<b>Social</b> – Judy Vanderweele
	<b>Past President</b> – Doug Rhees

**Officers Absent**

**Directors Absent**

<b>Treasurer</b> – Connie Higgins	<b>Community Standards</b> – Jayne Perkins
	<b>Legal Liaison</b> – Mirko Vlcko
	<b>Planning</b> – Brian Stirling
	<b>Security</b> – Donald Clark

The BSIA Board meeting held on December 5, 2014 at Twin Isles Country Club was called to order by President Gene Murtha at 9:00 am. The Pledge of Allegiance was recited by all present.

Roll call was held to account for Officers and Directors present. Incoming Board members Kathy Williamson, Melissa Lockhart, and John Forr were there for the experience. Also in attendance were three members, Winston Rigg, Doug Holmes, and Richard Dressel. Don Hallman suggested that we have a Visitor’s Log to record attendance of visitors at meetings.

The minutes of the November 7, 2014 Board meeting were approved and accepted unanimously. Motion to approve was made by Doug P. and was seconded by Frank.

The minutes of the November 11, 2014 Annual Membership meeting were approved and accepted unanimously. Motion to approve was made by Judy and was seconded by Lori. ***The minutes will be posted on the Burnt Store Isles Association website.***

The Treasurer’s report was presented by Gene. Connie’s December 4, 2014 financial report was accepted without comment as submitted and filed for audit.

## **GENERAL DISCUSSION TOPICS**

### *Introduction of New Board Members*

Gene expressed his appreciation to current board members and welcomed the visiting incoming board members to our meeting. He has a spreadsheet of Board member contact information (emails, phone numbers, etc.) that he felt was indispensable for him this past year. He would like to see that one is prepared for the new board. Incoming board members need to be aware of the job description for their particular position as director. This information is on the BSIA website. It would behoove the incoming members to meet with the director who formerly held the Board position that each person is assuming in order for a smooth transition to occur.

### *November Annual Meeting*

Gene commented on the General Membership meeting. He was glad to see the members vote in favor of increasing the BSIA Legal Reserve because he feels it is prudent that our organization have substantial funds set aside should the need arise.

Gene suggested that the “donut hole” in the Board nominating committee process be addressed in the Bylaws so that there is never an issue again regarding the 14-day period between candidate announcements and the annual meeting date. Mirko will be asked to review and clarify the Bylaws regarding the nominating process when he returns to Florida.

Gene thought the presentation by Gary Brewster got the attention of the membership because of the anticipated future difficulty of seawall maintenance once the Isles areas are completely built out. Doug R. observed a crane being loaded onto a barge recently and noted that it took two full lots to accomplish the process. Gene would like to see a CAC update at each general membership meeting to keep residents abreast of developments. The City will not allow a workshop because of the Sunshine Laws, but the CAC may incorporate an open forum into a monthly meeting to allow comments and suggestions from residents as to how to deal with the crane and repair materials issues.

The recommended contractor list has been removed from our website. A better option for BSIA members is NextDoorBSI, a website for our neighborhood where residents can chat or post information about any number of categories. It is not limited to BSIA members but is available to all residents of BSI. Winston Rigg is the lead for this website, and he is the monitor for enrollment and posts to the website. There are currently 44 members, and there is no cost to join. Don H. will advertise this website on the BSIA website to make members aware of this vehicle for local communication.

The next General membership meeting is scheduled for March 10, 2015 to be held at Twin Isles and will include the option for dinner afterward.

### Manual of Policies and Procedures Update

Mary has written up four policies to be reviewed for potential addition to the Manual of Policies and Procedures. These were actions taken by the Board during 2014. Mirko does not feel that any of them warrant addition to the Manual. We will defer decisions about the Manual to Mirko because of his legal expertise. When Mirko returns to Florida in January, Mary will meet with him and ask him to review the Manual and suggest what needs to be removed from or added to this Board guide.

### Newsletter Chairperson for 2015

Doug R. is looking for a chairperson for the BSIA newsletter which is published quarterly. The next issue is due to go out in April. Charlie Council was kind enough to continue the job during 2014, but we need a new member to step forward who is willing to manage the publication. There was discussion about the possibility of discontinuing the mailing of a paper newsletter since most members have email access. This would reduce the expense of mailing, but the general feeling is that a greater percentage of people look at their mail as compared to email. Too many emails go unread. Doug R. will address this at the March membership meeting to get a reading from members as to whether they would be open to receiving the newsletter by email.

### Establishment of a "BSIA Underground Wiring Feasibility Committee"

The BSIA Underground Wiring Feasibility Committee is scheduled to meet at 11:00 this morning. Joe Gill, who was on the underground wiring study committee in 2003, will attend. Gene has prepared a Mission Statement for the group and is establishing it as a subcommittee of the BSIA Board. Being a Board subcommittee should have some advantages in the future for the committee and also provides protection since it is under the Board's umbrella. The committee can use the Constant Contact survey module if desired. Doug R. will automatically be on the committee as president, so there will be that link. The committee will need to elect its own chairperson and secretary from its members. Meetings will be open to all BSIA members. Gene said that he has been asked about the possibility of natural gas service in BSI. The feasibility of a natural gas pipeline can also be assessed during this investigation. Every vendor that supplies a service to BSI will have to be considered in this study.

### Discussion of Bylaw Changes

Gene is awaiting Mirko's arrival in Florida to finalize proper legal wording on bylaws changes for length of terms for Officers (to sync with Directors' terms), electronic attendance for Board meetings, and the nominating process. Hopefully, we will be prepared to present these changes to the membership at the March 10, 2015 General membership meeting.

### Annual Dues Invoicing and Credit Card Acceptance

Lori reported that BSIA now has 515 household members (964 people). The online credit card payment option is working well. Forty-four memberships have been renewed by credit card thus far. There are still 252 unpaid memberships. Invoices will go out again by email on Dec 8 to those members who remain unpaid. Payment must be made by Jan. 31 (also the cut-off for BSIA directory information).

Burnt Store Grille has been kind to offer a free dinner for two to new members. Gene is wondering if we could expand the offerings for new members to make a nice welcome package. He thinks that perhaps this would encourage people to join, but the general feeling of the Board is that people don't join because they have a reason not to, and offering gifts is probably not the answer. Lori suggested that we should give back to Burnt Store Grille for their kindness by giving them some free or discounted advertising in a future newsletter.

There was discussion about getting the word out to non-member residents noting BSIA's interest in underground utilities and the need for lots for canal maintenance, letting them know that now is a good time to join BSIA because there are major local projects in the works. Doug R. will request ideas from the new Board in January for items that he will include a letter to be sent to all residents of BSI, members and non-members to encourage participation and interest in BSIA.

### Review of Planning Director Proposal

Brian has been unable to attend many Board meetings, but a few months ago he proposed a new description of duties for the planning director position. The current job description is much too broad. John Forr, incoming Planning Director, will review Brian's suggested Planning Director duties. The Board needs to agree on or revise and adopt the new description offered by Brian. Gene suggested setting some goals. Doug R. will ask the Board for ideas as to what we should set for targets for the Board for 2015, then he will meet with John to set some goals.

## **BOARD MEMBER REPORTS**

### Special Projects

Doug P. said that the City has repaired the electrical issue on the islands, and the City has decorated the lamp posts with Christmas lights at the entrances. Doug P. said that some members are not happy with the landscaping on the entry islands and think they need upgrading. Doug R. said that significant funds were spent to replant the islands a few

years ago, and the plants do not seem to be thriving, particularly on the Monaco islands. Some research needs to be done as to what might successfully grow there before money is invested in shrubbery again. Doug P. will take the Association's Christmas decorations down on Jan. 1 or later. He is considering posting pictures to the BSIA website of an example of a "good" island so residents know how a cul-de-sac should look. He could advertise for cul-de-sac caretakers on the website.

### Social

Judy will reserve Twin Isles Country Club for the March 10, 2015 General Membership meeting and optional dinner. Darts at the Ice House is scheduled for February 3. Sign-up information for that event will soon be going out. Judy's committee is losing many long-time members, and she now has 4 or 5 members. She would like to have more. The Holiday gathering is scheduled for tomorrow evening, Dec. 6 at the Villas clubhouse. The committee is expecting around 80 people to attend.

### E-Communications

Don H. needs pictures of next year's new Board members for posting to the website at the first of the year to announce the 2015 Board. He also needs verification of email addresses and phone numbers which will be posted with the Board members names. There is an Architectural Committee (incorrectly named Agricultural) listed on the website. Melissa Lockhart, incoming Community Standards director, will be named as the committee chairperson. Don H. also had a question about whether we should name a person as Parliamentarian. There was some discussion about whether we should have a Parliamentarian for elections, especially. Gene deferred that decision to the January meeting.

The next meeting will be Jan. 2nd at 9:00 at Twin Isles Country Club. The BSIA and BSIBC mixer will be held that evening at the Club.

Motion to adjourn the meeting was made by Gene and seconded by Doug R. Meeting was adjourned at 11:00 a.m.

Respectfully Submitted,

Mary C. Drummond  
Secretary