

**MINUTES**  
**BOARD OF COMMISSIONERS' MEETING**  
**Tuesday, February 7, 2017 6:00 P.M.**

**A REGULAR MEETING** of the Board of Commissioners of the City of Covington, Kentucky, was opened by Mayor Meyer on Tuesday, February 7, 2017, at 6:00 p.m., in Commission Chambers, 20 West Pike Street, Covington, Kentucky.

Mayor Meyer presiding with Commissioners Timothy Downing, Jordan Huizenga, Bill Wells, Michelle Williams, City Manager Larry Klein, and City Solicitor Frank Warnock, present.

**MOTION** of Commissioner Wells, seconded by Commissioner Huizenga to dispense with the reading of and approve the minutes of the January 3, 2017, meeting.

**Passed.** 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams, and Mayor Meyer.

**NEW BUSINESS – RESOLUTIONS**

**COMMISSIONERS' RESOLUTION NO. R-01-17**

A RESOLUTION HONORING DAVID HERRIMAN'S LEGACY AND VAST CONTRIBUTIONS TO THE CITY OF COVINGTON AND GREATER CINCINNATI.

**MOTION** of Commissioner Huizenga, seconded by Commissioner Wells. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

**NEW BUSINESS – CONSENT AGENDA ITEMS**

**COMMISSIONERS' ORDER NO. ORD-27-17**

AN ORDER APPROVING THE EMPLOYMENT OF RACHEL SURACE TO THE POSITION OF LEGAL ASSISTANT IN THE LEGAL DEPARTMENT, EFFECTIVE FEBRUARY 13, 2017.

**COMMISSIONERS' ORDER NO. ORD-28-17**

AN ORDER APPROVING AN AMENDED JOB DESCRIPTION FOR LEGAL ASSISTANT, IN THE COVINGTON LEGAL DEPARTMENT.

**COMMISSIONERS' ORDER NO. ORD-29-17**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH CRAFTS & VINES, LLC IN ORDER TO FACILITATE THE PAYMENT OF A RENT SUBSIDY PURSUANT TO THE COVINGTON SMALL BUSINESS DEVELOPMENT PROGRAM, PAYABLE FROM THE ECONOMIC DEVELOPMENT FUND.

**COMMISSIONERS' ORDER NO. ORD-30-17**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH ROOTED, LLC IN ORDER TO FACILITATE THE PAYMENT OF A RENT SUBSIDY PURSUANT TO THE COVINGTON SMALL BUSINESS DEVELOPMENT PROGRAM, PAYABLE FROM THE ECONOMIC DEVELOPMENT FUND.

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**COMMISSIONERS' ORDER NO. ORD-31-17**

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE THE ANNUAL RENEWAL CONTRACT WITH TENMAST SOFTWARE, INC. FOR SOFTWARE FOR THE HOUSING CHOICE VOUCHER PROGRAM, IN AN AMOUNT OF \$13,395.00, PAYABLE FROM GENERAL FUND.

**COMMISSIONERS' ORDER NO. ORD-32-17**

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CHANGE ORDER TO THE SEAGRAVE FIRE APPARATUS CONTRACT FOR ADDITIONAL COSTS RELATED TO THE PURCHASE OF AN AERIAL LADDER TRUCK, IN AN AMOUNT OF \$10,648.00, PAYABLE FROM THE FLEET EQUIPMENT, TECHNOLOGY, FACILITIES AND OTHER CAPITAL PROJECTS FUND.

**COMMISSIONERS' ORDER NO. ORD-33-17**

AN ORDER AUTHORIZING THE FILING OF AN APPLICATION WITH THEN KENTON COUNTY PLANNING COMMISSION FOR A TEXT AMENDMENT TO AMEND ARTICLE 15, SECTION 15.03.08 AND 15.03.09, OF THE ZONING ORDINANCE, TO REFLECT CHANGES IN ENFORCEMENT DUE TO THE EFFECT OF HOUSE BILL 422.

**COMMISSIONERS' ORDER NO. ORD-34-17**

AN ORDER AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A CONTRACT WITH ATC GROUP SERVICES, LLC TO PROVIDE INSPECTION SERVICES AND TESTING DURING THE CONSTRUCTION IMPROVEMENTS AND STABILIZATION ALONG RIVERSIDE DRIVE, IN AN AMOUNT NOT TO EXCEED \$27,753.00, PAYABLE FROM CAPITAL FUND.

**COMMISSIONERS' ORDER NO. ORD-35-17**

AN ORDER AUTHORIZING THE MAYOR TO EXECUTE A CLINICAL AFFILIATION AGREEMENT WITH CINCINNATI STATE TECHNICAL AND COMMUNITY COLLEGE FOR FIELD CLINICAL INTERNSHIPS REQUIRED FOR EMT AND PARAMEDIC TRAINING AND CERTIFICATION.

**COMMISSIONERS' ORDER NO. ORD-36-17**

AN ORDER EXTENDING THE REFERENCE BASED PRICING PLAN AS AN OPTION FOR MEMBERS OF THE PROFESSIONAL FIREFIGHTERS LOCA UNION 38 UNTIL DECEMBER 31, 2017, EFFECTIVE JANUARY 1, 2017.

Orders No. ORD-27-17 through ORD-36-17 were passed by consent agenda as follows:

**MOTION** of Commissioner Williams, seconded by Commissioner Downing. Passed. 5 Yeas. Commissioners Downing, Huizenga, Wells, Williams and Mayor Meyer

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**NEW BUSINESS – ORDERS**

**ADJOURNMENT**

Mayor Meyer adjourned the meeting at 6:55 p.m.

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MAYOR

ATTEST:

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CITY CLERK

APPROVED: \_\_\_\_\_