

7/15/2022 Advisory Council Meeting Minutes at PENNSCYPAA XXXIII

Attendance

Secretary's minutes approved as sent out.

Jon- Chair

Host is excited! Over 400 prereg's. Had 200 pre-reg's a few weeks ago.

Jesse- Co-chair

Has been reaching out to Altoona area. Also keeping in touch with Harrisburg.

Pete (absent)- Treasurer

We opened a bank account (PNC)- deposited \$5,000 into account  
Zoom account/ Godaddy are only regular charges- need to confirm expenses before closing old bank account.

Motion: Approved reimbursement to Jaimie for pamphlets (\$371.00)

Kelsey- Secretary

No report

Kim- Web

Has been updating website.

Our GoDaddy account charges us for domain email addresses, but the credit card is not ours. Kim will look into.

Jaimie- Outreach

Has pamphlets here!

Corey- Archivist

Has been digitizing archives. All bins are archived. Duplicates in archives have been removed. Posterboards will be digitized this weekend.

Tara- HBG liaison

Attended last event- bonfire. HBG did not turn in bid book in time, but turned in on Sunday.

Steph- Montco liaison

Steph attended an event. Bid is finalizing Site and working on unity.

Pete- Bucks

No report (absent)

Steve- Phillypaa

No report (absent). Corey says the committee disbanded.

Discussion of Token vs. Walk-in vs. Formal Bids

Token Bid: Intent to bid in the future, request for information

Walk-in Bid: Has not met all requirements, still considered for host

Formal Bid: Met all bid requirements

Due to late submission of bid book, HBG will be considered a Walk-In Bid this year.

Alternates on Advisory Council: Kim W and Jay voted onto council as voting members.

Old Business:

Survey to be included in registration packet – Was this completed?

- We are unsure- Pete was leading this (absent)

## Joint Event with Harrisburg and Advisory – Recap from Jesse/Tara

- Not well attended but went well
- Tara has receipts to submit to Pete
- Tara and Jesse think this event would be worthwhile to hold annually.

## Changes to Bylaws per the Bylaws Ad Hoc Subcommittee

- Proposed change to 6.2: add the word “suitable.” Motion passes unanimously per below.
  - “In the event that no city presents a suitable bid, an emergency meeting of the Council shall be called without delay.”
- Proposed Addition to 7.1: Add wording for an “Act of God.” Motion passes unanimously with wording below.
  - “In the case of a canceled conference due to any force majeure, the host committee will work with the Advisory Council to determine the necessary next steps. If the conference needs to be delayed to the next year due to any force Majeure, the current Host Committee will have the opportunity to continue as Host for the following year. If the current Host Committee is unable to fulfill necessary host requirements, and elects to step down, the Advisory Council will refer to Article 6 section 6.2 of its bylaws to determine the next steps.”
- Proposed Addition to 7.1: Add wording for Advisory’s Release of Liability. Motion passes unanimously with wording below.
  - “As custodians of the conference, the Advisory Council shall have the Host Committee sign a Release of Liability form absolving the Council of any liability, as stated specifically in the Release, of hosting the conference. Being Advisors only, the liability of the Conference shall reside with the Host Committee.”
- Reorganize items from 7.1: Motion passes unanimously per below.
  - Move the following in 7.1 to the Secretary’s section (4.4):
    - “The Secretary shall annually issue to all major area central offices and others who request it, or as he/she deem warranting, an invitation to bid for the conference site, and the requirements listed below as to how, when, and where bids are accepted.”
  - Move the following in 7.1 to the Outreach Chair section (4.8):
    - “The Outreach Chair shall extend conference invitations to both Western and Eastern Pennsylvania Area delegates and provide them with the necessary conference information.”
- Proposed change to 3.2: remove the words “without excuse,” and the sentence that follows.
  - “If a member fails to attend two Advisory Council meetings ~~without excuse~~ in any conference year, the member is disqualified from serving on the committee. ~~Notifications of absences can only be taken by Chairperson, CoChairperson, or Secretary.”~~
    - Proposed amendment: “If a member fails to attend two Advisory Council meetings in any conference year, the committee votes on the person’s continued membership. ~~Notifications of absences can only be taken by Chairperson, CoChairperson, or Secretary.~~” Motion passed unanimously with this amendment.

- Group Inventory - Next Steps
  - Discussion of transparency to bids
    - We post minutes on web (new since PGH)
    - We have liaisons (new since PGH)
    - We have buttons (New since Chesco)
    - All advisors are looking for different things/values/etc
      - We will introduce ourselves tomorrow and say what we are looking for as an individual advisor
    - We can ask bids for feedback on how we can be more transparent

New Business:

- Next Meetings: Elections on October 16th at 10am (Zoom)

Meeting closed with Responsibility Declaration