

**MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
September 12, 2017**

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 5:48 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on September 12, 2017. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Melvin Wilgenbusch, Charles McCullough, Jerry Ostwinkle & Jeff Schmitt.

Adopt Agenda: Being no additions, the agenda was approved as presented.

17-95 Motion made by McCullough to approve the agenda. Motion seconded by Schmitt. Motion carried unanimously.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the August 1, 2017 meeting minutes.

17-96 Motion made by Ostwinkle to approve the meeting minutes. Motion seconded by McCullough. Motion carried unanimously.

FARMS Program Summary: Current FARMS '18 Account information:

Program	Balance	Program	Balance
REAPP	\$ 7,274.59	REAPF/NG	\$ 4,056.12
Cost Share	\$ 46,325.55		

Cost Share Applications:

IFIP

David Klein, 325' Terrace, \$1,777.50 cost share
Mary Ann Koss, 160 ac cover crop, \$4,000.00 cost share
Harry Althaus, 70 ac cover crop, \$1,750.00 cost share
Jay Kluesner, 10 ac cover crop, \$250.00 cost share
Matthew Lattner, 55 ac cover crop, \$1,375.00 cost share

REAP

Park Farm Properties LLC, 8 ac forest stand improvement, \$960.00 cost share
Park Farm Properties LLC, 20 ac forest stand improvement, \$2,400.00 cost share
Karl Oberbroeckling, 17 ac forest stand improvement, \$2,040.00 cost share
Lawrence Kremer, 3 ac tree/shrub establishment, \$2,250.00 cost share
Leon Sigwarth, 4 ac tree/shrub establishment, \$3,000.00 cost share

WQI

54 applications have been approved per WQI guidelines. See attached list.

17-97 Motion made by McCullough to approve the cover crop applications listed above. Motion seconded by Schmitt. Motion carried unanimously.

17-98 Motion made by McCullough to approve the REAP applications listed above. Motion seconded by Ostwinkle. Motion carried unanimously.

17-99 Motion made by Schmitt to approve the Klein application. Motion seconded by Ostwinkle. Motion carried unanimously.

Cost Share Amendments:

None

Cost Share Certifications:

William Siegert, #61355, \$2,700.00 cost share

17-100 Motion made by McCullough to approve the certification. Motion seconded by Ostwinkle. Motion carried unanimously.

Cost Share Maintenance Agreements:

None

1M/Finance:

- Schmitt & McCullough reviewed the appropriate audit paperwork prior to the meeting and presented audit to the board for approval. No discrepancies were found.
- July & August Bank Statement were available for review.
- Checks Written –
 - #2961, Colleen Siefken – \$5.43 Folders for WLL Meeting
 - #2962, Eric Schmechel - \$2.99 200 GB icloud storage
 - #2963, Conservation District of Iowa, \$850.00 Dues payment

17-101 Motion made by Ostwinkle to approve the FY 2017 Audit. Motion seconded by Schmitt. Motion carried unanimously.

17-102 Motion made by Schmitt to approve the checks written. Motion seconded by McCullough. Motion carried unanimously.

Correspondence Received:

- Cram the Cab event to be held on September 30th at the Peosta Fareway Grocery store from 9-1, split into two 2 hour sessions. Jen will be there with Dave from 9-11 and Courtney will be there from 11-1.
- Brian & Lisa Wolf are the Iowa Woodland Owner of the Year award winners and will be holding a field day on September 28th. A meal will be served at noon and reservation are required for the meal.

- Linda King has been announced as the new CDI Executive Director. Linda will begin her new career on September 18th.
- Women, Land & Legacy will be sponsoring an all-day Estate Planning and Farm Transitioning workshop on November 15th at Farley Memorial Hall in Farley. We have approached 10 local financial institutions to inquire about helping to sponsor the event. Reservations can be made by contacting Colleen.
- 2017 Iowa Farm Environmental Leader Award has been presented to Weber Brothers Dairy, Inc (Virgil & Rhonda and Dan & Sal Weber)
- Century Farm Award Winners from Dubuque county are
 - o Judith Trenkamp, Justin Connolly & Gerald Connolly
 - o Joseph & Margaret Lattner, Nicholas & Matthew Lattner
- Heritage Farm Award Winners from Dubuque county are
 - o Susan Miller Hellert, George Hellert, Mackenzie Miller Hellert, Sally Miller Perlewitz & Mark Perlewitz
 - o Joseph & Margaret Lattner, Nicholas & Matthew Lattner
- September 12th meeting of the Dubuque Land and Water Stakeholders. Brought into the office by Dave Ruden through his email with the Catfish Creek Watershed Management Authority Board. On August 23rd there was an initial meeting of people/organizations wanting to work together to explore and possibly develop local financing options for conservation and outdoor recreation, working with/through the Dubuque County Conservation Board. The SWCD was not invited to participate in either meeting. The September 12th meeting was going to be presented by the Linn County Conservation Board and their successful bond referendum.

Personnel Updates:

- Eric would like to drop 1 ipad from his Verizon bill and look into adding a phone for his work use. Board wants Eric to look into the possibility and get back to them with estimated costs for final decision.

Meeting Updates:

NRCS Updates:

- NRCS District Conservationists have been instructed to get involved with the Maquoketa River Watershed Management Authority.
- Letter of Support has been requested from the National Mississippi River Museum for a grant application being written to support the Student Oceans Conference that NRCS and the SWCD participate in each year. Weiss & Siefken will complete letter.
- Eric is assisting the National Mississippi River Museum with a STEM grant application for the Holy Family Schools.

CRP Conservation Plans & Revisions/Conservation Plans:

- 8 were reviewed

17-103 Motion made by Ostwinkle to approve the plans. Motion seconded by McCullough. Motion carried unanimously.

Treasurer's Report:

'18 1M Report.....	\$ 2,000.00
District Savings.....	\$ 19,518.81
District Payroll S18.....	\$ 92,434.14
District Checking	\$ 3,765.08
Payroll - SWCD	\$ 45,302.88

17-104 Motion made by McCullough to approve the Treasurer's Report. Motion seconded by Schmitt. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

17-105 Motion made by Ostwinkle to adjourn. Motion seconded by McCullough. Motion carried unanimously.

The meeting adjourned at 7: 06 p.m.

The next meeting will be held on October 3, 2017 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.

Melvin Wilgenbusch 10/09/17
Chairperson Date

Colleen Sullivan 9/14/17
Secretary Date

funded 54

DUBUQUE SWCD	Water Quality Initiative - Statewide	62300	WAYNE KRAMER	Cover Crop - 1 Year	\$750.00	8/4/2017		50	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63246	TIMOTHY DALY	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	64647	DEREK HAMMERAND	Cover Crop - 1 Year	\$1,350.00	8/4/2017		90	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61966	GERALD WUCHTER	Cover Crop - 1 Year	\$1,500.00	8/4/2017		100	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62747	JAMES DECKER	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63453	DALE NAUMAN	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61469	MICHAEL KNIPPER	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	64644	NICK HELGERSON	Cover Crop - 1 Year	\$990.00	8/4/2017		66	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61696	DONALD KLOSTERMANN	Cover Crop - 1 Year	\$1,950.00	8/4/2017		130	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62745	DONALD SCHUSTER	Cover Crop - 1 Year	\$600.00	8/4/2017		40	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61462	GREGORY E WILLE	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62298	JEFF HEIDERSCHIEIT	Cover Crop - 1 Year	\$1,200.00	8/4/2017		80	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	64528	DANIEL ELGIN	Cover Crop - 1 Year	\$900.00	8/4/2017		60	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63899	MARTY RAUSCH	Cover Crop - 1 Year	\$420.00	8/4/2017		28	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62691	ANDREW WILWERT	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61400	BURKLE ACRES, INC.	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62258	JAMES DALY	Cover Crop - 1 Year	\$450.00	8/4/2017		30	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61929	SCOTT BRANT	Cover Crop - 1 Year	\$750.00	8/4/2017		50	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63762	BRIAN HOEFER	Cover Crop - 1 Year	\$750.00	8/4/2017		50	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61379	SCHWERS BROTHERS LLC	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	64497	MICHAEL LAHEY	Cover Crop - 1 Year	\$1,560.00	8/4/2017		104	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61928	MARVIN FREIBURGER	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62683	MARTY SMITH	Cover Crop - 1 Year	\$600.00	8/4/2017		40	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63300	BRENT KOOPMANN FARMS LLC	Cover Crop - 1 Year	\$540.00	8/4/2017		36	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61897	JEFFREY SCHMITT	Cover Crop - 1 Year	\$2,325.00	8/4/2017		155	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61649	DANIEL PLOESSL	Cover Crop - 1 Year	\$525.00	8/4/2017		35	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61354	FRIEDMAN BROTHERS INC	Cover Crop - 1 Year	\$2,295.00	8/4/2017		153	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62906	RUSSELL BAHL	Cover Crop - 1 Year	\$675.00	8/4/2017		45	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61859	S & N FAMILY FARMS INC.	Cover Crop - 1 Year	\$1,050.00	8/4/2017		70	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63526	BRIAN HODGSON	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62508	KENNETH WILLE	Cover Crop - 1 Year	\$1,500.00	8/4/2017		100	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63294	MARTIN KALB	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62816	RONALD REUTER	Cover Crop - 1 Year	\$1,725.00	8/4/2017		115	Acre(s)

DUBUQUE SWCD	Water Quality Initiative - Statewide	61858	CHERYL SPECHT	Cover Crop - 1 Year	\$330.00	8/4/2017		22	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63525	MICHAEL MCDERMOTT	Cover Crop - 1 Year	\$525.00	8/4/2017		35	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61602	PETER SCHUELLER	Cover Crop - 1 Year	\$1,020.00	8/4/2017		68	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62505	JOHN KRINGLE	Cover Crop - 1 Year	\$182.85	8/4/2017		12.19	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63291	STEVEN KALB PFEILER	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62814	BROTHERS FARM, INC	Cover Crop - 1 Year	\$1,200.00	8/4/2017		80	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	64205	RONALD THEN	Cover Crop - 1 Year	\$390.00	8/4/2017		26	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61765	TONY COOK	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63524	IRWIN SIMON	Cover Crop - 1 Year	\$375.00	8/4/2017		25	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61588	ROBERT LUCAS	Cover Crop - 1 Year	\$705.00	8/4/2017		47	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62339	DARRELL TUCKER	Cover Crop - 1 Year	\$675.00	8/4/2017		45	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63256	TED SMITH	Cover Crop - 1 Year	\$990.00	8/4/2017		66	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62052	JOSEPH SCHMITT	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	64204	MATTHEW THEN	Cover Crop - 1 Year	\$750.00	8/4/2017		50	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63522	JAMES GANSEN	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61520	NATHAN GOEDKEN	Cover Crop - 1 Year	\$900.00	8/4/2017		60	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	63253	JOHN SMITH	Cover Crop - 1 Year	\$2,400.00	8/4/2017		160	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	64753	NICHOLAS SMITH BONERT AND KENNEDY FARMS, L.L.C.	Cover Crop - 1 Year	\$650.00	8/4/2017		40	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	64203		Cover Crop - 1 Year	\$816.00	8/4/2017		54.4	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	61713	RANDY PANCRATZ	Cover Crop - 1 Year	\$570.00	8/4/2017		38	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	62757	JAMES MARKHAM	Cover Crop - 1 Year	\$1,530.00	8/4/2017		102	Acre(s)
DUBUQUE SWCD	Water Quality Initiative - Statewide	65087	ANDREW WHITE	Cover Crop - 1 Year	\$500.00	8/23/2017		20	Acre(s)