

**First Meeting of Council for the Rural Municipality of Grayson No. 184 Held the 12th
day of November, 2019 in the Municipal Office located at 131 Taylor Street at
Grayson, SK**

Oaths of Office – Reeve and each Councillor present signed the Oath of Office pursuant to the R.M. of Grayson Procedure Bylaw.

Reeve and each Councillor present completed the Public Disclosure Declarations.

Present:

Reeve – Harvey Mucha
Councillor Division 1 – Dustin Grant
Councillor Division 2 – Mike Lang
Councillor Division 3 – Roger Ell
Councillor Division 4 – Kevin Lang
Councillor Division 5 – Trent Duczek
Councillor Division 6 - Dave Graff

Administrator – D. Paquin
Administrator Intern – S.Dietrich

Call to Order:

A Quorum present, Reeve Harvey Mucha called the meeting to order at 9:00 a.m.

Council then reviewed the Pecuniary Interest Legislation, Council Members Handbook, Prairie and The Wildfire Act, and the Code of Ethics for the Municipal Council.

Agenda: **263/19 K. Lang:** That the agenda be adopted. **Carried.**

Minutes: **264/19 M. Lang:** That the minutes of the regular meeting of Council held on October 9th, 2019 and the Special Meeting held on October 29th, 2019 be approved. **Carried.**

Financial Statement: **265/19 D. Grant:** That the bank reconciliation and statement of financial activity for the month of October, 2019 be accepted as presented. **Carried.**

Correspondence: **266/19 T. Duczek:** That the correspondence presented to Council, be acknowledged and filed. **Carried.**

Delegations:

Business:

Deputy Reeve **267/19 T. Duczek:** That the Municipality appoint Dave Graff as Deputy Reeve from November 2019 to November 2020. **Carried.**

Signing Authorities **268/19 D. Graff:** That the signing authorities for the Rural Municipality of Grayson No. 184 as per section 115 (5) Municipal Act must be signed by the Administrator or Acting Administrator and one of the following: Reeve or Deputy Reeve or Councillor Trent Duczek. **Carried.**

Appointments: **269/19 K. Lang:** That the following appointments be made November 2019 to November 2020 (as per Section 56 of the Council Procedure Bylaw).

Appointments	
Assessor	Administrator
Auditor	Collins Barrows - Yorkton
Development Appeals Board	Reeve and two Councillors from the R.M. of Stockholm
Development Officer	Administrator (all Development & Building Permits are subject to approval from Council)
EMO Coordinator	Mike Lang, Darlene Paquin
Fire Rangers	Harvey Mucha (Fire Ranger Chief) and the Councillor in their Division
Legal Advisor	SARM Lawyers, Layh Office – Langenberg, Shawn Patenaude Law – Yorkton
Pound Keeper	S. Cairns
Safety Officer for Gravel Trucks	Jeff Dounhaniuk, Donnie Shrumm
SAMA	Administrator
Sask. Municipal Hail Rep	Councillor that attends the Convention
Tax Collector	Administrator
Pest Control	Yvan Morin
Weed Inspector	Precision Vegetation Management
Board Representatives	
East Central Transportation Rep	D. Graff
Fire Department Rep	T. Duczek, D. Graff, D. Paquin
Grayson Parks & Rec Rep	T. Duczek (volunteer position)
Lower Qu’Appelle Rep	H. Mucha
Library Rep	H. Mucha
RCMP Advisory Board Rep	T. Duczek
Vet Clinic Board Rep	K. Lang, R. Ell

Council Committees	
Employee Relations Rep Committee	Reeve, Deputy Reeve and R.Ell
Finance Committee	Council as a Whole
Hamlet Committee	M. Lang, R. Ell, H. Mucha
Liability Risk Management Committee	Council as a Whole
Machinery Committee	T. Duczek, R. Ell, H. Mucha
Office/Shop Committee	K. Lang, D. Graff
Occupational/Safety Committee	H. Mucha, D. Grant (Safety of Workplace)
Rat Eradication Committee	D. Grant, K. Lang
Road Ban Committee	T. Duczek, R. Ell, D. Graff
WMS (Lake) Committee	M. Lang, D. Grant

Carried.

SARM Insurance	270/19 H. Mucha: That the Municipality hereby participate and pay for the Employee SARM benefits plan for the 2020 year under the current plan of Level 2 Extended Health and Dental, SARM Short Term Benefits Plan and Long Term Disability Insurance, Group Life Insurance (\$25,000), Excess Liability Insurance, SARM Property Self-Insurance, SARM Liability Insurance and Group Coverage for Elected and Appointed Officials (\$30,000). Carried.
Bond	271/19 H. Mucha: That Council acknowledges that the Administrator and Office Staff has a bond for the amount of \$25,000 under the SARM Fidelity Bond Self Insurance Plan as per Section 113 (3) of the Municipality Act. Carried.
Snowmobile Trails	272/19 M. Lang: That the Municipality gives permission to the Esterhazy Super Sledders for the 2019-20 season (November 1, 2019 - May 1 st , 2020) for the designated snowmobile trails on the R.M.'s right of ways providing that the Esterhazy Super Sledders carry \$5,000,000 in liability coverage and further that permission has to be applied for yearly. Carried.
Snowmobile Trails	273/19 M. Lang: That the Municipality gives permission to the Melville Showstoppers Snowmobile Club for the 2019-20 season (November 1, 2019 - May 1 st , 2020) for the designated snowmobile trails on the R.M.'s right of ways providing that the Melville Showstoppers Snowmobile Club carry \$5,000,000 in liability coverage and further that permission has to be applied for yearly. Carried.
Gas Tax Fund	274/19 D. Graff: That the Reeve and Administrator have authorization to sign the amended Municipal Gas Tax Fund Agreement. Carried.
Revenue Sharing Grant	275/19 D. Graff: The Council of the Rural Municipality of Grayson No. 184 confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant: <ul style="list-style-type: none"> • Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations; • In Good Standing with respect to the reporting and remittance of Education Property Taxes; • Adoption of a Council Procedures Bylaw; • Adoption of an Employee Code of Conduct; and • All members of council have filed and annually updated their Public Disclosure Statements, as required; and <p>That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p> Carried.
Retirement - Paquin	276/19 D. Graff: That the Municipality acknowledges the Retirement of the Administrator D. Paquin effective December 31 st , 2019. Carried.
Acting Administrator	277/19 K. Lang: That effective January 01, 2020 the Municipality appoints S.Dietrich as Acting Administrator. Carried.
Contract	278/19 R. Ell: That Council approve the conditions of the Mentoring Contract presented by D.Paquin and signed by the Reeve. Carried.
Septic Services	279/19 T. Duczek: That the Municipality invite quotes for Septic Services for the 2020 and 2021year. Carried.
Highway Sign	280/19 D. Grant: That the Municipality apply to Department of Highways to have Exner's Twin Bays, and Greenspot added to the Highway Signs on Highway 47 at the Highway 247 intersection providing that there is no cost. Carried.
City of Melville	281/19 H. Mucha: As per <i>The Local Authority Freedom of Information and Protection of Privacy Act</i> , the Municipality declines the City of Melville request for ratepayer's addresses. Carried.
Gift	282/19 K. Lang: That the Municipality give a momentary gift to Tom Link (\$250.00) and Wayne Taillon (\$350.00) for their years of service. Carried.

Inventory - Gravel	<u>283/19 M. Lang:</u> That the Administrator presented the gravel inventory for the year 2019 as per attached sheet. Carried.
Inventory - Culverts	<u>284/19 R. Ell:</u> That the Administrator presented the culvert inventory for the year 2019 as per attached sheet. Carried.
Grant Application	<u>285/19 M. Lang:</u> That the Administrator apply for the IRIGP Grant for a portion of the 638 grid located E 34-19 04, E 27-19 04, E 22-19-04. Carried.
Engineer	<u>286/19 D. Graff:</u> That the Municipality hire the engineer firm Wood Engineer Firm - Tyler Kondra to receive an estimate on the cost to build E 34-19 04, E 27-19 04, E 22-19-04. Carried. A quote was received from WDK Construction for approx... \$30,000.00 and Kit Kat Construction for approx. \$15,000 for the project N21-21-04-W2
Road Const.	<u>287/19 H. Mucha:</u> That the Municipality rescind Resolution 260/19 to read that the Municipality hire Kit Cat Construction to build the portion of road N21-21-04-W2 for the approx. price of \$15,000.00. Carried.
January Meeting	<u>288/19 D. Graff:</u> That the Municipality change the January Council meeting of January 15 th at 9:00 a.m. to accommodate year end. Carried.
Fence Removal	<u>289/19 T. Duczek:</u> That the Council request that the Administrator write a letter to M. Kendze to remove the fence across the road allowance E10-21-05-W2 by December 1, 2019. Carried.
Bush Removal	<u>290/19 H. Mucha:</u> That the Council request that the Administrator write a letter to Agro Canada Ltd. to remove the bush that was pushed from NW 11-21-05-W2 into the Kaposvar Creek without a permit by December 15, 2019. Carried.
Work Orders	<u>291/19 H. Mucha:</u> That the following work orders be approved: Division 6 – install a culvert on SW17-21-06-W2 Division 5 – low level crossing SW 14-21-05-W2 Carried.
Reports	<u>292/19 D. Graff:</u> That the following reports be accepted: Foreman Report: D.Shrumm Administrator Report: Bylaw Enforcement – to proceed at recommendations from Bylaw Officer Report Reviewed the Property Self-Insurance Plan and Council requested that the Office/Shop coverage to be \$800,000.00 Carried.
Accounts	<u>293/19 H. Mucha:</u> That the accounts as presented to Council are approved for payment for the amount of \$122,401.44 Carried.
Adjournment.	<u>294/19 H. Mucha:</u> That the meeting be adjourned at 12:35 p.m. Carried.

Reeve

Administrator