

MINUTES OF THE CONTINUATION MEETING OF COUNCIL
OF THE VILLAGE OF HAY LAKES IN THE PROVINCE OF ALBERTA
HELD ON MONDAY, JUNE 26, 2023
IN THE HAY LAKES VILLAGE RECREATION CENTRE

PRESENT: Mayor Ron These; Deputy Mayor Cliff Heinz; and Councillor Paige Berkholtz;

ABSENT: Councillors Levi Blanchard and Paul Patterson

MUNICIPAL RECORDER: Shannon Yearwood

VILLAGE EMPLOYEES: Krystyn Pukanich

DELEGATIONS:

PUBLIC PRESENT:

CALL TO ORDER: Mayor These called the meeting to order at 7:05 p.m.

ADOPTION OF THE AGENDA:

RES 089-2023: Moved by Deputy Mayor Heinz to adopt the agenda as presented.

CARRIED

ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, MAY 14, 2023: The minutes of the Regular Meeting of Council held on Monday, May 14, 2023, were circulated and discussed.

RES 090-2023: Moved by Councillor Berkholtz to adopt the Regular Minutes of Council held on Monday, May 14, 2023, as presented.

CARRIED

ADOPTION OF THE SPECIAL MEETING OF COUNCIL MINUTES HELD ON WEDNESDAY, JUNE 14, 2023: The Minutes of the Special Meeting of Council held on Wednesday, June 14, 2023, were circulated and discussed.

RES 091-2023: Councillor Berkholtz moved to accept the Minutes of the Special Meeting of Council held on Wednesday, June 14, 2023, as presented.

CARRIED

ADOPTION OF THE MINUTES OF THE REGULAR MEETING OF COUNCIL HELD ON MONDAY, JUNE 19, 2023: After being circulated and discussed a motion was made to accept the Minutes from the Regular Meeting of Council held on Monday, June 19, 2023.

RES 092-2023: Mayor These moved to have the Minutes of the Regular Meeting of Council held on Monday, June 19, 2023, accepted as presented.

CARRIED

MANAGER'S REPORT WITH RESOLUTION LIST AND ACTION LIST: Shannon Yearwood presented the Manager's Report and both the Resolutions and Action Lists to Council.

RES 093-2023: Moved by Mayor These that the Manager's Report with the attached Resolution and Action Lists be accepted as Information.

CARRIED

QUARTERLY (FINANCIAL) REPORT: Tabled to the Regular Meeting of Council on Monday, July 17, 2023.

BYLAW & POLICY:

Fall Protection Procedure Policy: This policy was reviewed by Council and accepted.

RES 094-2023: Moved by Councillor Berkholtz to accept the Fall Protection Procedure Policy as presented.

CARRIED

Power Tools Policy: Council reviewed and approved this Policy.

RES 095-2023: Deputy Mayor Heinz moved to have the Power Tools Policy accepted as presented.

CARRIED

Chainsaw Safe Work Practice Policy: Council reviewed and approved this Policy.

RES 096-2023: Mayor These moved to have the Chainsaw Safe Work Practice Policy accepted as presented.

CARRIED

Head Protection Safe Work Policy: Council reviewed and approved this Policy.

RES 097-2023: Councillor Berkholtz moved to have the Power Tools Policy accepted as presented.

CARRIED

BUSINESS: The CAO presented Council with the Business Report and the following items were discussed and motioned on:

Operating Budget 2023: Council and administration discussed the final changes made to the budget at the last Regular Meeting held on June 19, 2023. Once Council went through the changes and asked questions a motion to accept the budget was made.

RES 098-2023: Deputy Mayor Heinz moved to accept the 2023 Operating Budget as presented.

- CARRIED

Capital Budget 2023: Council discussed the 2023 Capital Budget that was presented at this meeting. Once all questions were answered council moved forward to accept this budget.

RES 099-2023: Councillor Berkholtz moved to accept the 2023 Capital Budget as presented.

- CARRIED

Hay Lakes Library Director Position: Kimberlee Hunter had sent a request through Administration to be approved as a Director for the Hay Lakes Library Board.

RES 100-2023: Moved by Councillor Berkholtz to allow the appointment of Ms. Kimberlee Hunter to the Hay Lakes Library Board as a Director.

CARRIED

CAO Review by Council: This review will take place at the Regular Meeting of Council scheduled for July 17, 2023.

Fire Hall Door Replacement: Administration reported that the Fire Hall Doors will be replaced this week beginning on Wednesday, June 28 at 9:00 a.m. The company that is completing the replacement is hoping to be completed no later than Thursday, June 29th but this will depend on the difficulty encountered while removing the old doors.

Culvert Replacement at Lagoon: Ivan Selin is now the contact for the Village Office regarding Hay Lakes Drainage District Information. The Culvert has been purchased by the Drainage District and placed out at the site. We are now waiting for the crops to be harvested before replacing the culvert. This will be done as soon as we can get to the field without destroying any of the crops. We have two quotes and will choose the contractor to install the culvert in late September or early October. Once we have the invoice for the purchase of the culvert the office will reimburse the Drainage District.

Restricted Fire Ban: Administration reported that Mike Kuzio, through an email, informed the office on Wednesday, June 21, 2023, that the Restricted Fire Ban was lifted.

Public Works Building/Relocation: Administration gave Council a few options to move public works staff out of the current building which is not considered safe in the current condition. After discussing this issue and the alternatives Council made the following resolution:

RES 101-2023: Councillor Berkholtz moved that Administration order the Acme Office and have it delivered to the Village as soon as possible for set up on the lot behind the Village Office. Administration will also order and have delivered a 22-foot by 10-foot utility Shed from UFA in Camrose. The total cost of these buildings will be approximately \$24,090.00. Both these structures will remain on the lot behind the office until a new Public Works Building can be completed.

CARRIED

Hay Lakes Village Auditor: This discussion will be completed at the July Regular Meeting of Council.

Complaints: There were no written complaints received in the office. But we still have complaints and concerns regarding dogs running loose; dogs defecating on private property; owners not picking up after their dogs; dogs barking and vehicles travelling too fast within the village limits.

Council has asked that the following be put on the July 17th Agenda:

- New Harassment Policy; and
- CAO Review.

COMMITTEE REPORTS:

- a) Ag Society – Mayor These reported that the door has been replaced that was broken into earlier this month; and that a girls 13 and under ball tournament will be starting on Thursday, June 29th.
- b) Assessment Review Board – Nothing to Report
- c) CRSWWSC (Water Commission) – Deputy Mayor Heinz reported that the Commission will be raising their water rates by \$0.05 per cube this is planned annually over the next few years. Deputy Mayor Heinz has asked that Administration contact the secretary of the commission to get the document showing this increase so that we can be sure to compare it to our utility bylaw and ensure that we are covering the cost of water.
- d) Disaster Services – Nothing to Report
- e) Emergency Management Committee – Nothing to Report
- f) Go-East Regional Rural Tourism Committee – Nothing to Report
- g) HARRB – Nothing to report until October.

- h) Hay Lakes Drainage District # 11 – Ivan Selin has replaced Sheldon Thouret as President of the Drainage District. Krystyn reported that the water level was above a culvert at the lagoon. She will report this to Ivan.
- i) Hay Lakes Fire Department – As neither Councillor Patterson nor Councillor Blanchard were present at this meeting there was no report.
- j) Hay Lakes Municipal Library Board – Council made the motion to approve Kimberlee Hunter as a Director on the Library Board.
- k) Hay Lakes School Parent Council Committee – The last meeting of the year was held in June and no further meeting will be held until September. The school expects the number of students to be between 240 to 250 students. Deputy Mayor Heinz also reported that the cost for extra-curricular activities will be raised next year.
- l) Intermunicipal Committee – No meetings have been called.
- m) OHS Safety Committee – the Safety Committee continues to go over Safety Policy and will be putting forward policies for Council approval.
- n) Parkland Regional Library Board – Nothing to Report
- o) Subdivision and Development Review Board – No appeals have been filed.
- p) Telegraph Park Committee – Deputy Mayor Heinz reported that the committee met with Lorne Loudon of Pond Pro and listened to his presentation regarding his donation for a new aeration system at the pond. This would be done in memory of his son, Josh. In return he would ask that the pond be named the 'Josh Loudon Memorial Trout Pond'. The Committee will be looking into this and deciding.
- q) Recreation Centre Board – Deputy Mayor Heinz reported that there will be renovations started in the area where Council now meets in anticipation of the Library expansion.
- r) Regional Emergency Management Services Liaison – Nothing to be reported.
- s) Rural Crime Watch – No meetings have been scheduled since March 2020.
- t) UFA Playground Committee – No report.

COMMITTEE OF THE WHOLE MEETINGS: No Committee of the Whole Meetings have been scheduled.

- u) Development: No Meetings scheduled.
- v) Financial: Budget meetings will be scheduled soon
- w) Infrastructure: Nothing further to report.
- x) Protective Services: Nothing to Report

INFORMATION AND CORRESPONDENCE: The Information and Correspondence was circulated and discussed with Council.

RES 102-2023: Moved by Deputy Mayor Heinz to accept the Information and Correspondence as information.

CARRIED

ADJOURNMENT: There being no further business of Council, Mayor These declared the meeting adjourned at 8:40 p.m.

The next Regular Meeting of Council is scheduled for Monday, July 17, 2023, at 7:00 p.m. in the Hay Lakes Recreation Centre.



Mayor These



K. Shannon Yearwood
Chief Administrative Officer