

Langdon Community Association



Langdon Community Association
Box 134
Langdon, AB T0J 1X0
www.goodlucktown.ca

LCA Meeting – October 22, 2017
Location: Fieldhouse
Time: 7:30pm

In Attendance:

Chrissy Craig – Vice Chair
Corrie Carroubourg - Director to the Board
Renee Durieux – Beautification
Nicole Porquet-Seitz – Secretary
Jessica Smythe – Events
Crystal Upstone – Treasurer

Meeting called to order at 1945h

1. Approval of Agenda:

- a. Motion: to Approve the Agenda: Jessica

2. Approval of Minutes and Follow up:

- a. Motion: to Approve the Minutes from September 27, 2017: Renee and Chrissy
- b. Follow up assigned tasks – Jason has completed outdoor light exchange, **Ken** not in attendance so Nicole to follow up with him about research on well water maintenance and education opportunities. Chrissy investigated that RVC no longer refunds NFP groups for sewer fees

3. Treasurer Report:

- a. Audit accountant – Chrissy and Crystal searching for one. **Nicole** to send email to Catherine for suggestions

4. Fieldhouse:

- a. Internet- Telus no show for Oct 11th meeting – **Chrissy/Andrew** to reschedule
- b. Well/Water system – well was inspected and we need to continue with monthly water samples to AHS for testing along with repairs to well head which is not completely covering the well. In the short term, steel wool to be applied to cap but need to get new cap. Will ask **Ken to follow up**
 - i. Motion by Corrie to preapprove \$500 towards repairs for water well according to inspection – seconded by Renee and approved by all.

5. Fundraising:

- a. Fall grants – were presented by Andrew Kucy and we have partial approval with 2 conditions (another 2 quotes for security and new financial statement) for rink gates, sealing garage floor,

tables/chairs for field house and security cameras for field house just awaiting review by council
Nov 23rd.

- b. November grants (Langdon Plus) – Renee and Scott to give Chrissy quotes for beautification and snow removal

6. Communication

7. Recreation:

- a. Security Cameras – installed and working with final work being completed this upcoming week
- b. Skate shacks – Motion by Chrissy to repair skate shacks from the allocated funds of \$6000 or less. Seconded by Jessica and approved by all. Discussion around what to actually repair and with different materials so email discussion to be started to get everyone’s input.
- c. Zamboni – **Scott** to find mechanic to inspect. We have the keys and manuals now. Sponsorship on the Zamboni was discussed but needs further discussion next meeting.

8. Membership: no report

9. Beautification:

- a. Report – no wind up party due to low response but 3 prizes were drawn for and being given away with winners announced on website. Christmas tree is leaning and needs repairs (to be done by **Corrie and Renee**). Clean up is needed for community planters, garage area and field house beds. **Renee** to contact school again for help? While **Chrissy and Jessica** to work on garage area clean up.

10. Events:

- a. Report- paint night cancelled due to low response
- b. Ideas – partnership with BVAS for fundraisers – **Chrissy** to start communication for this. Also idea for prince & princess balls
- c. Christmas carnival Dec 2 – vendor information has gone out and potential to have vendors in garage. Partnerships with other community groups to be involved with the event are being investigated. FCSS funding for this event?? **Chrissy** to inquire about.

11. Other:

- a. Chestermere Agricultural Society – no update, awaiting further contact from them to coordinate a meeting
- b. Bylaw & Policy Committee – will be sending out documents received from Catherine to be reviewed by all board members and then committee will meet with this feedback to review documents and then meet again with Catherine to finalize documents and prepare them for AGM. New video policy was reviewed as needed now that video surveillance has been installed.

- i. Motion by Jessica to approve video surveillance policy as written. Seconded by Corrie and approved by all. See attachment

New policy discussed regarding non board members collecting money through third party fundraiser and the financial accountability with this.

Motion by Chrissy – Only board members can collect funds for third party events and third parties must have preapproval for expenses from the event/committee lead
Seconded by Jessica. Amended by Nicole to add at end = or they will not be paid. Motion passed by all.

- c. Review strategic plan, goals, objectives – these were created last year from our meeting with Alberta Culture and we need to review and start implementation towards these. An extra meeting will be required for this and email to be sent out to determine a date.
- d. Changes to upcoming meetings – Nicole and Chrissy attended Calgary Board Leadership Conference and gained many new ideas that will help the board. Next meeting the agenda will look different with trying to focus more on governance, discussion, decisions and future thinking. Leads will have to email their report to the secretary in advanced of the meeting and this will be attached to the agenda for review but not read at meeting but discussion to occur if needed. Also as done today assigned tasks from previous meetings will be followed up at the next meeting to be sure we are accomplishing tasks and moving forward. A list of committees and their members will be created along with a list of tasks that LCA needs to accomplish each week, month, year, etc to help keep us on track, on time and delegate tasks.

Future Meeting

Wednesday November 22 700pm at Fieldhouse garage

Sunday December 3 Team Building at Field house

Sunday January 14 730pm at Fieldhouse garage

Wednesday Feb 11 700pm at Fieldhouse garage (Andrew's Birthday)

Thursday March 1 700pm at Fieldhouse AGM

Action Item	In Charge	Initiated	Target	Completed
Insurance Appraisal of Fieldhouse	???			Post renovation
FH Garage Expansion	Chrissy	March 2015	July 2017	August 2017
Grant Approvals & Preparation	Chrissy	ongoing	Nov 2017	n/a
Telephone and Internet hook up	Andrew	October 2015	??	
Get Insurance Confirmation from Renters	Chrissy	October 2015	Sept 2017	To get with new contracts
Life Cycle Plan	Andrew	January 2016	Oct 2017	RVC to complete for us
Security Camera	Scott	Summer 2017	Nov 2017	
Arena Gates and Zamboni Maintenance	Scott	Summer 2017	Winter 2017	
Landscaping for Garage/Rink	Chrissy & Renee	Fall 2017	Fall 2018	