

December 12, 2016

The Board of Education of the Baltic School District met in regular session on December 12, 2016 at 7:00 p.m. in the school library with the following members present or absent:

Present: Liester, Brende, Larson, Schmidt and Hefty

Absent: None

Officers and Other Persons Present:

R. Sittig, Supt./Elem Principal

M. Polzin, Business Manager

J. Aisenbrey, Secondary Principal

Others

Liester called the meeting to order.

Approve Agenda:

Action #17-49: Motion by Brende, seconded by Larson to approve the agenda as presented. All ayes.

Reports:

Administrators presented written reports.

Minutes, Financial Reports, Bills, Gas Quotes:

Action #17-50: Motion by Brende, seconded by Larson to approve the following:

1. Minutes from the November 14, 2016 regular School Board meeting.
2. November 2016 financial report.
3. Monthly bills.
4. Fuel quotes, accepting low bid.

All ayes.

NOVEMBER 2016 FINANCIAL REPORT				
	GENERAL	CAP. OUT.	SP ED	PENSION
Balance 11-01-16	714,877.24	(43,344.67)	2,053.19	2,690.96
Cash	-	-	-	-
Invested in Sec.	714,877.24	(43,344.67)	2,053.19	2,690.96
Receipts				
Local Sources				
Taxes	174,338.07	115,247.98	63,740.94	13,558.66
Interest Earn.	146.53	11.50	-	2.80
Cocurricular Act	3,124.40	-	-	-
Medicaid	620.99	-	123.00	-
Erate	1,105.74	-	-	-
Other	139.00	-	-	-
Intermediate Sources				
County Apport.	1,320.22	-	-	-
State Sources				
State Aid	227,084.00	-	18,252.00	-
Other	400.00	-	-	-
Total Receipts	408,278.95	115,259.48	82,115.94	13,561.46
Subtotal	1,123,156.19	71,914.81	84,169.13	16,252.42
Total Disbursements	274,356.17	5,267.96	90,842.35	-
Balance 11-30-16	848,800.02	66,646.85	(6,673.22)	16,252.42
Cash	-	-	-	-
Invested in Sec.	848,800.02	66,646.85	(6,673.22)	16,252.42
			PRESCHOOL/ DRIVERS ED/	
	BOND RED	FOOD SER	FITNESS CENTER	AGENCY
Balance 11-01-16	308,797.57	60,617.91	967.68	120,371.08
Cash	-	-	-	60,567.85
Invested in Sec.	308,797.57	60,617.91	967.68	59,803.23
Receipts				
Local Sources				
Taxes	99,441.86	-	-	-
Interest Earn.	6.86	10.56	1.80	-
Food Service	-	19,040.20	-	-
Pre-School Tuition	-	-	15,765.34	-
Fitness Center	-	-	20.00	-
Federal Sources				
Federal Reimbursement	-	10,119.59	-	-
Total Receipts	99,448.72	29,170.35	15,787.14	65,015.40
Subtotal	408,246.29	89,788.26	16,754.82	185,386.48
Total Disbursements	368,486.25	28,592.77	6,338.40	53,173.17
Balance 11-30-16	39,760.04	61,195.49	10,416.42	132,213.31
Cash	-	-	-	72,899.75
Invested in Sec.	39,760.04	61,195.49	10,416.42	59,313.56

Claims Approved:

General Fund:

3D Security	Maintenance	167.00
A&M Laundry	Services	41.00
A-OX Welding Supply	Supplies	93.68
Aisenbrey, James	Cell phone, mileage	66.22
Alliance Communications	Phone service	359.00
American Underground Sprinkler	Services	88.83
Argus Leader Media	Publish minutes	157.90
Brende, Scott	Mileage	45.36
Buhl's	Services	416.90
Cardmember Service	Supplies	318.01
Cedar Shore	Room	101.95
City of Baltic	Water, sewer, garbage removal	772.80
Dakota Auto Parts	Supplies	31.46
Dakota Data Shred	Services	52.66
Dauby's Sports Center	Supplies	18.00
Dell Rapids Lumber	Supplies	211.81
Eastern Farmers Coop	Snow removal	375.00
Empire Lighting	Supplies	431.80
Fred the Fixer	Supplies	95.00
Goldies Radiator	Repairs	417.94
Graff Roofing	Repairs	920.41
Gunderson, Steve	Cell phone	40.00
Hefty, Jenny	Mileage	15.12
ISI, LLC	Services	55.00
JD House of Trophies	Supplies	30.00
Jostens	Yearbook	3,367.70
Larson, Darin	Mileage	30.24
Liester, Paul	Mileage	30.24
Maximum Promotions	Supplies	95.75
Menards East	Supplies	18.30
Menards	Supplies	51.83
Meyer, Randy	Cell phone	40.00
MidAmerican Energy	Gas	1,637.40
Midway Service	Supplies, repairs	2,803.11
Performance Paint & Body	Repairs	156.75
Petty Cash	Postage	31.32
Plagge, Debra	Mileage	952.56
Platte-Geddes School District	Supplies	13.95
Polzin, Marsha	Cell phone	40.00
Prairie Lakes Educational Coop	Services	154.26
Schmidt, Steve	Mileage	30.24
SD Department of Public Safety	Inspections	170.00
Selle, Terra	Background check	43.25
Semmen, Eldon	Supplies	265.84
Shure, Inc.	Repairs	97.00
Sittig, Robert	Cell phone	40.00
Time Management	Services	54.15
Trust & Agency	Registration fees	425.00
Wageworks	Fees	100.00
Walmart	Supplies	24.84
West Sioux Ceramics	Supplies	199.11

Wheelco Truck & Trailer	Repairs	229.13
Xcel Energy	Electricity	4,959.01
Bridget Adams-Ely	Saturday school, supervision	113.65
Jason Aberson	Supervision	231.85
James Aisenbrey	Saturday school, supervision	204.57
Alan Baskerville	Supervision	204.57
Eric Bauder	Supervision	54.55
Rita Berg	Supervision	34.10
AnnaMae Boer	Substitute teacher	161.48
Scott Brende	Board meetings	355.25
Jenny Daugaard	Supervision	34.10
Tanisha Daugaard	Saturday school, driving	232.99
Nikki Determan	Driving	68.19
Danielle Eszlinger	Supervision	34.10
Shawn Geigle	Supervision	34.10
Paula Gunderson	Substitute teacher	296.04
Heather Hanson	Supervision	56.83
Jenny Hefty	Board meetings	355.25
Katie Hoekman	Supervision	34.10
Michael Koopman	Bus driving	75.83
Amber Krogstad	Supervision	34.10
Joni Lambert	Supervision, lost prep time	42.62
Darin Larson	Board meetings	355.25
Rory Lavalliere	Supervision, Saturday school	111.38
Paul Liester	Board meetings	419.84
Darla Ling	Substitute teacher	96.89
Lila Meier	Substitute teacher	645.90
Shirley Miller	Substitute teacher	242.21
Tricia Ochsner	Supervision	34.10
Steve Schmidt	Board meetings	355.25
Tina Schneider	Supervision, student teacher, prep time	156.27
Keersten Simmons	Substitute teacher	96.89
Robert Sittig	Supervision	45.46
Dustin Steckler	Substitute teacher	484.43
Tracey Swenson	Supervision	34.10
Shannon Tokheim	Substitute teacher	387.54
Marissa Whipple	Supervision, lost prep time	110.81
Lisa Wolff	Supervision	34.10
November Payroll		
Salaries		
Instruction	122,583.08	
Support Services	63,090.57	
Co-curricular	14,232.33	
Total Salaries		199,905.98
Benefits		45,355.49
Total General Fund		272,913.99
Capital Outlay Fund:		
Amazon	Computer equipment, library books	374.13
Elite Business Systems	Copier Lease	1,104.04
First National Trust	Interest	9,886.25
Total Capital Outlay Fund		11,364.42

Special Education Fund:		
East Dakota Educational Coop	Tuition	3,940.30
Interpre Corps	Services	843.60
Plankinton School District	Tuition	2,166.78
Prairie Lakes Educational Coop	Services	4,740.24
Joel Clark	Substitute teacher	193.77
Jennifer Even	Substitute teacher	161.48
Paula Gunderson	Substitute teacher	118.42
Barb Hyland	Substitute teacher	193.77
Lilah Meier	Substitute teacher	645.90
Wendy Runestad	Supervise student teacher	113.65
Dana White	Supervise student teacher	113.65
November Payroll		
Salaries		
Instructional Salaries	25,941.68	
Support Salaries	7,012.27	
Total Salaries		32,953.95
Benefits		10,024.74
Total Special Education Fund		56,210.25

Food Service Fund:		
CBM Managed Services	Food Service	21,954.44
Roto-Rooter	Repairs	210.00
November Payroll		
Food Service Salaries	2,349.30	
Total Salaries		2,349.30
Benefits		636.01
Total Food Service Fund		25,149.75

Preschool/Driver's Ed Fund/Fitness Center:		
Paula Gunderson	Substitute teacher	118.42
Barb Hyland	Substitute teacher	145.33
November Payroll		
Salaries	4,978.91	
Total Salaries		4,978.91
Benefits		1,230.67
Total Preschool/Driver's Ed/Fitness Center Fund		6,473.33

Fuel Quotes:

The following quotes for gas were received November 23, 2016:

Vollan Oil	\$1.80
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The following quotes for diesel were received November 23, 2016:

Vollan Oil	\$2.06
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Reports:

Reports included Commitment to Excellence Initiative, shared services grant for curriculum director, robotics team, boys basketball coaching, Governor Daugaard's budget address, and West Central Winter Symposium.

Policy:

Action #17-51: Motion by Larson, seconded by Schmidt to approve the 3rd reading and adoption of the changes in the Secondary Student Handbook policies on dual enrollment, virtual high school classes, and courses required for graduation. All ayes.

Old Gym:

Discussion was held on the inquiry on purchasing the school district's old gym.

Calendar Committee:

Jenny Hefty was appointed to serve on the Calendar Committee.

Board meeting:

Liester set a special school board meeting for January 9, 2017 at 6:00 p.m. to evaluate school board operations and conduct the annual review of the superintendent's job performance.

Digital Sign:

Discussion was held on purchasing a digital sign for the school district to advertise school events and news.

Motion Picture Licensing Agreement:

Discussion was held on purchasing a motion picture licensing agreement.

Scrip Program:

Discussion was held on starting a Scrip program for the district.

Staff:

Action #17-52: Motion by Hefty, seconded by Larson to approved the contract of Dustin Steckler for assistant high school boys' basketball coach. All ayes.

Adjournment:

Action #17-53: Motion by Brende, seconded by Hefty at 7:55 p.m. to adjourn. All ayes.

Presiding Officer

Marsha Polzin, Business Manager

Published once at the total approximate cost of _____.