

**MINUTES St. Croix Bike & Pedestrian Trail Coalition Communication Committee  
City of New Richmond Civic Center, August 6, 2018, 7:00 p.m.**

There was not a quorum of Communications Committee members present for this meeting.

Committee members present were Susan Heuiser, Susan Stepka and Ruth Steiner. Committee members absent were Mark Gherty, André Johnson, Andrew Lamers and Tim Witzmann. Also present were Ben Heuiser and Mark Vanasse.

Lacking a quorum, no minutes were taken and no business was transacted.

Respectfully Submitted,  
Susan Heuiser, Trails Coalition Secretary

**CALL TO ORDER**

**STATEMENT OF PUBLIC NOTICE**

**ROLL CALL**

**ADOPTION OF AGENDA**

**PUBLIC COMMENT** – Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.

**APPROVAL OF PRIOR MEETING MINUTES** – April 2, 2018

**REPORTS** - from individuals about information gathered for the committee

**CONFIRMATION OF EMAIL VOTE** – The question on April 10, 2018, was ***DO YOU APPROVE THE COMMUNICATION COMMITTEE'S WHITE PAPER FOR THE 2017 YEAR?*** Votes were as follows: YES VOTES Mark Gherty, Susan Heuiser, Andrew Lamers, Ruth Steiner, Susan Stepka and Tim Witzmann. NOT VOTING André Johnson. A quorum responded and the 2017 white paper was approved.

**ITEMS** for discussion and/or action

1. Changes in Committee Membership and Chairperson
2. Formalize a Communications Plan
3. Expand Coalition Membership
4. Establish Funding/Support Stream
5. Press Release Policy Creation
6. Evaluate Community Ed Classes as an Outreach Tool
7. Consider Updating Material for a Speaker's Bureau as an Outreach Tool
8. Promoting Use of Polk County Trails
9. Set next meeting date

**ITEMS FOR NEXT BOARD of DIRECTORS AGENDA**

**ITEMS FOR NEXT COALITION AGENDA**

**ITEMS FOR NEXT COMMUNICATIONS COMMITTEE AGENDA**

**ADJOURNMENT**