

Present	<p><i>Judy Sikes, Treasurer</i> <i>Julia Vean, Past President</i> Beth Thatcher, Board Member Jane Garnett, Board Member Joel Thompson, Board Member Maria Reyes, Board Member Polly Boggs, Board Member Renee Greenway, Board Member Wayne Hunter, Board Member Mikhal Laskin, Board Member Mike Atlas-Acuña, Executive Director Karen Caldwell, Chief Finance Officer Louida Allbritton, Service Coordination Melinda Rizley, Children’s & Family Services Mary Arnold, Office Support Pat Morales, Human Resources Sandra Montee, QI & Compliance</p>
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Absent	<p><i>Cindy Mihelich, President</i> <i>Robert Pratt, Vice-President</i> <i>Jan Williams, Secretary</i> John Cordova, Board Member Leon Harwood, Board Member Steven Higgins, Board Member Terri Martinez, Bluesky Adult Support Services</p>
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Board Meeting was called to Order by Dr. Judy Sikes, Board Treasurer

Welcome Guests

Stephanie Garcia

Proxy Votes

- None
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Action Items

- Board Meeting Minutes
 - **Motion to Approve** April 2017 Board Meeting Minutes.

Motion to approve the April 2017 Board Minutes.	
<i>Action by:</i>	Joel Thompson
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

- Personnel Committee Minutes
 - **Motion to Approve** Personnel Committee Meeting Minutes.

Motion to approve the April 2017 Board Minutes.	
<i>Action by:</i>	Wayne Hunter
<i>Seconded by:</i>	Polly Boggs
<i>Passed:</i>	Unanimously Approved

Financials

- March 2017 Financials presented by Karen Caldwell
- **Motion to Approve** the March 2017 Financials as presented.

Motion to approve the March 2017 Financials as presented.	
<i>Action by:</i>	Polly Boggs
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

- Executive Director Expense Report
- **Motion to Approve** the executive directors report

Motion to approve the executive director’s report as presented.	
<i>Action by:</i>	Joel Thompson
<i>Seconded by:</i>	Julia Vean
<i>Passed:</i>	Unanimously Approved

Executive Director’s Report

Regional Center: We continue to meet with the Regional Center staff to ensure good communication. Also, we have increased the number of service coordinators by three who have persons on their caseload. This brings the total to six. Just to be clear, the six service coordinators have both individuals from the community and persons from the Regional Center on their caseload.

Surveys: As I reported last month we had a number of surveys from HCPF during the months of February and March. The surveys identified areas within service coordination that need to be improved such as face to face visits and revisions to service plans being done in a timely manner. There were also citations around our policy & procedures due to having the incorrect references to the appropriate rules. We did submit a corrective action plan but have not received a response. I will notify the board upon receiving feedback from the Department.

HCPF Visit: Brittani Trujillo and Jennifer Martinez from HCPF visited with us on 4/26/17 to review service coordinator data from January, February, and March 2017. This is part of their ongoing monitoring of our service coordination as it relates to the Pueblo Regional Center. As part of their visit they toured BASS and our Ford home. Strive, the CCB in Grand Junction who also provides service coordination for the Regional Center there, receives quarterly visits from HCPF too, so we’re not alone. The results were 100% Timely Service Plans update, 100% Justified Service Plan Revisions, 100% Timely Contacts, 100% Face-to-Face Contacts, & 39.5% on Incident Reporting Concerns Addressed. On this area, HCPF found that in most cases the follow up was completed but not properly documented. This is an area we will focus on.

Conflict Free Case Management: The bill is going through the legislative process and is expected to become law soon. The good news is that language was included that allows the State some flexibility in adjusting the law based on any Federal changes to the rule.

Waiver Redesign: At the Alliance meeting last week HCPF announced that they are beginning work on Waiver Redesign. The projected date for submitting the new waiver to CMS is January 2018; however, that date is not firm and may be more toward July, 2018. Much work needs to be done to write the new waiver that will include CFCM.

Residential Update: We have officially closed Corona and Maher in an effort to downsize our residential program. Moving forward, we will be moving the three men who reside at Calhoun to Corona and lease out Calhoun. I have a service agency who is interested in leasing the home. In addition, we are going to place more focus on building our host home services.

Guardianship Services: The Oversight/Advisory Committee met on 4/26/17 and received an update on Guardianship Services. At this point Fe Ana is guardian for three individuals, emergency guardian for two, authorized representative for two, and has helped six families file for guardianship. As you can see she has been very busy.

Additional comments by Michael F. Atlas-Acuña:

- Mike presented Judy Sikes with a \$100 gift certificate to Hobby Lobby in thanks for her help with regulatory issues for the State.
- Justien Evans was recognized for her efforts in putting together a Family Support picnic. The event was a great success.

Human Resources

- Pat Morales Employee turnover data – handout provided.

Public Comment

- Stephanie Garcia, ARC, had comments about our employee turnover rate. She stated that our starting salaries were lower than other local industries and that the ARC's have fought to increase direct care salaries. She was also complimentary of the fact that CBE is tracking staff turnover.
- Judy Sikes responded that CBE's #1 priority was care for the individuals we serve with #2 being to retain employees by providing incentives such as good benefits, picnics, etc. as we are limited by the funds available to us. Judy stated CBE employees are in the job for love and not money.

Upcoming Events

- May 4, 2017 – BASS Cinco de Mayo Party
- June 8, 2017 – Employee Forum
- June 14, 2017 – BASS Talent Show
- June 2017 – Employee Picnic (Date TBA)
- August 23, 2017 – BASS End of Summer Picnic
- September 2017 – Employee Forum (Date TBA)
- October 2017 – In Service Day (Date TBA)
- October 2017 – BASS Halloween Party (Date TBA)
- November 2, 2017 – Fashion Show
- November 15, 2017 – BASS Thanksgiving

- November 16, 2017 – CBE Thanksgiving
- December 2017 – BASS Christmas Party (Date TBA)
- December 7, 2017 – Employee Forum
- February 1, 2018 – BASS Super Bowl Party
- February 14, 2018 – BASS Valentines Party
- March 2018 – BASS St. Patrick’s Day Party (TBA)
- March 17, 2018 – Blizzard Run
- March 2018 – Employee Forum (Date TBA)

Motion to Adjourn

- **Motion to Adjourn**

Motion to adjourn.	
<i>Action by:</i>	Wayne Hunter
<i>Seconded by:</i>	Polly Boggs
<i>Passed:</i>	Unanimously Approved

Submitted by: _____ Date: _____
 Mary Arnold, OS
 Recording Secretary

Reviewed by: _____ Date: _____
 Mike Atlas-Acuña, ED
 Colorado Bluesky Enterprises, Inc.

Reviewed by: _____ Date: _____
 Jan Williams, Secretary
 CBE Board of Directors