

**Clos CheValle Homeowners Association (CCHA) Board Minutes
November 17, 2016 – 8:30 a.m.-11:00 a.m.**

Attending Board Members: Lew White, Jim Gurke, Tom Buell, Jim Batdorf and Pamela Ahl

Action Items:

- **Previous board minutes were approved**
- **Two new board members voted in to serve 1 year term; Jim Batdorf and Pamela Ahl. Job Descriptions to be formalized at Dec. meeting**
- **Begin formal lien proceedings on Lots 2,13, 15 & 16 for overdue HOA fees**
- **Larry Peabody elected to Architectural Design Committee, joining Jim Gurke and Shannon Kollmeyer on this 3 member committee.**

Discussion was as follows:

- ***Lot 8 sold, setbacks approved**
- ***Lot 62 house plans approved**
- ***Lot 31 landscape plans approved**
- ***Lot 66 pool approved**
- ***Lot 12 drainage culvert blockage and road ROW repaired by responsible landscaper**
- ***Lot 59 drainage issues being resolved**
- ***Lots 16-17 non issue complaint to be resolved between owners**
- ***”No Outlet” sign will be allowed to be posted on the drive up to Lots 9&10.**
- ***Deer fence gate code will not be changed due to lack of security issues at this time**
- ***Quarterly review of proposed changes to covenants and by-laws**
- ***Clos CheValle website to be designed and used as a tool for general homeowner information (construction guidelines, covenants, etc.)**
- ***Water rates for CCV were reviewed and determined to be appropriate**
- ***Construction Deposit for potential damage during homeowner construction will be considered**

Issues for December meeting:

Jim B – (PF)

- ***Review signage for “sumac trail” to cover liability issues with asphalt upheaval on walking trails**
- ***Research signage for “temporary load limits” during spring thaw**
- ***Facilities committee job description and projects cost approval guidelines**

Tom – (FC)

- ***Draft budget for 2017 to be discussed at Dec. meeting**
- ***Job description for Treasurer and Secretary**
- ***Recommend having a spending ceiling for the FC to have for approving expenditures without prior Board Approval**
- ***Research insurance coverage for non-board committee members**

Jim G (ADC) *Develop Architectural Design Committee job description

