

# SUNRIVER SERVICE DISTRICT

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Managing Board – Meeting Agenda  
3:00 p.m. Thursday, September 19, 2019  
Fire Department Training Room  
57475 Abbot Drive, Sunriver, Oregon 97707

**Call to Order**

**Roll Call**

**Public Input**

**Welcome new Board Members Ron Stephens & Mark Burford**

## **Consent Agenda –**

1. Motion to approve the August 15, 2019 Regular Board meeting minutes - Schmid
2. Motion to approve SROA monthly invoice in the amount of \$19,272.14 - Schmid
3. Motion to approve PO for budgeted capital purchase of two Lifepaks in the amount of \$65,956.80 – Moor
4. Motion to approve PO for four sets of turnouts in the amount of \$8,314.32 - Moor

## **Old Business –**

5. Strategic Plan - Fister
6. Update on preliminary building needs assessment - Moor, Darling & Hepburn

## **New Business –**

7. Monthly Chief/Administrator's Reports
  - Police Chief Darling
  - Fire Chief Moor
  - Administrator Baker
8. Motion to approve the Fire Collective Bargaining Agreement - Moor & Hepburn
9. Motion to approve Section V.C.3 of the draft policies, complying with public information requests timelines - Baker
10. Motion to approve Chief Darling and Chief Moor to sign each department's IGA with Deschutes 911 for radio system – Darling
11. Discussion of migrating to paperless Board packets – Fister
12. Motion to approve the Fire Department engaging Lexipol for policy manual - Moor
13. Motion to approve Chair to sign Letter of Engagement with Auditor Eide Bailly - Schmid
14. Motion to approve Resolution 2019 - 007 establishing signature authority - Schmid
15. Election of Chair, Vice Chair and Treasurer - Schmid
16. Review of final 2018/19 year-end financials - Schmid
17. Discussion of the Budget committee - Schmid
18. Motion to approve unaudited August 2019 financials - Schmid
19. Review August 2019 SROA Board and Annual meeting (Approved July 2019 minutes sent electronically) - Fister

## **Other Business -**

- SSD Chair and SROA President to hold quarterly meeting
- The next SSD Regular Board meeting is October 17, 2019. Agenda item includes motion to appointment any new budget committee members and reporting on SROA President/SSD Chair meeting.
- Auditors will be here September 26 & 27, 2019

## **Motion to adjourn**

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the meeting. To request accommodations or services, please call 541.593-8622 (TTY at Deschutes County 911: 541.693-6911), or by email at: [ssdadmin@sunriversd.org](mailto:ssdadmin@sunriversd.org) .