

## **PORT OF MANCHESTER MINUTES**

**December 14, 2015**

Manchester Library Meeting Room, 8067 E. Main Street

### **REGULAR MEETING**

- 1.0 Call to Order.** Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Pedersen and Fallstrom. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 3 guests.
- 2.0 Approvals – Consent Agenda**
  - 2.1** Regular meeting minutes for November 9, 2015
  - 2.2** Vouchers numbered 5365 through 53681 in the total sum of \$5,583.30.

Contract Administrator O'Connell reported that the Treasurer for Kitsap County wants the Port to begin to go to printed checks, and new checks will be necessary to do this. By consent, the Commission authorized the procurement of the checks, and to transfer our bank from Kitsap Bank to Key Bank

Commissioner Pedersen moved approval of Consent Agenda. Commissioner Fallstrom seconded the Motion. Passed..
- 3.0 Public Comment -** A guest commented that the improvements to the Port property accomplished as a result of the Storm drainage project are really nice, and an outstanding achievement. Kitsap County is to be commended for their cooperation and good work in making this possible.
- 4.0 A-1 Services Storm System Service Quote:** Contract Administrator O'Connell reported that the Port must maintain and keep clean five different tanks which are a part of the storm water system located on Port property. He will obtain a bid from A-1 Services, a vendor on our small works roster and report back.
- 5.0 Derelict Vessel - Eagle's Nest:** Contract Administrator O'Connell gave a report on the status of removing the vessel Eagle's Nest which has been moored on our North dock since around the end of October. The State Department of Natural Resources is assisting in meeting the legal requirements for having the vessel declared abandoned, and then offering it for sale. Legal posting and notices are required per State law. The owner can appeal until January 23, 2016. The vessel will be owned by the Port on or about December 23, 2015. It is a threat to our dock when heavy storms are prevalent. After

much discussion, Commissioner Pedersen moved to direct our Contract Administrator Dennis O'Connell to put the vessel Eagle's Nest up for public auction on Craig's list after Christmas for the sum of \$7500 or best offer. Seconded by Commissioner Fallstrom. Passed unanimously. Commissioner Pedersen then moved to authorize the Port President to approve the sale of the vessel after the auction is complete.

- 6.0 Upcoming Events** Toys for Tots Distribution at the Manchester Water District offices will be held on Friday, December 18, 2015. Donations are being accepted. Toys must be new and not wrapped.

**7.0 Miscellaneous**

**7.1 Financial report** - Contract Administrator O'Connell presented a written report which was reviewed by the Commissioners and attendees. All is in order. The principal payment on our GO bonds has not been made as of yet. After this is done, there should be approximately \$60,000 carry over in our funds on deposit through the County Treasurer.

**7.2 Commissioner Comments** - The Port of Brownsville received several violations in their audit conducted by the State Auditors' office. Commissioner Pedersen suggested that our Contract Administrator prepare a form letter to send out to boat owners regarding the Port's no overnight moorage policy.

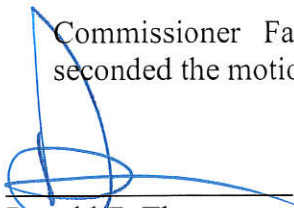
Commissioner Pedersen reported that the Christmas vessel Argosy came through Manchester last Wednesday evening and that it was a wonderful event.

**8.0 Future Meeting Dates**

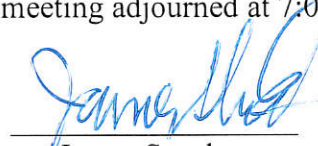
- 8.1** January 11, 2016, 6:00 PM - Regular meeting
- 8.2** February 8, 2016, 6:00 PM - Regular meeting
- 8.3** March 14, 2016, 6:00 PM - Regular meeting

**9.0 Adjournment.**

Commissioner Fallstrom moved to adjourn the meeting. Commissioner Pedersen seconded the motion. Passed unanimously. The meeting adjourned at 7:05 PM.



Ronald E. Thompson  
Attorney/Auditor



James Strode  
President