Grandma’s Place Overview

Grandma's Place provides independent apartment living and customized services for individuals who are high functioning with intellectual disabilities, or with chronic persistent mental illness, or have a brain injury, and who may or may not have substance abuse/misuse barriers.  We build strong relationships with our clients, while providing valuable services to help clients lead more independent lives. We are committed to supporting individuals in developing independent living skills in their own apartment. We currently operate three apartment complexes located in Crystal and Minneapolis.

Position Description

Site Licensed Practical Nurses (LPN’s) play a crucial role in providing a high level of quality care for clients. LPN's ensure for the health and wellness of 20-30+ clients at an apartment complex. LPN’s coordinate client medication with providers and pharmacies and work with Site Service Managers and Site Registered Nurses to monitor plans of care for clients. LPN’s build strong relationships with clients and support team members to help clients lead more independent lives.

Position Responsibilities

* Ensuring the health and wellness of clients
* Managing and coordinating client medication needs
* Monitoring client plans of care in collaboration with Site Service Manager, Site Registered Nurse to ensure plans of care are adjusted accordingly
* Remaining on call during limited hours to respond to client and employee needs

Examples of Position Duties

* Identifying and providing information as needed for employees regarding client’s health, medication administration, and wellness
* Monitoring nursing protocol for medication administration
* Working with clients to set-up medications
* Ordering and accounting for client monthly medications
* Following up with providers and pharmacies to ensure client medication needs are filled
* Adhering to professional standards and core values, follow policies and procedures and abide by federal, state and local requirements
* Remaining on-call (rotating schedule) to support employees as needed with client services
* Other duties as assigned

Minimum Qualifications

* Proof of current and unencumbered Minnesota licensure as a Licensed Practical Nurse or all course work completed
* Completed and acceptable background study
* Completed and acceptable TB screening
* Ability to effectively communicate using English in both verbal and written communications.
* Proven success making sound independent decisions
* Must possess exceptional organizational skills, attention to detail and able to prioritize
* Must be able to effectively navigate the internet, Office, and use email

Preferred Qualifications

* Experience in reinforcing training or education for adults
* Experience coordinating client medication needs with providers and pharmacies
* Experience setting up client medications
* Experience monitoring and implement plans of care
* Experience in any of the following: nursing home, assisted living, psychiatric care, chemical dependency, group home with individuals who have developmental disabilities, brain injuries or mental illness, correctional facility, home health care, or public health

Positions Supervised by: Director of Services

Position Supervises: A non-supervisory position

Hours Per Week: 40 hrs including on-call hours

Status: Hourly (non-exempt)

Wage: $23.00 per hour

Benefits: Full-time exempt benefits

Paid time off

Paid holidays

Health insurance

HAS

HRA

Supplemental benefits

Paid trainings