
Summer Computer Program Reminders – Keep for Reference

Required Use Policy remains in effect over the summer.

Policy is located in your student handbook.

Losses our policy with Worth Insurance will not cover:

Corrosion & Rust, Cosmetic Damage, Dishonest Acts, Intentional Acts, Nuclear Hazard, Power Surge (except lightning), Theft From An Unattended Vehicle, Unexplained Loss or Mysterious Disappearance, War-Government Seizure and Wear And Tear.

Property our policy with Worth Insurance will not cover:

The policy does not cover video games, DVD's, CD's, MP3 files, ring tones, contact lists, video screen savers, headphones, applications, programs, pictures, video files, audio files and data.

Your duties in the event of loss or damage:

If you have a loss or damage to the school issued MacBook Air, you must:

- Report the loss or damage to Charlotte Catholic/CTK within 1 week
- Notify the local police immediately upon discovery of the loss if the loss is a theft, fire, or vandalism
- Provide a copy of the filed police report if applicable
- Provide a written statement explaining the loss or damage and how it occurred
- Return damaged computer to your school during published summer hours
- No computer repair orders will be accepted July 3-7 and August 11-23.
- Loaner computers will not be provided over the summer except in extreme circumstances

Your duties in the event of withdrawal from Mecklenburg Area Schools:

Return computer, all pieces of charger, and case, to Charlotte Catholic/Christ the King at the same time as the withdrawal paperwork is submitted. Fines will be assessed to cover damages and late returns. All equipment must be returned and outstanding fines paid in order for records to be released.

Additional Questions:

For additional questions, please contact the following as applicable:

Ms. Bohan, Christ the King, mbohan@ctkhs.net

Mr. Hoilett, Charlotte Catholic, gchoilett@charlottecatholic.com

Mrs. Acitelli, Charlotte Catholic, bvacitelli@charlottecatholic.com

Summer Hours:

8:30-noon Monday – Thursday; Closed July 3-7

Helpdesk closed August 11-23 except for emergencies such as lost or stolen computers.

Please email at above address to confirm any appointments for helpdesk assistance over the summer.