

# HOLLIS COMMUNITY COUNCIL, Inc. MEETING

## Minutes

Proper notice of the meeting date/time was given per the Hollis Community Council, Inc. By-laws

**TUESDAY, March 13, 2018**

**7-9PM**

**FIRE HALL, HOLLIS, ALASKA**

**Board Members Present: Sandra Nessel, Tom Harden, John Ryan, Ron Curtis, Roger Cates, Steve Gass, Dan Sharp**

**Absent Board Members: None**

**Council Members/visitors Present:** Sandy Curtis, Lisa Cates, Marty Sharp, Jim Wills, Tracy Moore

MEETING CALLED TO ORDER BY Sandra Nessel at 7:00

### **A. APPROVAL OF MINUTES**

Minutes for February 13, 2018 meeting presented for approval.

Motion to approve: Steve Gass - Second: Ron Curtis

Discussion: None

Vote: Yes 12 - No 0 - Abstained 0

### **B. Reading of Correspondence- Secretary: None**

### **C. Community Announcements**

~ The Hollis Library now has a Facebook page.

~ There will be a Welding class at VOTEC in Klawock.

~ Hollis school will be going to Juneau on 5-12 to meet with the Governor and others to talk about the use of pesticides.

### **D. Committees/Department Reports:** (Please have reports either typed or hand written and presented to the secretary after the report is given so they may be included in the record). Per the implementation of the new By-Laws, reports will be given by the Standing Committees in addition to the following:

**Committees: If an individual is interested in serving on a standing committee, please submit your name to any board member or the committee chair.**

#### **1) Finance Committee:** John Ryan, chair.

a) Checking account Balance:\$124,651.60

b) Audit:

#### **2) Annual Fire Department Fundraiser:**

Chair- Lisa Cates, Committee Members- **Membership is open to any interested individual on the Council**

Lisa reported that she is putting together a duty roster.

**3) Hollis Library**

Chair - Sandy Curtis

- ~ Library requested consideration of a \$1,000 donation. John stated that the CC has this as a line item in the budget.
- ~ Sandy reported that she is looking into making the Library an LIO (Legislative Information Office).
- ~ Sandy reported that the Library is the Absentee Polling Place for Hollis. We are in need of a new Volunteer to manage the polling. Thank You to Andria Michaels for her past service in this area.

**4) Fourth of July Celebration:**

Chair - Ron Curtis, Committee Members – Steve Gass, Ezra Clark, Colleen Watson

- a) No Report Due.

**5) Cemetery Committee:**

Chair- Deena Taylor, Committee Members- Sandra Nessett, Brian Hallstrom, Steve Gass

- a. Status of Trust set-up for Perpetual Care.  
Deena Taylor is still gathering information on various ways to set up funding for perpetual care. No funds have been spent on this to date.
- b. Status of needed guidelines for burial as stated in State Dept. of Health Rules or other regulatory agencies. Information is being gathered. The committee needs to meet to set proposed guidelines.  
  
~ Sandra reported that the committee is investigating burial rules and regulations.
- c. Status of guidelines for cemetery plot purchase.  
  
~ Sandra reported that the committee will be asking other communities what their fee structure is.
- d. Price confirmation of plots. Currently recommended is \$200 per plot, but recommendation to evaluate the cost being stated will be enough to provide for the revenue a trust will generate for perpetual care of the property.
- e. Status of guidelines for record keeping. Who is responsible.

**Appointed Committee(s):**

**6) Second Class City Forum:**

Chair- Steve Gass, Committee Members- Actively Seeking volunteers

No Report

**7) By-law/Articles of Incorporation Committee:**

Chair- John Ryan, Committee Members- Tom Harden, Ron Curtis, Dan Sharp

No Report

**8) Strategic Planning Committee:**

Chair- Ron Curtis, Committee Members- Roger Cates, Lisa Cates

No Report

**Work Groups:**

**1. Emergency service:**

Committee Members- Lisa Cates, John Ryan, Bill Sharpes

~Lisa reported that there will be a work day on April 21<sup>st</sup>.

**2. Document Control - Ron Curtis**

~ No Report

**Department Reports:**

**1) FIRE/EMS: Bill Sharpes – Absent, No Report**

a. Vehicles:

b. Emergency Calls since last meeting. 0,0

c. Fire Training (First Tuesday, Monthly): John Ryan performed training on Pumps and some of the portable equipment. There were 6 Firefighters present.

d. EMS Training (Third Tuesday, Monthly): No Report

**POW Group Membership Reports**

**1) POWCAC – Ron Curtis** – I did not attend the meeting but please see the attached.

a) We should vote for our support of the plan.

**2) POWWA – Sam Schlobohm** – Sam reports that this committee has not been meeting.

**OLD BUSINESS:**

1. Locks on building: John Ryan

2. CAPSIS: Ron Curtis – CAPSIS grant period is now closed. I will continue to monitor to see if we have anything approved.

**NEW BUSINESS:**

1) STIP – Ron Curtis reported that the current STIP plan authorizes the funds to proceed on the Harris River ATV bridge over the next 18 months and maintenance funding for the IFA Ferries.

2) Budget – John Ryan walked the Council through the budget.

3) Account for EMS – John Ryan

Motion to adjourn : Tom  
Meeting adjourned: 7:14

**The next council meeting will be on Tuesday, April 10, 2018, Community Room, Fire Hall, 7-9PM.**