



The members of the NOTL Canada Sesquicentennial Committee met on March 21, 2017 in the Penner Room at the NOTL Community Centre at 10:00 am.

PRESENT: Lord Mayor Pat Darte, Bill Cowie, John Mather, Sarah Bowers, Bill French, Tony Chisholm, Rick Meloen, Sarah Kaufman, Patti Knipe, Peter Martin, Mona Babin, Vicky Downes, Kevin Turcotte, Maureen Churchill, Cheryl Morris.

Absent: Terry Flynn, Sheldon Randall, Janice Thompson.

Regrets: Clare Cameron, Richard Coyne.

Co-Chair Rick Meloen called the meeting to order at 10:00 a.m.

CONFLICTS OF INTEREST: None

MATTERS FROM MINUTES: None

DELEGATIONS: None

MINUTES of March 7, 2017 meeting approved by Sarah Bowers, seconded by John Mather, approved by all.

AGENDA for March 21, 2017 approved by Rick Meloen, approved by all.

SUBCOMMITTEE REPORTS:

- **Finance: Tony Chisholm**

- Tony asked if the report to Council with the Committee's request for funding had been discussed at the recent Council meeting. Kevin Turcotte responded that it had not, so it will likely be included in April's report.
- The Town is now providing bi-weekly financial reports to Cheryl one day prior to Committee meetings.

- **Legacy – Upper Canada Heritage Trail: Bill Cowie**

- Steffanie Bjorgan has stepped down as subcommittee co-chair. Bill Cowie will act as chair unless someone else volunteers to co-chair.
- A Trail clean-up day is scheduled for April 8, 9:00 a.m.-1:00 p.m. at Line 8 & 9.
 - Bill will send an invitation to volunteers to participate; Sarah Kaufman will forward Bill's email to Museum members.
- Lord Mayor Pat Darte reported that the Town will take on managing the Trail but not the expense of repairing it.
- Minutes from Legacy subcommittee meeting of March 9 included as Appendix A in this document.

- **Communications: Cheryl Morris**

- The Committee will be selling Canada 150 pins with Niagara-on-the-Lake printed on them. Proceeds will go to support the Legacy project. The pins will be sold at the Museum, Town office and perhaps the Community Centre.
- There will be a full editorial page + our event listings in the Discover magazine, published by the Niagara Advance, coming out in May. The page contains an ad directing people to the NOTL150 website.
- A rack card (1000 copies) with our event listing will be printed shortly and distributed in various locations.

- **June 30: Rick Meloen**

- The Lord Mayor asked if the Committee would add a Bed Race as an activity. Everyone present agreed to this.
- Joe Lapinski has completed the music line-up, from 4:30 – 10:00. The website will be updated as soon as letters of agreement have been signed with the groups.
- A site visit to Centennial Park will be set up with Silversmith Brewery to determine the food and alcohol sales area.
- **July 3: John Mather**
 - The Confederation Celebration show will take place in the Simcoe Park bandshell.
 - The Niagara Pumpouse will have an art workshop for children.
 - Bouncy castles have been ordered, and other activities will be finalized by John and Bill French.
- **225th Anniversary: Cheryl Morris & Patti Knipe**
 - Lt Governor has tentatively accepted the invitation, depending of the final program and she would be involved (remarks, etc.)
 - Lord Mayor Pat Darte has agreed to be the emcee and has suggested speaking to Rob Nicholson's office about the protocol of speaking slots.
 - Patti Knipe reported about the two issues of the Gazette which will be distributed via the Niagara Advance (mid-June, early September), as well as through other locations. 7500 copies for each Advance insertion + extra copies.
- **Dock/Tail Ships: Tony Chisholm**
 - The Shaw has agreed to allow parking at the old Anchorage Hotel grounds, with signage to recognize them as sponsors.
 - Portions of road will be barricaded by volunteers to cut down on traffic close to Riverbeach. The barricades can be moved as needed, and will be removed in the evening (July 3 & 4).
 - Many volunteers are needed for a variety of tasks. This will be coordinated by Patti and Roy Roden. The Royal Elite International School has been contacted by Cheryl and Patti, and they are very happy to ask their students to volunteer for this and other events. The school will provide transportation for the students.
 - A dinner will be arranged for invited guests the evening of July 3. Guest listing will be determined.
 - Lord Mayor will request parking be allowed at Navy Hall.
 - The Commons cannot be used for parking as it is rented for several days by the July 2 concert promoter.
 - It was suggested to have food sales at the dock as there is no food nearby. More on this later.
 - Cheryl reported that funds designated for the dock can be used to support other aspects of the entire program, as it seems the dock will come in under budget. We would need to request permission ahead of time from ON150 in order to use the funds this way, but there doesn't seem to be any impediment otherwise.
- **Confederation Celebration: Sarah Bowers**
 - Nearly all 20 shows have been booked with a few pending.
- **Snowbirds: Pat Darte**
 - The first planning meeting is scheduled for the week of March 27.
 - The request for funding from Council will be decided by mid-April.
- **Sponsorship:** no report
- **Logistics: Bill Cowie**
 - It was suggested that Terry Flynn be involved with logistics.

NEW BUSINESS:

- Cheryl reported on her conversation with the Ontario 150 Secretariat on March 14. The committee's project report was well-received, and they are very happy with our progress.

- All volunteer hours should be tracked in order to report back to the Ontario 150 Secretariat. This does not apply to committee members. Only volunteer hours spent on subcommittees and working at events should be tracked.
- Rick Meloen mentioned the Canada 150 theme of the Special Heritage Council meeting on April 24 at the Museum. Dr. Wes Turner will speak, Pam Mundy will represent Queen Victoria reading the proclamation, and handouts will be available for all attendees.
- Mona Babin was approved as a new member of the Committee. Mona has been working on the 225th anniversary, and would like to work on the Snowbirds and Tall Ships events.
- Bill Cowie suggested that Patti Knipe act as proxy for absent Committee members at meetings when quorum may be lacking. Kevin Turcotte said he would look into the Committee's terms of reference. Sarah Kaufman said that a proxy by someone not involved or having inside knowledge of an organization could not represent that organization.

Meeting ended at 11:25 a.m.

Next meeting: 10:00 a.m. Tuesday April 4 in Penner Room, NOTL Community Centre.

Appendix A: Legacy Subcommittee meeting minutes – March 9

Present

Gary Burroughs, Steffanie Bjorgan, Tony Chisholm, Betty Disero, Cate Mee, David Hemmings, Stan Harrington, Cheryl Morris, Betty Knight.

Goals

1. To reintroduce the UCHT to the community.

Steffanie said that she has submitted an article to both papers and should be in the Advance today...March 9. We are still looking for old photos and David Hemmings has promised to speak to Jim Smith.

Betty Knight offered to help by setting up a Facebook page and connecting it to our links and the website Facebook page.

Run ad in local press to ask people to send old personal photos which may show railroad or trail from years past.

Cheryl will set up a separate site for this project so that it will last beyond this year as this is a multi year project. She will manage it on a volunteer basis after September when her contract with the Town and the NOTL150 website both expire. NEW WEBSITE DOMAIN: notlegacytrail.ca

2. To determine boundaries of the trail - Betty Disero provided maps she acquired from Town Staff

3. To determine ownership of the southern section

Gary said that the Region did try to transfer it to the town in 2000 when he was LM. However it was never dealt with and it seems now the town is unaware of this. Gary offered to work on this and try to straighten things up. He will be the contact for making sure land is officially transferred to the town and asked Steffanie to continue to follow up with him. He will try to move it at the Regional level.

The washed out area between line 9 and York Rd is 35 meters and the Region originally priced the repairs at \$400,000. This was too much to get approval for. Gary would like to know the degree is slope that would be acceptable through the washout so we can work out a quote for the min fix.

Cate offered and will check with the Bruce Trail people lot see if they think it is fixable at least temporarily with just volunteers working on it. Depending what they say David can then check with the NEC and the MPCA for restrictions, approvals etc.

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4. To get assurances from NOTL town to deal with bylaw infractions on the UCHT

There was a motion from Steffanie

"To ensure that landowners are made aware of any and all encroachments on the UCHT by the town Bylaw officers and to hold landowners responsible for removing barriers to safe passage along the trail."

Seconded by Tony.... All agreed.

This motion will then go ASAP to the full Canada 150 Committee for approval so that the town will see the motion before their next Council meeting. Cheryl to work on that. Betty D also offered to follow up with Sheldon Randall to be sure this is implemented ASAP.

5 To identify if areas of the trail that require maintenance

Steffanie asks that we initially try to clean up the trail in the section between Line 8 and 9 on April 8th. There was hope we could get the town to stake the trail before then but later found out that this is not possible. Steffanie says it doesn't matter for this section where the trail is obvious. Steffanie to develop a press release looking for volunteers for that day (20 people max.) April 8 from 9 to 4:00 pm. Meet at 9 am at Steffanie's house at 404 concession 1 Rd at Line 9. Bring your own tools and gloves.

Tony and Betty D to ask JB for help that day. Communities in Bloom should cover the event.

Cheryl to check if Town insurance covers volunteers on subcommittees

6 Write a Story of the Trail

No discussion...David Hemmings was listed for the responsibility for this

7. Signage program

Tony said that the 150 Committee was asking the town for \$10,000 for signage and the Town Council decision on this will not be for several weeks. Let's wait till we see what they say.

8. Funding

Cheryl offered to write grant applications once Steffanie identifies funding bodies e.g. the Ontario Trail group and the Niagara Foundation re funding grants.

Steffanie suggested that we divide the trail into sections and try to get sponsors for each section. Betty suggested we should bring a list of sponsors to the next meeting.