

BOCES FORMAL GRIEVANCE FORM

A grievance is defined as a formal written complaint that 1) sets for the allegation that there has been a violation, misinterpretation, or inequitable application of any policy of the Centennial BOCES or Federal or Colorado statutes relative to anti-discrimination legislation; 2) specifically identifies the policy or statute alleged to be violated, misinterpreted, or inequitably applied; and 3) furnishes sufficient background concerning the alleged violation, misinterpretation, or inequitable application to identify persons, actions, and/or omissions that led to the allegation.

GRIEVANCE

I, _____, hereby file a Grievance to _____

Policy or Statute Violated: _____

Background Information: _____

Relief Sought: _____

I hereby petition for a hearing on my grievance within _____ working days, in compliance with the time limits set forth in the Grievance Procedure. I have been informed of the Grievance procedures to be followed along with my rights and responsibilities pertaining thereto.

Received by: _____ Date _____
Supervisor Signature, or
Program Administrator Signature, or
Executive Director Signature

Grievant's Signature _____ Date _____