



Mokena Fire Protection District

MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING JUNE 14, 2022

The regular meeting of the Mokena Fire Protection District was held on Tuesday, June 14, 2022, at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Craig Warning, Trustee Dennis Burkhardt, Chief Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Emergency 9-1-1

Administrative Offices
19853 S. Wolf Road
Mokena, IL 60448
Adm. (708) 479-5371
Fax (708) 479-2970

Fire Station #1
19853 S. Wolf Road
Mokena, IL 60448
(708)479-3781

Fire Station #2
10000 W. 191st Street
Mokena, IL 60448
(708) 479-3782

Fire Station #3
10855 W. 183rd Street
Orland Park, IL
60467
(708) 479-3785

www.mokenafire.org

Established 1883
Organized 1917



MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Dennis Burkhardt, to approve the minutes of the May 10, 2022, Trustee meeting. Motion passed with all ayes.

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the minutes of the May 10, 2022, Closed Session meeting. Motion passed with all ayes.

PUBLIC COMMENTS

None

UNION REPORT

None

FINANCE REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

The cost recovery billing information was reviewed.

APPROVAL OF BILLS

Craig Warning made a motion, seconded by Ken Blank, to pay the monthly bills in the amount of \$290,688.84 as presented. This includes a bill for cyber insurance in the amount of \$5918.00 that is due July 13. Motion passed with all ayes.

TRUSTEES' REPORT

None

*Serving Portions of the Communities of
Mokena, Homer Glen, Orland Park, Frankfort*

CALENDAR AND CHECKLIST

The tentative budget and appropriation ordinance has been posted.

The hearing and adoption of the budget will be held at the July Trustee meeting.

A review of the closed session minutes will be reviewed later in the meeting.

The audit is currently underway.

FIRE MARSHAL'S REPORT

The code enforcement report and community risk reduction surveys were reviewed by the Board.

ASSISTANT CHIEF CAMPBELL'S REPORT

Alexis Fire purchased the 2009 Alexis/HME engine for \$139,000.00. They picked up the engine on June 13, 2022.

Moffat Painting and Decorating has completed the painting of the garage and service doors at Station 2.

ITR Systems is scheduled to complete the final phase 3 of the Honeywell Access Control system the week of June 20. This final phase includes:

- Station 1 administration interior doors
- Station 1 training and EMS office door
- Station 1 EMS supply room door
- Station 3 southwest exterior maintenance door
- Station 3 public education door
- One exterior keypad installed at each station

The Illinois Department of Public Health inspected all the ambulances and they all passed inspection. The EMS division has inspected all non-transport vehicles and the appropriate paperwork will be forwarded to IDPH.

New Lenox Fire Protection District is using our reserve Engine 92 (HME) out of Station 2. This is possible through our Intergovernmental agreement which allows apparatus sharing.

The Village of Mokena will be doing concrete patch work this month on Wolf Street in front of the main driveway of Station 1. This project is scheduled to be completed by the end of the month. Our apparatus will use the southern driveway while the work is being done.

The June training calendar was reviewed by the Board.

FIRE CHIEF CIRELLI'S REPORT

We are closing out fiscal year 2022 and beginning to work on the audit.

We have been notified through Will County that we will receive \$122,925 of reimbursable funding for eligible funding categories as our allotment of the American Rescue Plan.

Applications for full-time firefighters are now open and due by July 1. We anticipate having a list posted in September, after interviews are conducted. We are doing this on our own and not in conjunction with other departments.

We have one member that remains on a duty-related back injury.

An Open House will be held on July 1 for Lt. Mark Sickles.

The spring Senior's Luncheon was held on May 16, with approximately 30 people in attendance. Fire Marshal Tom Murray provided a presentation on heat emergencies which was well received.

We will begin compiling the Fiscal Year in Review. The Trustees prefer to keep the Year in Review based on our fiscal year, rather than the calendar year.

Chief Cirelli is scheduled to attend a course on resource deployment/standard of cover at the National Fire Academy between December 17 – December 23. Although we have not updated the standard of cover document in the last two years, we have been assembling the necessary data to provide an update in the next year or two. This course will provide a review of the data sets and appropriate methodology to analyze the data.

Engineer Shefcik has undertaken the coordination of the Fill the Boot fundraiser for the Muscular Dystrophy Association. In the past, the district has permitted crews to conduct the Fill the Boot during work hours, as long as operations were not impacted. The Board has no objection for the support of this fundraiser.

We have purchased a couple of planters located at the main entrance of Station 1, which brings a splash of color to our entryway. Thank you to Nancy and Kathy for spearheading this project.

Six Customer Satisfaction Surveys received in the past month were shared with the Board.

MONTHLY INCIDENT REPORTS

The Trustees reviewed the monthly alarm reports for May.

CORRESPONDENCE

An article was published regarding vandals destroying the Homewood Acres volunteer firehouse over Memorial Day weekend. Kathy Ferraro reached out to the Chief of this department and offered ten office chairs and a hose washer that we no longer need. The Chief was very grateful for this offer and the items will be delivered to them soon.

A thank you letter was received from Manhattan Fire Protection District for our assistance at an auto accident on May 21.

REVIEW AND APPROVAL OF PLAN REVIEW CONSULTANT

With the upcoming retirement of Mark Sickles on July 1, it is necessary to find a consultant to perform plan reviews and code interpretations. An RFP was created and distributed to several engineering firms and four proposals were received.

Craig Warning made a motion, seconded by Robert Hennessy, to engage Lakeside Consultants to perform plan reviews and code interpretations for the Mokena Fire Protection District. Motion passed with all ayes.

REVIEW OF CLOSED SESSION MINUTES

Robert Hennessy made a motion, seconded by Craig Warning, to not release any of the closed session minutes at this time. Motion passed with all ayes.

PAINTING EXTERIOR DOORS – STATION #3

There was no objection from the Trustees to hire Moffat Painting and Decorating to repaint the exterior service doors and the red decorative band that runs along the front and side of Station 3 at a cost of \$1,800.00.

CLOSED SESSION

Robert Hennessy made a motion at 7:50 PM, seconded by Craig Warning, to enter Closed Session for personnel matters. Motion passed with all ayes.

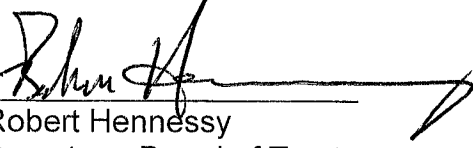
The Trustees returned to Open Session at 8:15 PM.

ACTION UPON CLOSED SESSION IF REQUIRED

None

ADJOURNMENT

Meeting was adjourned at 8:16 PM after a motion by Robert Hennessy.


Robert Hennessy
Secretary, Board of Trustees

Recording Secretary: Nancy Feigel