



## INSTRUCTIONS AND PERMIT REQUIREMENTS FOR CONSTRUCTION

WEATHERSFIELD TOWNSHIP  
*"Come Home to Weathersfield"*

1451 Prospect Street  
Mineral Ridge, Ohio 44440

Phone: (330) 652-6326 Fax: (330) 544-7491

[www.weathersfieldtwp.com](http://www.weathersfieldtwp.com)

### **THE FOLLOWING PERMITS ARE REQUIRED FROM WEATHERSFIELD TOWNSHIP**

1. Weathersfield Township Zoning Certificates are required for the following:

Construction. Before any Structure or Dwelling is built, erected, enlarged, changed or placed on a property, a Zoning Certificate is required.

Use/Occupancy. When the Use of land, a Building or Structure changes, or a new business occupies an existing Building or Structure, an Occupancy Certificate is required.

Signs. Before any Sign may be constructed, structurally altered, attached to a Building, or placed on a Lot, a Sign Certificate is required.

Fences. Before any fence may be constructed, structurally altered, or placed on a Lot, a Fence Certificate is required.

2. Call the Weathersfield Township Zoning Inspector for a setback inspection prior to calling the Trumbull County Building Inspection for footer or foundation inspection. Property lines and structure foundation must be staked.
3. A Fire inspection by the Weathersfield Fire Department is required for commercial uses before an occupancy permit will be issued.

### **THE FOLLOWING ADDITIONAL PERMITS MAY ALSO BE REQUIRED:**

1. Building permit for any construction. A demolition permit from the Trumbull County Building Department may also be required if you are demolishing any structures. These permits may be obtained from Trumbull County Building Department, 159 East Market St., Ste. 100, Warren, OH 44481, (330) 675-2467, [www.buildinginspection.co.trumbull.oh.us](http://www.buildinginspection.co.trumbull.oh.us)
2. Sanitary sewer and water permits from the Trumbull County Sanitary Engineer at 842 Youngstown Kingsville Road, Vienna, OH 44473, (330) 675-2775, [www.sanengr.co.trumbull.oh.us](http://www.sanengr.co.trumbull.oh.us)
3. Septic system Operation & Maintenance permit from the Trumbull County Health Department, 176 Chestnut Ave. NE, Warren, OH 44483, (330) 675-2489, [www.tcbh.org](http://www.tcbh.org)
4. Curb cut and driveway approach permits from the Trumbull County Engineer, 650 North River Road N.W., Warren, OH 44483-2255, (330) 675-2640, [www.engineer.co.trumbull.oh.us](http://www.engineer.co.trumbull.oh.us)

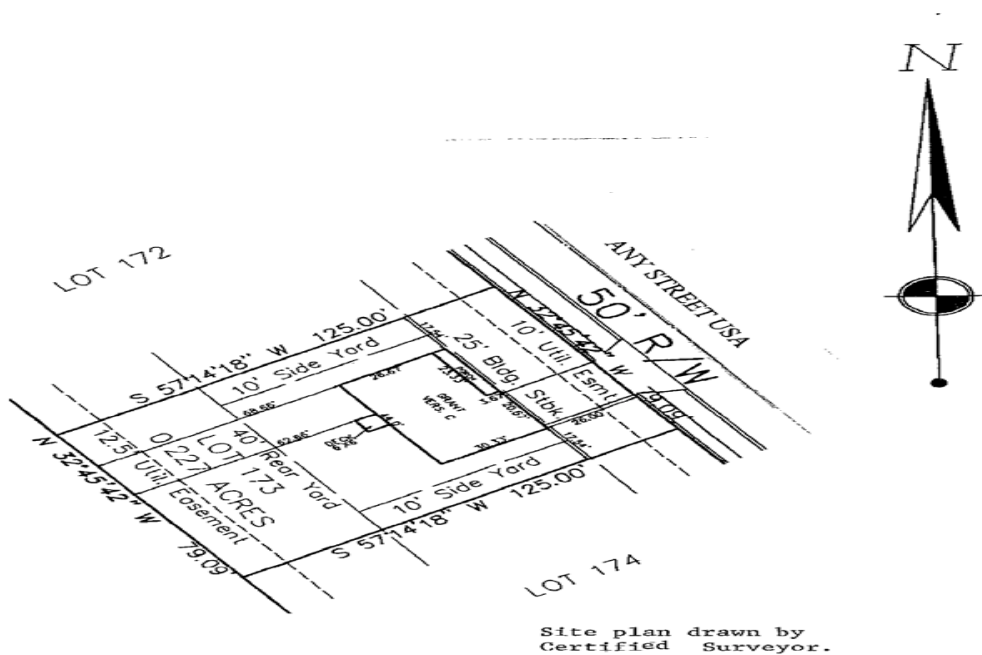
## REQUIREMENTS FOR ZONING CERTIFICATE

1. Permit application(s)

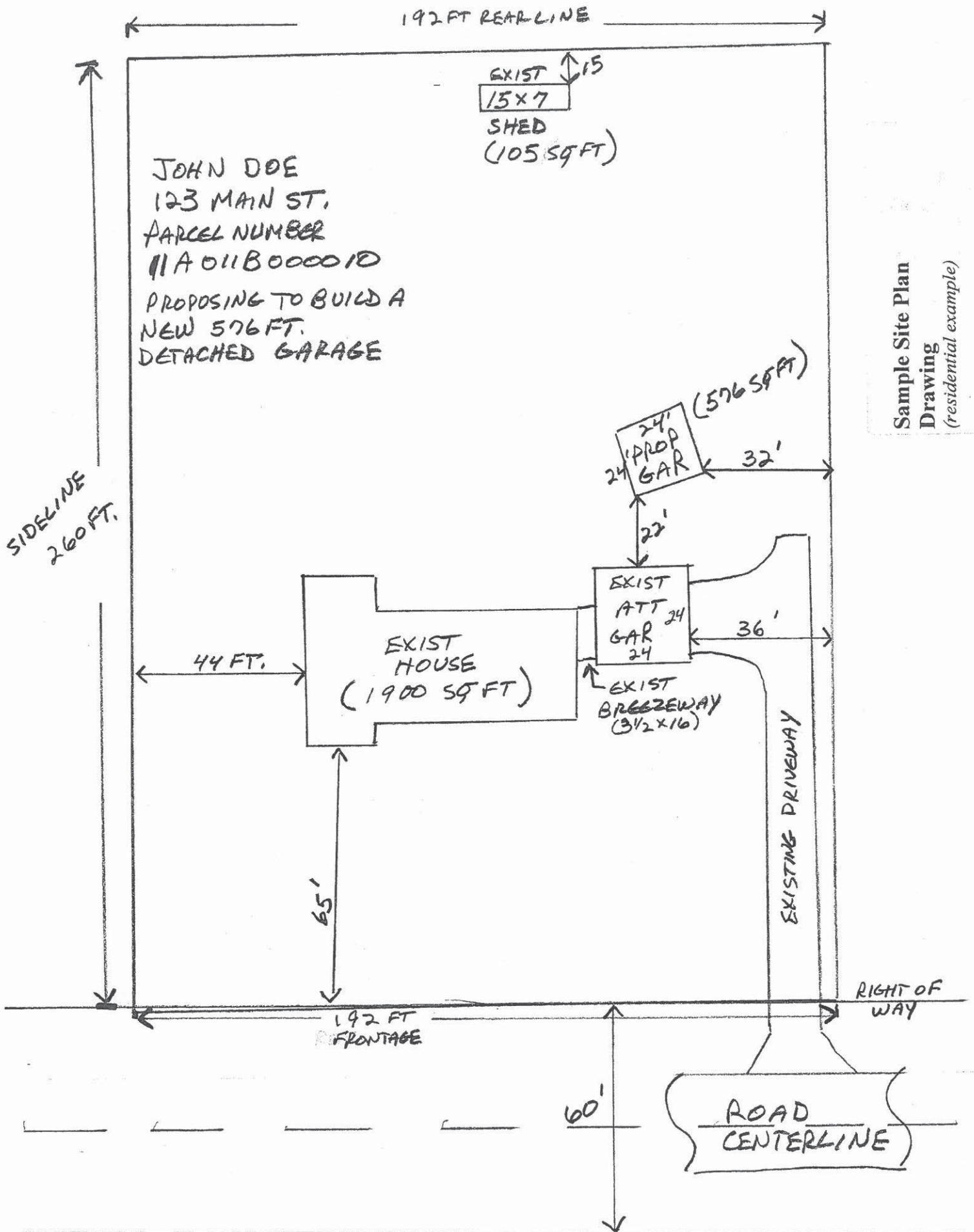
2. **Site Plan:**

For new Residential or Commercial Building - One (1) copy drawn to an engineering scale to fit on 8.5" x 11", 8.5" x 14" or 11" x 17" size paper, certified by a professional engineer or surveyor, including the following information \*\*see drawing below

- Address with street name, subdivision name and lot number
- Property boundary dimensions
- Street right-of-way line
- Utility, drainage easements
- Water and sewer lines and connections, or septic and well locations
- Natural features including flood plains and streams
- Curb and driveway location
- Setback lines
- Location of proposed new structure on the lot
- Overall dimensions of building foundation
- Off-street parking spaces, if any
- For additions, show existing structure on lot and proposed addition labeled accordingly
- Landscape and buffers in Commercial or Industrial districts



For patio, garage, shed, or other structure – Applicant may submit a hand-drawn copy including the above information (see sample drawing on following page)



Sample Site Plan  
Drawing  
(residential example)