

**MINUTES OF THE BOARD OF DIRECTORS MEETING
BRAEBURN VALLEY WEST CIVIC ASSOCIATION, INC.
October 11, 2018
10502 ½ Plainfield, Houston, Texas**

CALL TO ORDER AND ADOPT AGENDA

A quorum having been established, Mrs. Dorsey called the meeting to order at 7:04 p.m. Board members in attendance were Karen Dollahon, President, Pat Dorsey, Vice President, Rodney Clements, Treasurer, Angel Morin, Secretary, Sally Bercu Director, Jennifer Dewhirst, Director and Claudia Hernandez, Director also in attendance, Kari Lemoine representing Sterling ASI.

The Board reviewed the agenda and all were in favor.

Constable Report

Constable came and let homeowner's know that there have been more vehicle burglaries; however all the vehicles were found unlocked. The constable urged the homeowners to please lock all doors when going inside for the night and at all times. Also, encouraged homeowners to install security cameras as they are a great deterrent to criminals.

Open Forum

There were some new faces at the meeting and the Board welcomed them. The Board explained some brief rules of being about of the HOA and to sign up on the website and Facebook to get updates about the community.

A concerned homeowner spoke about the house next to her that is vacant has a large tree that the branches are going on to her property. She plans on having someone come out to trim them away from her side.

MINUTES REVIEW

The Board reviewed the minutes from September 2018 meeting. Mrs. Bercu made a motion to approve the minutes and Mr. Clements second the motion and all were in favor.

Community Update

Audrey Miller came to talk to the Board about the community garden again. Stated we will have to wait on the grant funding as time is almost up. She wanted the boards take on the area of interest for the garden. Stated we need to start by digging up the area by the park, tilling the soil and adding wood chips to get soft for an after winter planting.

FINANCIAL REVIEW

The Board reviewed the September 2018 Financials.

COMMITTEES

ARC Committee

No report at this time

Newsletter

Working on getting this out for the following week

Safety Committee

Nothing at this time

This concludes the regular session of the monthly Board Meeting at 7:42pm.

EXECUTIVE SESSION

The Board convened into executive session at 7:54 pm.

Board reviewed the deed restrictions and no longer wants to send out certified letters for minor violations that will never get sent over to the attorney for action.

The Board approved the 3% increase in the assessment rate.

It was asked that Kari get 3 bids for the dog gate making it a 2 gate entrance. Karen would like to meet with the contractor at Property Service's before moving forward with the a/c iron fence.

The next Meeting will be November 8, 2018, 7:00 pm at 10502 ½ Plainfield, Houston Texas.

With no further business to come before the Board, the meeting be properly adjourned at 9:45 pm

Angel Morin, Secretary